

## NEW ISSUE – BOOK ENTRY ONLY

RATING:

Moody's: "Aa3"

(See "RATING" herein.)

*In the opinion of Dannis Woliver Kelley, Bond Counsel to the District, under existing law, interest on the Bonds is exempt from personal income taxes of the State of California, and, assuming continuing compliance after the date of initial delivery of the Bonds with certain covenants contained in the Resolution authorizing the Bonds and subject to the matters set forth under "TAX MATTERS" herein, interest on the Bonds for federal income tax purposes under existing statutes, regulations, published rulings, and court decisions will be excludable from the gross income of the owners thereof pursuant to section 103 of the Internal Revenue Code of 1986, as amended to the date of initial delivery of the Bonds, and will not be included in computing the alternative minimum taxable income of the owners thereof; however, interest on the Bonds is taken into account in determining annual adjusted financial statement income for the purpose of computing alternative minimum tax imposed on certain corporations. See "TAX MATTERS" herein.*



\$15,000,000\*

**CABRILLO UNIFIED SCHOOL DISTRICT  
(SAN MATEO COUNTY, CALIFORNIA)  
GENERAL OBLIGATION BONDS  
2024 ELECTION, 2025 SERIES A**

**Dated: Date of Delivery****Due: August 1, as shown on inside cover.**

The Cabrillo Unified School District (San Mateo County, California) General Obligation Bonds, 2024 Election, 2025 Series A (the "Bonds") are being issued by the Cabrillo Unified School District (the "District") to (i) finance the acquisition, construction, furnishing and equipping of District facilities, as more fully described herein under the caption "THE PROJECTS" and (ii) pay certain costs of issuance associated therewith. The Bonds were authorized at an election within the District held on November 5, 2024 (the "Election"), at which more than fifty-five percent of the requisite registered voters voting on the proposition voted to authorize the issuance and sale of \$153,400,000 aggregate principal amount of general obligation bonds of the District (the "Authorization"). The Bonds are the first series of general obligation bonds issued under the Authorization and are issued on a parity basis with all other outstanding general obligation bonds of the District.

The Bonds are general obligations of the District only and are not obligations of the County of San Mateo (the "County"), the State of California or any of its other political subdivisions. The Board of Supervisors of the County has the power and is obligated to levy and collect *ad valorem* property taxes without limitation as to rate or amount (except for certain personal property which is taxable at limited rates), for each fiscal year upon the taxable property within the District in an amount at least sufficient, together with other moneys available for such purpose, to pay the principal of and interest on each Bond as the same becomes due and payable.

Interest on the Bonds is payable on February 1 and August 1 of each year, commencing August 1, 2025. See "THE BONDS" herein.

The Bonds will be issued in book-entry form only, in denominations of \$5,000 or integral multiples thereof. The Bonds will be initially registered in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC"). Purchasers will not receive certificates representing their interests in the Bonds. Payments on the Bonds will be made by The Bank of New York Mellon Trust Company, N.A., as Paying Agent, to DTC for subsequent disbursement to DTC Participants who will remit such payments to the beneficial owners of the Bonds. See "THE BONDS – Book-Entry Only System."

**The Bonds are subject to redemption prior to maturity as described herein. See "THE BONDS – Redemption" herein.**

**MATURITY SCHEDULE  
On Inside Cover Page**

**THIS COVER PAGE CONTAINS CERTAIN INFORMATION FOR QUICK REFERENCE ONLY. IT IS NOT A SUMMARY OF THIS ISSUE. INVESTORS MUST READ THE ENTIRE OFFICIAL STATEMENT TO OBTAIN INFORMATION ESSENTIAL TO THE MAKING OF AN INFORMED INVESTMENT DECISION.**

*The Bonds will be offered when, as and if issued and received by the Underwriter subject to the approval of legality by Dannis Woliver Kelley, Long Beach, California, Bond Counsel, and certain other conditions. Dannis Woliver Kelley, Long Beach, California, is acting as Disclosure Counsel for the issue and Norton Rose Fulbright US LLP, Los Angeles, California is acting as counsel to the Underwriter. It is anticipated that the Bonds will be available for delivery in definitive form in New York, New York, through the facilities of DTC on or about April 29, 2025.*

**RAYMOND JAMES**

The Date of this Official Statement is: \_\_\_\_\_, 2025.

\* Preliminary; subject to change.

*This Preliminary Official Statement and the information contained herein are subject to completion or amendment. These securities may not be sold, nor may offers to buy them be accepted, prior to the time the Official Statement is delivered in final form. Under no circumstances shall this Preliminary Official Statement constitute an offer to sell or the solicitation of an offer to buy, nor shall there be any sale of, these securities in any jurisdiction in which such offer, solicitation or sale would be unlawful prior to registration, qualification or filing under the securities laws of any such jurisdiction.*



## MATURITY SCHEDULE

**\$15,000,000\***

**CABRILLO UNIFIED SCHOOL DISTRICT  
(SAN MATEO COUNTY, CALIFORNIA)  
GENERAL OBLIGATION BONDS, 2024 ELECTION, 2025 SERIES A**

\$ \_\_\_\_\_ Serial Bonds

<u>Maturity (August 1)</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Yield</u>	<u>CUSIP<sup>1</sup> (127127)</u>
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\$ \_\_\_\_\_ % Term Bonds due August 1, 20\_\_ ; Yield \_\_\_\_ %, CUSIP<sup>1</sup> 127127

\* Preliminary; subject to change.

<sup>1</sup> CUSIP® is a registered trademark of the American Bankers Association. CUSIP Global Services (CGS) is managed on behalf of the American Bankers Association by FactSet Research Systems Inc. Copyright© 2025 CUSIP Global Services. All rights reserved. CUSIP® data herein is provided by CUSIP Global Services. This data is not intended to create a database and does not serve in any way as a substitute for the CGS database. CUSIP numbers are provided for convenience of reference only. None of the District, the Underwriter or their agents or counsel assumes responsibility for the accuracy of such numbers.



**CABRILLO UNIFIED SCHOOL DISTRICT**  
**San Mateo County, State of California**

**Governing Board**

Carmen Daniel, *President*  
Lizet Cortes, *Vice President*  
Mary Beth Alexander, *Member*  
Peter Cerneka, *Clerk*  
Breanna La Fontaine, *Member*

**District Administrators**

Ramon Miramontes, Ed.D., *Interim Superintendent* \*  
Leticia Bhatia, Ed.D., *Deputy Superintendent of Educational Services*  
Jennifer Marsh, *Chief Business Official*

**SPECIAL SERVICES**

**Bond Counsel and Disclosure Counsel**

Dannis Woliver Kelley  
*Long Beach, California*

**Municipal Advisor**

Dale Scott & Company, Inc.  
*San Francisco, California*

**Paying Agent, Transfer Agent and Registration Agent**

The Bank of New York Mellon Trust Company, N.A.  
*Los Angeles, California*

\* Dr. Miramontes has been selected by the Governing Board as the finalist in the Superintendent search and the Board is expected to appoint him as Superintendent of the District on April 24, 2025 effective May 1, 2025.



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No dealer, broker, salesperson or other person has been authorized by the Cabrillo Unified School District (the "District") to provide any information or to make any representations other than as contained herein and, if given or made, such other information or representation must not be relied upon as having been authorized by the District. This Official Statement does not constitute an offer to sell, the solicitation of an offer to buy, nor shall there be any sale of the Bonds by a person in any jurisdiction in which it is unlawful for such person to make such an offer, solicitation or sale.

This Official Statement is not to be construed as a contract with the purchasers of the Bonds. Statements contained in this Official Statement which involve estimates, forecasts or matters of opinion, whether or not expressly described herein, are intended solely as such and are not to be construed as a representation of facts.

The information and expressions of opinion herein are subject to change without notice and neither delivery of this Official Statement nor any sale made hereunder shall, under any circumstances, create any implication that there has been no change in the affairs of the District since the date hereof. Although certain information set forth in this Official Statement has been provided by the County of San Mateo, the County of San Mateo has not approved this Official Statement and is not responsible for the accuracy or completeness of the statements contained in this Official Statement except for the information set forth under the caption "THE SAN MATEO COUNTY INVESTMENT POOL."

**In connection with this offering, the Underwriter may over-allot or effect transactions which stabilize or maintain the market price of the Bonds offered hereby at levels above those that might otherwise prevail in the open market. Such stabilizing, if commenced, may be discontinued at any time. The Underwriter may offer and sell the Bonds to certain securities dealers, institutional investors, banks or others at prices lower or higher than the public offering prices stated on the inside cover page hereof and said public offering prices may be changed from time to time by the Underwriter.**

The District maintains a website. However, the information presented there is not part of this Official Statement and should not be relied upon in making an investment decision with respect to the Bonds.

The Underwriter has provided the following sentence for inclusion in this Official Statement: The Underwriter has reviewed the information in this Official Statement in accordance with, and as a part of, its responsibilities to investors under the federal securities laws as applied to the facts and circumstances of this transaction, but the Underwriter does not guarantee the accuracy or completeness of such information.

This Official Statement is submitted in connection with the sale of the Bonds referred to herein and may not be reproduced or used, in whole or in part, for any other purpose.



**\$15,000,000\***  
**CABRILLO UNIFIED SCHOOL DISTRICT**  
**(San Mateo County, California)**  
**GENERAL OBLIGATION BONDS, 2024 ELECTION, 2025 SERIES A**

**INTRODUCTION**

*This Introduction is not a summary of this Official Statement. It is only a brief description of and guide to, and is qualified by, more complete and detailed information contained in the entire Official Statement, including the cover page, inside cover page and appendices hereto, and the documents summarized or described herein. A full review should be made of the entire Official Statement. The offering of the Bonds to potential investors is made only by means of the entire Official Statement.*

**General**

The Cabrillo Unified School District (the “District”) proposes to issue \$15,000,000\* aggregate principal amount of its General Obligation Bonds, 2024 Election, 2025 Series A (the “Bonds”) under and pursuant to a bond authorization (the “Authorization”) for the issuance and sale of not more than \$153,400,000 of general obligation bonds approved by more than 55% of the requisite qualified voters of the District voting on the proposition at a general election held on November 5, 2024 (the “Election”). The Bonds are the first series of bonds to be issued pursuant to the Authorization. Subsequent to the issuance of the Bonds, \$138,400,000\* of general obligation bonds will remain for issuance pursuant to the Authorization.

Proceeds from the sale of the Bonds will be used to finance the acquisition, construction, furnishing and equipping of District facilities and to pay certain costs of issuance associated therewith. See “THE BONDS – Purpose of Issue” and “THE PROJECTS” herein.

**Registration**

The Bank of New York Mellon Trust Company, N.A. will act as the initial registrar, transfer agent and paying agent for the Bonds (the “Paying Agent”). As long as The Depository Trust Company, New York, New York (“DTC”) is the registered owner of the Bonds and DTC’s book entry-method is used for the Bonds, the Paying Agent will send any notice of redemption or other notices to owners only to DTC. See “THE BONDS – Description of the Bonds” herein.

**The District**

The District, located south of San Francisco along the west coast of San Mateo County, serves the communities of Montara, Moss Beach, Half Moon Bay, El Granada and Woodside. Currently, the District operates four elementary schools, one intermediate school and one high school. In addition, the District maintains one adult education facility, one alternative high school and one preschool. The District’s average daily attendance (“ADA”) for fiscal year 2024-25 is 2,361.60 students. The District’s total assessed valuation for fiscal year 2024-25 is \$8,935,342,764.

\* Preliminary; subject to change.



The District's audited financial statements for the fiscal year ended June 30, 2024 are attached hereto as APPENDIX B. For further information concerning the District, see the caption "CABRILLO UNIFIED SCHOOL DISTRICT" herein.

### **Sources of Payment for the Bonds**

The Bonds are general obligations of the District payable solely from *ad valorem* property taxes. The Bonds are not payable from the General Fund of the District. The Board of Supervisors of the County is empowered and obligated to annually levy *ad valorem* property taxes upon all property subject to taxation by the District, without limitation as to rate or amount (except certain personal property which is taxable at limited rates), for the payment of principal and interest on the Bonds when due. See "SECURITY FOR THE BONDS" and "TAX BASE FOR REPAYMENT OF THE BONDS" herein.

### **Continuing Disclosure**

The District has covenanted that it will comply with and carry out all of the provisions of the Continuing Disclosure Agreement executed by the District in connection with the Bonds. See "THE BONDS – Continuing Disclosure Agreement," "CONTINUING DISCLOSURE" herein and APPENDIX D – "FORM OF CONTINUING DISCLOSURE AGREEMENT" hereto.

### **Professionals Involved in the Offering**

Dannis Woliver Kelley, Long Beach, California, is acting as Bond Counsel to the District with respect to the Bonds. Dannis Woliver Kelley, Long Beach, California is acting as Disclosure Counsel to the District with respect to the Bonds. Dale Scott & Company, Inc., San Francisco, California, is acting as Municipal Advisor to the District in connection with the issuance of the Bonds. Norton Rose Fulbright US LLP is serving as counsel to the Underwriter with respect to the Bonds. Dannis Woliver Kelley and Dale Scott & Company, Inc. will receive compensation from the District contingent upon the sale and delivery of the Bonds. Norton Rose Fulbright US LLP will receive compensation from the Underwriter contingent upon the sale and delivery of the Bonds.

### **Forward Looking Statements**

Certain statements included or incorporated by reference in this Official Statement constitute "forward-looking statements" within the meaning of the United States Private Securities Litigation Reform Act of 1995, Section 21E of the United States Securities Exchange Act of 1934, as amended, and Section 27A of the United States Securities Act of 1933, as amended. Such statements are generally identifiable by the terminology used such as "plan," "expect," "estimate," "project," "budget" or other similar words. Such forward-looking statements include, but are not limited to, certain statements contained in the information regarding the District herein. THE ACHIEVEMENT OF CERTAIN RESULTS OR OTHER EXPECTATIONS CONTAINED IN SUCH FORWARD-LOOKING STATEMENTS INVOLVE KNOWN AND UNKNOWN RISKS, UNCERTAINTIES AND OTHER FACTORS WHICH MAY CAUSE ACTUAL RESULTS, PERFORMANCE OR ACHIEVEMENTS DESCRIBED TO BE MATERIALLY DIFFERENT FROM ANY FUTURE RESULTS, PERFORMANCE OR ACHIEVEMENTS EXPRESSED OR IMPLIED BY SUCH FORWARD-LOOKING STATEMENTS. THE DISTRICT DOES NOT PLAN TO ISSUE ANY UPDATES OR REVISIONS TO THE FORWARD-LOOKING STATEMENTS SET FORTH IN THIS OFFICIAL STATEMENT.



## **Closing Date**

The Bonds are offered when, as and if issued, subject to approval as to their legality by Bond Counsel. It is anticipated that the Bonds in book-entry form will be available for delivery through the facilities of DTC on or about April 29, 2025.

## **THE BONDS**

### **Authority for Issuance**

The Bonds are general obligations of the District. The Bonds are being issued by the District under the provisions of Title 5, Division 2, Part 1, Chapter 3, Article 4.5 of the Government Code of the State of California (the “Government Code”) (commencing with Section 53506), applicable provisions of the Education Code of the State (the “Education Code”) and pursuant to a resolution of the Governing Board of the District (the “Board”) adopted on March 20, 2025 (the “Resolution”).

### **Purpose of Issue**

The net proceeds of the Bonds will be used to finance certain capital improvements for the District as specified in the District bond proposition submitted at the Election, which includes to improving classrooms and ensuring disability access at Hatch Elementary, El Granada Elementary, Farallone View Elementary, Kings Mountain Elementary, Cunha Intermediate and Half Moon Bay High and increasing competitiveness in attracting and retaining employees by constructing teacher/staff housing.

### **Description of the Bonds**

The Bonds will be dated their date of delivery and will be issued only as fully registered bonds in denominations of \$5,000 principal amount or integral multiples thereof. The Bonds will mature on the dates and in the amounts and bear interest at the rates per annum, all as set forth on the inside cover page of this Official Statement.

The Bonds will be issued in fully registered form and, when issued, will be registered in the name of Cede & Co., as registered owner and nominee of The Depository Trust Company, New York, New York (“DTC”). DTC will act as securities depository for the Bonds. So long as Cede & Co. is the registered owner of the Bonds, as nominee of DTC, references herein to the Owners or registered owners shall mean Cede & Co. as aforesaid, and shall not mean the Beneficial Owners (as defined herein) of the Bonds.

### **Book-Entry Only System**

The Bonds will be issued under a book-entry system, evidencing ownership of the Bonds in denominations of \$5,000 principal amount or integral multiples thereof, with no physical distribution of Bonds made to the public. DTC will act as depository for the Bonds, which will be immobilized in their custody. The Bonds will be registered in the name of Cede & Co., as nominee for DTC.

So long as Cede & Co. is the registered owner of the Bonds, principal of and interest or premium, if any, on the Bonds are payable by wire transfer or New York Clearing House or by wire transfer of same day funds by The Bank of New York Mellon Trust Company, N.A., as Paying Agent, to Cede & Co., as nominee for DTC. DTC is obligated, in turn, to remit such amounts to the DTC participants for subsequent disbursement to the Beneficial Owners. See APPENDIX F – “BOOK-ENTRY ONLY SYSTEM” herein.



## Payment of the Bonds

Interest on the Bonds is payable commencing August 1, 2025, and semiannually thereafter on February 1 and August 1 of each year (each, an “Interest Payment Date”). Principal of the Bonds is payable on August 1 of each year as shown on the inside front cover page hereto until maturity, or the earlier redemption thereof. The Bonds shall be issued in fully registered form, without coupons, in denominations of \$5,000 or any integral multiple thereof.

Interest on each Bond shall accrue from its dated date at the interest rates applicable thereto as set forth on the inside cover page hereof. Interest shall be computed using a year of 360 days comprised of twelve 30-day months and shall be payable on each Interest Payment Date to the Owner thereof as of the close of business on the fifteenth calendar day of the month next preceding an Interest Payment Date (the “Record Date”). Interest will be payable from the Interest Payment Date next preceding the date of registration thereof, unless (i) it is registered as of an Interest Payment Date, in which event interest shall be payable from such date, or (ii) it is registered prior to an Interest Payment Date and after a Record Date, in which event interest shall be payable from such Interest Payment Date, or (iii) it is registered prior to the close of business on July 15, 2025, in which event interest shall be payable from its dated date; provided, however, that if at the time of registration of any Bond interest with respect thereto is in default, interest with respect thereto shall be payable from the Interest Payment Date to which interest has previously been paid or made available for payment. Payments of interest will be made on each Interest Payment Date by check or draft of the Paying Agent sent by first-class mail, postage prepaid, to the Owner thereof on the Record Date, or by wire transfer to any Owner of \$1,000,000 or more of such Bonds, to the account specified by such Owner in a written request delivered to the Paying Agent on or prior to the Record Date for such Interest Payment Date; provided, however, that payments of defaulted interest shall be payable to the person in whose name such Bond is registered at the close of business on a special record date fixed therefor by the Paying Agent which shall not be more than 15 days and not less than ten days prior to the date of the proposed payment of defaulted interest.

## Redemption\*

***Optional Redemption.*** The Bonds maturing on or before August 1, 20\_\_ are not subject to redemption prior to their stated maturity dates. The Bonds maturing on or after August 1, 20\_\_ are subject to redemption prior to maturity, at the option of the District, in whole or in part among maturities on such basis as shall be designated by the District and by lot within a maturity, from any available source of funds, on August 1, 20\_\_, or on any date thereafter, at a price equal to 100% of the principal amount thereof, without premium, together with accrued interest thereon to the redemption date.

***Mandatory Redemption.*** The Bonds maturing August 1, 20\_\_ are subject to mandatory sinking fund redemption on August 1 of each Mandatory Sinking Fund Payment Date and in the respective principal amounts as set forth in the following schedule, at a redemption price equal to the principal amount thereof to be redeemed plus accrued interest thereon to the date fixed for redemption, without premium:

Mandatory Sinking Fund Payment Date (August 1)	Principal Amount to be Redeemed
<hr/>	<hr/>

<sup>(1)</sup> Maturity.

\* Preliminary; subject to change.



In the event that a portion of the Bonds maturing on August 1, 20\_\_ is optionally redeemed prior to maturity, the remaining mandatory sinking fund payments shown above shall be reduced proportionately, or as otherwise directed by the District, in integral multiples of \$5,000 principal amount of such Bonds optionally redeemed.

### **Selection of Bonds for Redemption**

If less than all of the Bonds shall be called for redemption, the particular Bonds or portions thereof to be redeemed shall be called in such order as shall be directed by the District and, in lieu of such direction, on a proportional basis. Within a maturity, the Paying Agent shall select the Bonds for redemption as directed by the District, and, in lieu of such direction by lot; provided, however, that the portion of any Bond to be redeemed shall be in the principal amount of five thousand dollars (\$5,000) or some integral multiple thereof and that, in selecting Bonds for redemption, the Paying Agent shall treat each Bond as representing that number of Bonds which is obtained by dividing the principal amount of such Bond by five thousand dollars (\$5,000).

### **Notice of Redemption**

When redemption is authorized, the Paying Agent, upon written instruction from the District, shall give notice of the redemption of the Bonds at least 20 but not more than 45 days prior to the redemption date to the respective Owners of Bonds designated for redemption by first class mail, postage prepaid. Such notice shall specify: (a) that the Bonds or a designated portion thereof are to be redeemed, (b) the numbers and CUSIP numbers of the Bonds to be redeemed, (c) the date of notice and the date of redemption, (d) the place or places where the redemption will be made, and (e) descriptive information regarding the Bonds to be redeemed including the dated date, interest rate and stated maturity date. Such notice shall further state that on the specified date there shall become due and payable upon each Bond to be redeemed, the portion of the principal amount of such Bond to be redeemed, together with interest accrued to said date, and that from and after such date interest with respect thereto shall cease to accrue and be payable.

Any notice of redemption for an optional redemption of the Bonds delivered in accordance with the Resolution may be conditional, and, if any condition stated in the notice of redemption shall not have been satisfied on or prior to the redemption date: (i) the notice of redemption shall be of no force and effect, (ii) the District shall not be required to redeem such Bonds, (iii) the redemption shall not be made, and (iv) the Paying Agent shall within a reasonable time thereafter give notice to the persons in the manner in which the conditional notice of redemption was given that such condition or conditions were not met and that the redemption was canceled.

### **Right to Rescind Notice of Redemption**

The District may rescind any optional redemption and notice thereof for any reason on any date prior to the date fixed for redemption by causing written notice of the rescission to be given to the owners of the Bonds so called for redemption. Any optional redemption and notice thereof shall be rescinded if for any reason on the date fixed for redemption moneys are not available in the Interest and Sinking Fund or otherwise held in trust for such purpose in an amount sufficient to pay in full on said date the principal of and interest and any premium due on the Bonds called for redemption. Notice of rescission of redemption shall be given in the same manner in which notice of redemption was originally given. The actual receipt by the owner of any Bond of notice of such rescission shall not be a condition precedent to rescission, and failure to receive such notice or any defect in such notice shall not affect the validity of the rescission.



## **Effect of Notice of Redemption**

Notice having been given as required in the Resolution, and the moneys for redemption (including the interest to the applicable date of redemption) having been set aside for payment of the redemption price, the Bonds to be redeemed shall become due and payable on such date of redemption.

If on such redemption date, money for the redemption of all the Bonds to be redeemed, together with interest to such redemption date, shall be held by the Paying Agent so as to be available therefor on such redemption date, and if notice of redemption thereof shall have been given, then from and after such redemption date, interest on the Bonds to be redeemed shall cease to accrue and become payable.

## **Transfer and Exchange**

Following the termination or removal of DTC or successor depository, any Bond may, in accordance with its terms, be transferred, upon the Registration Books, by the Owner thereof, in person or by the duly authorized attorney of such Owner, upon surrender of such Bond to the Paying Agent for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Paying Agent.

Whenever any Bonds shall be surrendered for transfer, the designated District officials shall execute and the Paying Agent shall authenticate and deliver, new Bonds, of the same maturity and interest rate for a like aggregate principal amount. The Paying Agent may require the payment by any Owner of Bonds requesting any such transfer of any tax or other governmental charge required to be paid with respect to such transfer.

Neither the District nor the Paying Agent will be required to transfer any Bonds (a) during the period from the Record Date next preceding any Bond Payment Date to such Bond Payment Date, (b) during the period beginning with the opening of business on the 15th business day next preceding any date of selection of Bonds to be redeemed and ending with the close of business on the day on which the applicable notice of redemption is given, or (c) which have been selected or called for redemption in whole or in part.

The Bonds may be exchanged for Bonds of other authorized denominations of the same maturity and interest rate, by the Owner thereof, in person or by the duly authorized attorney of such Owner, upon surrender of such Bond to the Paying Agent for cancellation, accompanied by delivery of a duly executed request for exchange in a form approved by the Paying Agent.

Whenever any Bonds shall be surrendered for exchange, the designated District officials shall execute and the Paying Agent shall authenticate and deliver, new Bonds of the same maturity and interest rate for a like aggregate principal amount. The Paying Agent may require the payment by the Owner requesting such exchange of any tax or other governmental charge required to be paid with respect to such exchange.

Neither the District nor the Paying Agent will be required to exchange any Bonds (a) during the period from the Record Date next preceding any Bond Payment Date to such Bond Payment Date, (b) during the period beginning with the opening of business on the 15th business day next preceding any date of selection of Bonds to be redeemed and ending with the close of business on the day on which the applicable notice of redemption is given, or (c) which have been selected or called for redemption in whole or in part.



## Defeasance

Any or all of the Bonds may be paid by the District in any one or more of the following ways: (a) by paying or causing to be paid the principal or redemption price of and interest on Bonds Outstanding, as and when the same become due and payable; or (b) by depositing with an escrow agent selected by the District, in trust, at or before maturity, money or securities in the necessary amount, including investment earnings thereon, to pay or redeem Bonds Outstanding; or (c) by delivering to the Paying Agent, for cancellation by it, Bonds Outstanding.

If the District shall pay all Bonds Outstanding, and shall also pay or cause to be paid all other sums payable under the Resolution by the District, then and in that case, at the election of the District (evidenced by a certificate of an Authorized Officer, filed with the Paying Agent, signifying the intention of the District to discharge all such indebtedness and the Resolution), and notwithstanding that any Bonds shall not have been surrendered for payment, the Resolution and other assets made under the Resolution and all covenants, agreements and other obligations of the District under the Resolution shall cease, terminate, become void and be completely discharged and satisfied, except only as provided in the Resolution. In such event, upon request of the District, the Paying Agent shall cause an accounting for such period or periods as may be requested by the District to be prepared and filed with the District and shall execute and deliver to the District all such instruments as may be necessary to evidence such discharge and satisfaction, and the Paying Agent shall pay over, transfer, assign or deliver to the District all moneys or securities or other property held by it pursuant to the Resolution which are not required for the payment or redemption of Bonds not theretofore surrendered for such payment or redemption.

## Continuing Disclosure Agreement

In accordance with the requirements of Rule 15c2-12 (the “Rule”) promulgated by the Securities and Exchange Commission, the District will enter into a Continuing Disclosure Agreement (the “Continuing Disclosure Agreement”), substantially in the form of APPENDIX D hereto, on or prior to the delivery of the Bonds in which the District will undertake, for the benefit of the Beneficial Owners of the Bonds, to provide certain information as set forth therein. See “CONTINUING DISCLOSURE” herein and APPENDIX D – “FORM OF CONTINUING DISCLOSURE AGREEMENT” hereto.

## SOURCES AND USES OF FUNDS

The proceeds of the Bonds are expected to be applied as follows:

### *Sources of Funds*

Principal Amount of Bonds  
[Net] Original Issue Premium  
Total Sources

### *Uses of Funds*

Deposit to Building Fund  
Deposit to Interest and Sinking Fund  
Costs of Issuance<sup>(1)</sup>  
Total Uses

<sup>(1)</sup> Includes Underwriter’s discount, Bond and Disclosure Counsel fees, Municipal Advisor fees, paying agent fees, rating agency fees, and other costs of issuance.



## **District Investments; Application of Proceeds**

The San Mateo County Treasurer-Tax Collector (the “Treasurer”) manages, in accordance with Government Code Section 53600 et seq., funds deposited with the Treasurer by school and community college districts located in the County, various special districts, and some cities within the State of California. State law generally requires that all moneys of the County, school and community college districts and certain special districts located in the County be held in the County’s pooled investment fund (the “Pooled Investment Fund”).

The composition and value of investments under management in the Pooled Investment Fund vary from time to time depending on cash flow needs of the County and public agencies invested in the pool, maturity or sale of investments, purchase of new securities, and due to fluctuations in interest rates generally. For a further discussion of the Pooled Investment Fund, see the caption “SAN MATEO COUNTY INVESTMENT POOL” herein.

The net proceeds from the sale of the Bonds (other than premium) shall be paid to the County to the credit of the Cabrillo Unified School District Building Fund (the “Building Fund”) established pursuant to the Resolution and shall be disbursed for the payment of the costs of acquiring and constructing the Projects (as described below). See “THE PROJECTS” herein. Any premium or accrued interest received by the District from the sale of the Bonds will be deposited in the Interest and Sinking Fund. Earnings on the investment of moneys in either the Building Fund or the Interest and Sinking Fund will be retained in the respective fund and used only for the purposes to which the respective fund may lawfully be applied. Moneys in the Interest and Sinking Fund may only be applied to make payments of principal of and interest, and premium, if any, on bonds of the District. All funds held in the Building Fund and the Interest and Sinking Fund will be invested by the Treasurer.

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## DEBT SERVICE SCHEDULE

The following table summarizes the annual principal and interest payments on the Bonds, assuming no optional redemption.

### DEBT SERVICE ON THE BONDS

Bond Year Ending (August 1)	Principal	Interest	Total Debt Service
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The following table shows the annual debt service payments on the District’s outstanding general obligation bonds, comprising its General Obligation Bonds, Election of 2012, Series B Bonds (the “2012 Series B Bonds”), General Obligation Bonds, Election of 2012, Series C (the “2012 Series C Bonds”), General Obligation Bonds, Election of 2012, Series D (the “2012 Series D Bonds”), 2017 General Obligation Refunding Bonds (the “2017 Refunding Bonds”), General Obligation Bonds, Election of 2018, Series A (the “2018 Series A Bonds”), General Obligation Bonds, Election of 2018, Series B (the “2018 Series B Bonds”), the 2023 General Obligation Refunding Bonds (“2023 Refunding Bonds”), the General Obligation Bonds, Election of 2018, Series C (the “2018 Series C Bonds”), and the 2024 General Obligation Refunding Bonds (the “2024 Refunding Bonds”) (assuming no optional redemptions) and the Bonds:

**DEBT SERVICE ON ALL OUTSTANDING  
GENERAL OBLIGATION BONDS**

Bond Year Ending (August 1)	2012 Series B Bonds	2012 Series C Bonds	2012 Series D Bonds	2017 Refunding Bonds	2018 Series A Bonds	2018 Series B Bonds	2023 Refunding Bonds	2018 Series C Bonds	2024 Refunding Bonds	The Bonds	Total
2025	\$ 191,800	\$ 766,931	\$ 1,093,700	\$ 867,100	\$ 1,479,375	\$ 1,646,450	\$ 319,250	\$ 1,145,200	\$ 716,500		
2026	191,800	766,931	979,300	888,500	1,534,575	1,646,450	319,250	1,230,200	757,500		
2027	191,800	766,931	979,300	905,250	1,587,375	1,646,450	319,250	1,400,700	796,000		
2028	191,800	766,931	979,300	929,250	1,642,775	1,646,450	319,250	1,542,200	822,000		
2029	191,800	941,931	979,300	--	1,700,575	1,646,450	919,250	1,630,700	871,000		
2030	191,800	978,181	979,300	--	1,760,575	1,646,450	919,250	1,718,450	896,750		
2031	191,800	1,012,181	979,300	--	1,822,575	1,646,450	852,750	1,810,200	945,250		
2032	191,800	1,043,931	979,300	--	1,886,375	1,891,450	863,000	1,660,450	980,250		
2033	191,800	1,081,531	1,154,300	--	1,951,775	1,961,650	881,250	1,690,950	1,032,250		
2034	191,800	1,122,131	1,200,550	--	2,018,575	2,028,650	892,000	1,722,950	1,070,250		
2035	191,800	1,165,531	1,274,050	--	2,091,575	2,097,450	910,500	1,756,200	1,114,750		
2036	191,800	1,206,531	1,338,300	--	2,165,375	2,172,850	921,250	1,690,450	1,165,250		
2037	191,800	1,250,131	1,428,550	--	2,239,775	2,249,450	934,500	1,710,450	1,206,250		
2038	191,800	1,724,881	2,003,300	--	2,314,575	2,327,050	--	1,646,950	1,258,000		
2039	191,800	1,792,925	2,003,050	--	2,400,825	2,410,450	--	1,563,950	1,314,750		
2040	191,800	1,860,925	2,095,050	--	2,481,825	2,494,250	--	1,497,450	1,361,000		
2041	191,800	1,935,075	2,099,550	--	2,570,625	2,583,250	--	1,431,700	774,800		
2042	1,666,800	2,010,025	2,195,550	--	2,657,625	2,670,500	--	1,456,700	--		
2043	1,727,800	2,085,600	2,218,750	--	2,754,000	2,765,500	--	1,382,950	--		
2044	1,794,000	2,163,200	2,153,550	--	2,849,250	2,862,500	--	1,415,200	--		
2045	--	3,390,000	2,568,350	--	2,949,750	2,961,000	--	1,453,200	--		
2046	--	3,504,800	2,358,950	--	3,049,750	3,065,500	--	1,488,800	--		
2047	--	--	3,434,625	--	3,158,750	3,175,250	--	1,521,000	--		
2048	--	--	3,317,875	--	3,270,750	3,284,500	--	1,554,800	--		
2049	--	--	--	--	--	7,697,750	--	--	--		
2050	--	--	--	--	--	7,964,250	--	--	--		
Total	\$8,449,200	\$33,337,234	\$40,793,150	\$3,590,100	\$54,339,000	\$70,188,400	\$9,370,750	\$37,121,800	\$17,082,550		



## SECURITY FOR THE BONDS

### General

The Bonds are general obligations of the District, and the Board of Supervisors of the County has the power and is obligated to levy and collect *ad valorem* taxes upon all property within the District subject to taxation by the County, without limitation as to rate or amount (except certain personal property which is taxable at limited rates) for payment of both principal of and interest on the Bonds. The *ad valorem* property taxes collected for payment of principal of and interest on the Bonds shall be deposited to the Interest and Sinking Fund of the District held by the County prior to being transferred to the Paying Agent for payment of the Bonds.

The District received authorization to issue \$153,400,000 aggregate principal amount of general obligation bonds pursuant to an election of the qualified electors within the District on November 5, 2024. The Bonds are the first series of bonds issued under the Authorization. Subsequent to the issuance of the Bonds, \$138,400,000\* aggregate principal amount of general obligation bonds will remain for issuance under the Authorization.

### Property Taxation System

Property tax revenues result from the application of the appropriate tax rate to the total assessed value of taxable property in the District. School districts receive property taxes for payment of voter-approved bonds as well as for general operating purposes.

Local property taxation is the responsibility of various county officers. School districts whose boundaries extend into more than one county are treated for property tax purposes as separate jurisdictions in each county in which they are located. For each school district located in a county, the county assessor computes the value of locally assessed taxable property. Based on the assessed value of property and the scheduled debt service on outstanding bonds in each year, the county auditor-controller computes the rate of tax necessary to pay such debt service, and presents the tax rolls (including rates of tax for all taxing jurisdictions in the county) to the county board of supervisors for approval. The county treasurer and tax collector prepares and mails tax bills to taxpayers and collects the taxes. In addition, the treasurer and tax collector, as *ex officio* treasurer of each school district located in the county, holds school district funds, including taxes collected for payment of school bonds, and is charged with payment of principal and interest on the bonds when due.

### Restrictions on use of *Ad Valorem* Taxes and Statutory Lien on Debt Service

Under State of California (“State”) law, school districts may levy *ad valorem* taxes (in addition to their share of the 1% county tax to pay operating expenses) only to pay principal of and interest on general obligation bonds that, like the Bonds, are approved at an election to finance specified projects or are bonds issued to refund such general obligation bonds. Moreover, State law provides that the *ad valorem* taxes may be levied to pay the principal of and interest on bonds and for no other purpose. Consequently, under State law, the District is not authorized to divert revenue from *ad valorem* taxes levied to pay the Bonds to a purpose other than payment of the Bonds. Such *ad valorem* taxes are held by the County separate and apart from other funds of the County and the District. See “SOURCES AND USES OF FUNDS – District Investments; Application of Proceeds” hereinabove.

\* Preliminary; subject to change.



Pursuant to Section 53515 of the State Government Code, effective for any bonds issued on or after January 1, 2016, the Bonds will be secured by a statutory lien on all revenues received pursuant to the levy and collection of *ad valorem* property taxes for the payment thereof. The lien automatically attaches, without further action or authorization by the Board, and is valid and binding from the time the Bonds are executed and delivered. The revenues received pursuant to the levy and collection of the *ad valorem* property tax will be immediately subject to the lien, and such lien will be enforceable against the District, its successor, transferees and creditors, and all other parties asserting rights therein, irrespective of whether such parties have notice of the lien and without the need for physical delivery, recordation, filing or further act.

### **Pledge of Tax Revenues**

Under the Resolution, the District has pledged, as security for the Bonds and the interest thereon, the proceeds from the levy of the *ad valorem* tax which the County levies and receives and all interest earnings thereon (the “Pledged Moneys”). The Pledged Moneys shall be used to pay the principal of and interest on the Bonds when and as the same shall become due and payable.

The Bonds are the general obligations of the District, payable solely from Pledged Moneys and do not constitute an obligation of the County except as provided in the Resolution. No part of any fund or account of the County is pledged or obligated to the payment of the Bonds or the interest thereon. Other than the Pledged Moneys, no funds or accounts of the District are pledged to payment of the Bonds.

### **THE PROJECTS**

The District intends to apply the net proceeds of the Bonds to finance the acquisition, construction, furnishing and equipping of school facilities of the District in accordance with the bond proposition approved at the Election which includes the ballot measure and a project list.

The “Smaller Classes, Safer Schools, and Financial Accountability Act,” a Constitutional amendment known as Proposition 39, controls the method by which the District will expend Bond proceeds on its capital improvements. Prior to the Election, the District prepared and submitted to the Board for approval a master list of capital improvement projects to be built, acquired, constructed or installed with the proceeds of the Bonds, which was then submitted to the voters at the Election (the “Project List”). The District will prioritize the projects and may not undertake to complete all components of the Project List.

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## **TAX BASE FOR REPAYMENT OF THE BONDS**

*The information in this section describes ad valorem property taxation, assessed valuation, and other measures of the tax base of the District. The Bonds are payable solely from ad valorem taxes levied and collected by the County on taxable property in the District. The District's General Fund is not a source for the repayment of the Bonds.*

### **Ad Valorem Property Taxation**

Taxes are levied for each fiscal year on taxable real and personal property which is situated in the County as of the preceding January 1. However, upon a change in ownership of property or completion of new construction, State law permits an accelerated recognition and taxation of increases in real property assessed valuation (known as a "floating lien date"). For assessment and collection purposes, property is classified either as "secured" or "unsecured" and is listed accordingly on separate parts of the assessment roll. The "secured roll" is that part of the assessment roll containing property secured by a lien which is sufficient, in the opinion of the assessor, to secure payment of the taxes. Other property is assessed on the "unsecured roll."

The County levies a 1% property tax on behalf of all taxing agencies in the County. The taxes collected are allocated on the basis of a formula established by State law enacted in 1979. Under this formula, the County and all other taxing entities receive a base year allocation plus an allocation on the basis of "situs" growth in assessed value (new construction, change of ownership, inflation) prorated among the jurisdictions which serve the tax rate areas within which the growth occurs. Tax rate areas are specifically defined geographic areas which were developed to permit the levying of taxes for less than county-wide or less than city-wide special and school districts. In addition, the County levies and collects additional approved property taxes and assessments on behalf of any taxing agency within the County.

Property taxes on the secured roll are due in two installments, on November 1 and February 1. If unpaid, such taxes become delinquent after December 10 and April 10, respectively, and a 10% penalty attaches to any delinquent payment. In addition, property on the secured roll secured by the assessee's fee ownership of land with respect to which taxes are delinquent is declared tax-defaulted on or about June 30. Those properties on the secured roll that become tax-defaulted on June 30 of the fiscal year that are not secured by the assessee's fee ownership of land are transferred to the unsecured roll and are then subject to the Treasurer's enforcement procedures (*i.e.*, seizures of money and property, liens and judgments). Such property may thereafter be redeemed by payment of the delinquent taxes and the delinquency penalty, plus a penalty of one and one-half percent per month to the time of redemption. If taxes are unpaid for a period of five years or more, the tax-defaulted property is subject to sale by the Treasurer.

Property taxes on the unsecured roll as of July 31 become delinquent, if unpaid, on August 31 and are subject to a 10% delinquency penalty. Unsecured property taxes remaining unpaid on October 31 are also subject to an additional penalty of one and one half percent per month on the first day of each month thereafter. The additional penalties shall continue to attach until the time of payment or until the time a court judgment is entered for the amount of unpaid taxes and penalties, whichever occurs first.

The taxing authority has four ways of collecting unsecured personal property taxes: (1) a civil action against the taxpayer; (2) filing a certificate in the office of the respective County Clerk specifying certain facts in order to obtain a judgment lien on certain property of the taxpayer; (3) filing a certificate of delinquency for recordation in the County Recorder's office in order to obtain a lien on certain property of the taxpayer; and (4) seizure and sale of personal property, improvements, bank accounts or possessory interests belonging or assessed to the taxpayer.



## Assessed Valuations

The assessed valuation of property in the District is established by the County Assessor, except for public utility property which is assessed by the State Board of Equalization. Assessed valuations are reported at 100% of the full value of the property, as defined in Article XIII A of the California Constitution. See “CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING DISTRICT REVENUES” herein.

The State Constitution currently requires a credit of \$7,000 of the taxable value of an owner-occupied dwelling for which application has been made to the County Assessor. The revenue estimated to be lost to local taxing agencies due to the exemption is reimbursed from State sources. Reimbursement is based upon total taxes due upon such exempt value and is not reduced by any amount for estimated or actual delinquencies. Current law also provides, upon application, a basis exemption of \$100,000 increased by inflation for veterans with specified disabilities or for unmarried spouses of deceased veterans. The exemption may be raised to \$150,000 if the applicant meets the income limit of \$40,000.

In addition, certain classes of property such as cemeteries, free public libraries and museums, public schools, churches, colleges, not-for-profit hospitals and charitable institutions are exempt from property taxation and do not appear on the tax rolls. No reimbursement is made by the State for such exemptions.

The following table presents the historical assessed valuation in the District since fiscal year 2012-13. The District’s total assessed valuation is \$8,935,342,764 for fiscal year 2024-25.

### **CABRILLO UNIFIED SCHOOL DISTRICT Summary of Assessed Valuations Fiscal Years 2012-13 Through 2024-25**

Fiscal Year	Local Secured	Utility	Unsecured	Total	Annual % Change
2012-13	\$5,016,918,165	\$150,000	\$ 83,256,937	\$5,100,325,102	--
2013-14	5,101,792,900	150,000	88,078,938	5,190,021,838	1.8%
2014-15	5,321,384,492	150,000	90,250,928	5,411,785,420	4.3
2015-16	5,676,276,844	105,000	100,619,426	5,777,001,270	6.7
2016-17	5,924,728,011	105,000	96,505,742	6,021,338,753	4.2
2017-18	6,255,870,534	105,000	98,282,297	6,354,257,831	5.5
2018-19	6,641,494,040	105,000	104,437,457	6,746,036,497	6.2
2019-20	7,014,265,635	187,500	94,527,533	7,108,980,668	5.4
2020-21	7,314,276,229	187,500	96,173,135	7,410,636,864	4.2
2021-22	7,596,663,528	187,000	105,720,757	7,702,571,785	3.9
2022-23	8,081,914,078	187,500	111,481,889	8,193,583,467	6.4
2023-24	8,511,895,158	187,500	111,662,997	8,623,745,655	5.2
2024-25	8,829,261,294	225,000	105,856,470	8,935,342,764	3.6

Source: California Municipal Statistics, Inc.

Economic and other factors beyond the District’s control, such as general market decline in property values, disruption in financial markets that may reduce availability of financing for purchasers of property, reclassification of property to a class exempt from taxation, whether by ownership or use (such as exemptions for property owned by the State and local agencies and property used for qualified education, hospital, charitable or religious purposes), or the complete or partial destruction of the taxable property caused by a natural or manmade disaster, such as earthquake, flood, fire, drought or toxic



contamination, or other impacts of climate change and global warming, could cause a reduction in the assessed value of taxable property within the District. Any such reduction would result in a corresponding increase in the annual tax rate levied by the County to pay the debt service with respect to the Bonds. See “SECURITY FOR THE BONDS.”

### **Natural Disasters Impacting Assessed Valuations**

***Drought Conditions.*** Water shortfalls resulting from the driest conditions in recorded State history caused a State-wide drought State of Emergency for California in 2014 and the imposition by State regulators of reductions in water usage through 2017 when the State-wide drought ended in almost all California counties.

During fiscal years 2020-21, 2021-22, and 2022-23, much of the State experienced Severe or Extreme Drought, pursuant to the U.S. Drought Monitor Classification Scheme. Beginning in April, 2021, Governor Newsom signed several executive orders relating to the drought, including declaring states of emergency due to drought in the State. On January 4, 2022, State Water Board adopted emergency use regulations prohibiting certain wasteful water practices such as watering ornamental landscapes during rain and using potable water to clean hard surfaces and driveways. In June, 2022, additional emergency water conservation regulations took effect limiting watering of ornamental grasses in certain locations followed by additional water use regulations in December prohibiting wasteful water use practices. On March 24, 2023, as a result of rain and snowfall in the State, Governor Newsom rolled back many of the water use restrictions in his previous drought-related executive orders but left in place certain measures aimed at wasteful water uses as well as preserving ground water supplies.

Currently, according to the U.S. Drought Monitor, the southern-most counties in the State are experiencing Severe Drought with small areas in the south-eastern most regions of the State experiencing Extreme Drought. The County is not currently experiencing drought. The District cannot predict if or when drought conditions might occur in the County or if water usage restrictions might be imposed again or what impact such restrictions, if imposed, might have on the assessed valuation of the District and the local economy.

During the summer of 2020 and 2021, California experienced large-scale wildfires in several portions of the State. Several of these fires have been located in areas in or adjacent to the County. The North Complex Fire, which was sparked by lightening on August 17, 2020, burned approximately 319,000 acres of land, including area within Yuba and Plumas counties, although not within the District.

The Dixie Fire, which started in the Feather River Canyon (near Cresta Dam) on July 13, 2021, burned more than 960,000 acres before being 100% contained on October 25, 2021. It has become the largest non-complex wildfire in the State's history, and the second-largest overall. The Dixie Fire affected San Mateo, Plumas, Lassen, Shasta, and Tehama Counties, damaging or destroying several small towns, including Greenville and Canyon Dam. Land within the District was not affected by the Dixie Fire.

The Park Fire, which started in July 2024, burned 429,603 acres in San Mateo and Tehama County before being 100% contained on September 26, 2024. Land within the District was not affected by the Park Fire.

***Earthquakes.*** All jurisdictions in California are subject to the effects of damaging earthquakes. Earthquakes are considered a threat to the District due to the highly active seismic region and the proximity of fault zones, which could influence the entire southern coastal portion of the State. An earthquake along one of the faults in the vicinity, either known or unknown, could cause a number of casualties and extensive property damage. The effects of such a quake could be aggravated by aftershocks



and secondary effects such as fires, landslides, dam failure, liquefaction and other threats to public health, safety and welfare. The potential direct and indirect consequences of a major earthquake can easily exceed the resources of the District and other local public entities and would require a high level of self-help, coordination and cooperation.

The District is located in the greater San Francisco Bay area, which has a high likelihood of future earthquakes as it straddles the San Andreas fault system. According to a United States Geological Survey study published March 2015, there is a 51% chance of a major earthquake within the greater San Francisco Bay area within a 30-year period commencing in 2014.

***Climate Change.*** Climate change caused by human activities may have adverse effects on the property within the boundaries of the District. Climate change can also result in more variable weather patterns throughout the State, which can lead to longer and more severe droughts and wildfires as well as increased risk of flooding and a rise in sea levels. Projections of the impacts of global climate change are complex and depend on many factors that are outside the District's control. The various scientific studies that forecast the amount and timing of adverse impacts of climate change are based on assumptions contained in such studies, but actual events may vary materially. Also, the scientific understanding of climate change and its effects continues to evolve. Accordingly, the District is unable to forecast with certainty when adverse impacts of climate change will occur or the extent of such impacts.

The occurrence of natural disasters within the boundaries of the District could result in substantial damage to property within the District (including District properties) and, in turn, could substantially reduce assessed valuations of such property.

***Pandemic.*** The outbreak of COVID-19 and the corresponding measures to prevent its spread caused widespread unemployment and economic slowdown in the United States, the State and the County. Such economic slowdown created risk for economic recession or depression or a general market decline in real estate values which in turn could have led to a reduction of assessed values in the District.

***Change in Economic Conditions.*** The District cannot make any representation regarding the effects that drought, flooding, changes in economic conditions (caused by pandemic or otherwise), fire conditions, earthquakes, or other natural disasters has had, or may have on the value of taxable property within the District, or to what extent such conditions could cause disruptions to economic activity, destroy property, reduce land values and adversely impact other economic activity within the boundaries of the District.

## **Re-assessments and Appeals of Assessed Valuations**

Pursuant to California Proposition 8 of November 1978 ("Proposition 8"), property owners may apply for a reduction of their property tax assessment by filing a written application, in a form prescribed by the State Board of Equalization ("SBE"), with the appropriate county board of equalization or assessment appeals board. In most cases, an appeal is filed because the applicant believes that present market conditions (such as lower residential home sale prices) cause the property to be worth less than its current assessed value. Any reduction in the assessment ultimately granted as a result of such appeal applies to the year for which application is made and during which the written application was filed. Such reductions are subject to yearly reappraisals and may be adjusted back to their original values when market conditions improve. Once the property has regained its prior value, adjusted for inflation, it once again is subject to the annual inflationary factor growth rate allowed under Article XIII A. See "CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING DISTRICT REVENUES – Article XIII A of the California Constitution."



A second type of assessment appeal involves a challenge to the base year value of an assessed property. Appeals for reduction in the base year value of an assessment, if successful, reduce the assessment for the year in which the appeal is taken and prospectively thereafter. The base year is determined by the completion date of new construction or the date of change of ownership. Any base year appeal must be made within four years of the change of ownership or new construction date.

County assessors, at their discretion, may also, from time to time, review certain property types purchased between specific time periods (e.g., all single family homes and condominiums purchased shortly prior to widespread declines in the fair market value of residential real estate within the county, as occurred between 2009 and 2011) and may proactively, temporarily reduce the assessed value of qualifying properties to Proposition 8 assessed values without owner appeal therefor.

A property that has been reassessed under Proposition 8, whether pursuant to owner appeal or due to county assessor review, is subsequently reviewed annually to determine its lien date value. Assuming no change in ownership or new construction, and if and as market conditions improve, the assessed value of a property with a Proposition 8 assessed value in place may increase as of each property tax lien date by more than the standard annual inflationary factor growth rate allowed under Article XIII A (currently, a 2% annual maximum) until such assessed value again equals the Article XIII A base year value for such property as adjusted for inflation and years of ownership, at which point such property is again taxed pursuant to Article XIII A and base year values may not be increased by more than the standard Article XIII A annual inflationary factor growth rate. A change in ownership while a property is subject to a Proposition 8 reassessment assessed valuation will cause such assessed valuation to become fixed as a new Article XIII A base year value for such property. See “CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING DISTRICT REVENUES – Article XIII A of the California Constitution” herein.

No assurance can be given that property tax appeals and reassessments in the future will not significantly reduce the assessed valuation of property within the District. However, any reduction in assessed value within the District would simply increase the tax rate necessary to pay the Bonds and any outstanding general obligations bonds of the District. The Board of Supervisors of the County is obligated to levy and collect *ad valorem* taxes, without limitation as to rate or amount (except certain personal property which is taxable at limited rates) for payment of both principal of and interest on outstanding general obligation bonds of the District.

### Assessed Valuation by Jurisdiction

The table below sets forth the assessed valuation of the taxable property within the District by jurisdiction.

#### CABRILLO UNIFIED SCHOOL DISTRICT 2024-25 Assessed Valuation by Jurisdiction

<u>Jurisdiction:</u>	<u>Assessed Valuation in District</u>	<u>% of District</u>	<u>Assessed Valuation of Jurisdiction</u>	<u>% of Jurisdiction in District</u>
City of Half Moon Bay	\$4,099,145,237	45.88%	\$ 4,099,145,237	100.00%
Unincorporated San Mateo County	<u>4,836,197,527</u>	<u>54.12</u>	28,392,928,203	17.03
Total District	\$8,935,342,764	100.00%		
San Mateo County	\$8,935,342,764	100.00%	\$325,623,432,174	2.74%

Source: *California Municipal Statistics, Inc.*



## Assessed Valuation by Land Use

The table below sets forth the assessed valuation of the taxable property within the District by land use.

### CABRILLO UNIFIED SCHOOL DISTRICT 2024-25 Assessed Valuation and Parcels by Land Use

	2024-25 Assessed Valuation <sup>(1)</sup>	% of Total	No. of Parcels	% of Total
<b>Non-Residential:</b>				
Agricultural/Rural	\$311,569,302	3.53%	632	4.78%
Commercial/Office	296,921,267	3.36	236	1.78
Industrial	76,643,867	0.87	104	0.79
Recreational	39,740,965	0.45	35	0.26
Government/Social/Institutional	50,410,420	0.57	52	0.39
Miscellaneous	<u>25,679,612</u>	<u>0.29</u>	<u>233</u>	<u>1.76</u>
Subtotal Non-Residential	\$800,965,433	9.07%	1,292	9.76%
<b>Residential:</b>				
Single Family Residence	\$6,987,717,206	79.14%	7,418	56.05%
Condominium/Townhouse	160,154,515	1.81	270	2.04
Mobile Home	11,581,621	0.13	391	2.95
Mobile Home Park	12,015,696	0.14	11	0.08
Hotel/Motel	359,919,613	4.08	65	0.49
2-4 Residential Units	211,523,964	2.40	278	2.10
5+ Residential Units/Apartments	<u>44,035,722</u>	<u>0.50</u>	<u>30</u>	<u>0.23</u>
Subtotal Residential	\$7,786,948,337	88.19%	8,463	63.94%
Vacant Parcels	\$241,347,524	2.73%	3,480	26.29%
Total	\$8,829,261,294	100.00%	13,235	100.00%

<sup>(1)</sup> Local secured assessed valuation, excluding tax-exempt property.

Source: *California Municipal Statistics, Inc.*

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## Assessed Valuation of Single Family Homes

The following table sets forth ranges of assessed valuations of single family homes in the District for fiscal year 2024-25, including the median and average assessed value per single family parcel.

### CABRILLO UNIFIED SCHOOL DISTRICT Per Parcel 2024-25 Assessed Valuation of Single Family Homes

	No. of <u>Parcels</u>	2024-25 <u>Assessed Valuation</u>	Average <u>Assessed Valuation</u>	Median <u>Assessed Valuation</u>
Single Family Residential	7,418	\$6,987,717,206	\$941,995	\$843,516

2024-25 <u>Assessed Valuation</u>	No. of <u>Parcels</u> <sup>(1)</sup>	% of <u>Total</u>	Cumulative <u>% of Total</u>	Total <u>Valuation</u>	% of <u>Total</u>	Cumulative <u>% of Total</u>
\$0 - \$99,999	263	3.545%	3.545%	\$ 21,291,593	0.305%	0.305%
\$100,000 - \$199,999	460	6.201	9.747	67,505,914	0.966	1.271
\$200,000 - \$299,999	397	5.352	15.098	100,997,539	1.445	2.716
\$300,000 - \$399,999	434	5.851	20.949	152,530,058	2.183	4.899
\$400,000 - \$499,999	501	6.754	27.703	224,994,193	3.220	8.119
\$500,000 - \$599,999	497	6.700	34.403	273,018,420	3.907	12.026
\$600,000 - \$699,999	494	6.659	41.062	321,201,035	4.597	16.623
\$700,000 - \$799,999	439	5.918	46.980	328,515,337	4.701	21.324
\$800,000 - \$899,999	471	6.349	53.330	399,155,450	5.712	27.036
\$900,000 - \$999,999	517	6.970	60.299	490,637,608	7.021	34.058
\$1,000,000 - \$1,099,999	444	5.985	66.285	465,519,824	6.662	40.720
\$1,100,000 - \$1,199,999	353	4.759	71.043	406,060,506	5.811	46.531
\$1,200,000 - \$1,299,999	344	4.637	75.681	429,805,675	6.151	52.681
\$1,300,000 - \$1,399,999	311	4.193	79.873	419,014,131	5.996	58.678
\$1,400,000 - \$1,499,999	257	3.465	83.338	371,360,397	5.314	63.992
\$1,500,000 - \$1,599,999	214	2.885	86.223	330,649,661	4.732	68.724
\$1,600,000 - \$1,699,999	174	2.346	88.568	287,159,891	4.109	72.834
\$1,700,000 - \$1,799,999	157	2.116	90.685	274,149,049	3.923	76.757
\$1,800,000 - \$1,899,999	131	1.766	92.451	242,153,221	3.465	80.222
\$1,900,000 - \$1,999,999	112	1.510	93.961	218,038,717	3.120	83.343
\$2,000,000 and greater	448	6.039	100.000	1,163,958,987	16.657	100.000
	7,418	100.000%		\$6,987,717,206	100.000%	

Source: California Municipal Statistics, Inc.

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## Largest Taxpayers

The table below sets forth the largest local secured taxpayers within the District in fiscal year 2024-25.

### CABRILLO UNIFIED SCHOOL DISTRICT 2024-25 Largest Total Secured Taxpayers

	<u>Property Owner</u>	<u>Primary Land Use</u>	<u>Assessed Valuation</u>	<u>Total<sup>(1)</sup></u>
1.	SHC Half Moon Bay LLC	Hotel	\$229,569,438	2.60%
2.	Ocean Colony Partners LP	Golf Course	37,032,061	0.42
3.	S J Amoroso Properties Co	Supermarket	34,000,000	0.39
4.	Point Pillar Project Developer	Hotel	31,925,308	0.36
5.	Half Moon Bay Lodge LLC	Hotel	23,952,251	0.27
6.	Keet Nerhan	Hotel	21,612,957	0.24
7.	Lifemark Group Inc.	Cemetery	20,751,672	0.24
8.	Saguaro National Insurance Co.	Undeveloped	16,191,716	0.18
9.	SMC Coastside Properties LLC	Hospital	15,918,120	0.18
10.	Professional Peninsula Properties LLC	Office Building	15,809,364	0.18
11.	FFRP III LLC	Rural Residential	14,386,648	0.16
12.	Big Wave Group	Rural Residential	12,362,400	0.14
13.	M. Keith Waddell Trust	Agricultural	11,576,340	0.13
14.	Skymoon Ranch LLC	Rural Residential	11,353,422	0.13
15.	Lolila LLC	Rural Residential	10,965,000	0.12
16.	Estate of Helen Carey	Undeveloped	10,811,553	0.12
17.	Browning-Ferris Industries Inc.	Agricultural	10,740,562	0.12
18.	8200 Cabrillo Highway LLC	Residential	10,722,011	0.12
19.	SKRRR LLC	Agricultural	10,621,644	0.12
20.	Rabo Agrifinance LLC	Agricultural	<u>10,492,274</u>	<u>0.12</u>
			\$560,794,741	6.35 %

<sup>(1)</sup> 2024-25 local secured assessed valuation: \$8,829,261,294.

Source: *California Municipal Statistics, Inc.*

The top 20 taxpayers on the secured roll for 2024-25 account for 6.35% of the local secured assessed value in the District which is \$8,829,261,294. According to California Municipal Statistics, Inc., the largest secured taxpayer in the District for fiscal year 2024-25 was SHC Half Moon Bay LLC accounting for 2.60% of the total secured assessed value in the District. No other secured taxpayer accounts for more than 0.42% of the total secured assessed value in the District. The more property (by assessed value) owned by a single taxpayer, the more tax collections are exposed to weakness, if any, in such taxpayer's financial situation and ability or willingness to pay property taxes in a timely manner.

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## Tax Rates

The following table sets forth typical tax rates levied in Tax Rate Area 87-076 by the County within the District for fiscal years 2020-21 through 2024-25:

**CABRILLO UNIFIED SCHOOL DISTRICT**  
**Summary of *Ad Valorem* Tax Rates**  
**(Dollars Per \$100 of Assessed Valuation)**  
**TRA 87-076<sup>(1)</sup>**

	2020-21	2021-22	2022-23	2023-24	2024-25
General Tax Rate	1.0000%	1.0000%	1.0000%	1.0000%	1.0000%
MidPen Regional Open Space District	0.0015	0.0015	0.0013	0.0012	0.0013
Montara Sanitation District	0.0695	0.0543	0.0453	0.0370	0.0270
<b>Cabrillo Unified School District</b>	<b>0.0895</b>	<b>0.0767</b>	<b>0.0791</b>	<b>0.0731</b>	<b>0.0864</b>
San Mateo CCD	0.0213	0.0227	0.0193	0.0190	0.0178
Total Tax Rate	1.1818%	1.1552%	1.1450%	1.1303%	1.1325%

(1) 2024-25 assessed valuation of TRA 87-076 is \$1,710,167,777 which is 19.14% of the District's total assessed valuation.  
Source: California Municipal Statistics, Inc.

## The Teeter Plan

The Board of Supervisors of the County has approved the implementation of the Alternative Method of Distribution of Tax Levies and Collections and of Tax Sale Proceeds (the “Teeter Plan”), as provided for in Section 4701 *et seq.* of the California Revenue and Taxation Code. Under the Teeter Plan for the County, the County apportions secured property taxes on an accrual basis when due (irrespective of actual collections) to its local political subdivisions, including the District, for which the County acts as the tax-levying or tax-collecting agency.

The Teeter Plan for the County is applicable to all tax levies for which the County acts as the tax-levying or tax-collecting agency, or for which the County Treasury is the legal depository of tax collections.

Under the Teeter Plan, the District will receive 100% of its *ad valorem* property tax levied on the secured roll with respect to the Bonds irrespective of actual delinquencies in the collection of property taxes by the County.

The Teeter Plan of the County is to remain in effect unless the Board of Supervisors of the County orders its discontinuance or unless, prior to the commencement of any fiscal year of the County (which commences on July 1), the Board of Supervisors of the County receives a petition for its discontinuance joined in by a resolution adopted by at least two-thirds of the participating revenue districts in the County. In the event the Board of Supervisors of the County orders discontinuance of its Teeter Plan, only those secured property taxes actually collected would be allocated to political subdivisions (including the District) for which the County acts as the tax-levying or tax-collecting agency. In addition, if the delinquency rate for all *ad valorem* property taxes levied within the District exceeds 3%, the Board of Supervisors can terminate the Teeter Plan with respect to the District. In the event that the Teeter Plan were terminated with regard to the secured tax roll, the amount of the levy of *ad valorem* property taxes would depend upon the collection of *ad valorem* property taxes and delinquency rates experienced with respect to the parcels within the District.



The District is not aware of any petitions for the discontinuance of the Teeter Plan now pending in the County.

### Direct and Overlapping Debt

Numerous local agencies that provide public services overlap the District's service area. These local agencies have outstanding debt in the form of general obligation, lease revenue and special assessment bonds. The following table shows the District's estimated direct and overlapping bonded debt. The statement excludes self-supporting revenue bonds, tax allocation bonds and non-bonded capital lease obligations. The District and the Underwriter have not reviewed this table and there can be no assurance as to the accuracy of the information contained in the table; inquiries concerning the scope and methodology of procedures carried out to compile the information presented should be directed to California Municipal Statistics, Inc.

The following table is a statement of the District's direct and estimated overlapping bonded debt as of January 1, 2025:

#### **CABRILLO UNIFIED SCHOOL DISTRICT Direct and Overlapping Bonded Indebtedness**

2024-25 Assessed Valuation: \$8,935,342,764

<u>DIRECT AND OVERLAPPING TAX AND ASSESSMENT DEBT:</u>	<u>% Applicable</u>	<u>Debt 1/1/25</u>
San Mateo Community College District	2.744%	\$ 17,977,911
<b>Cabrillo Unified School District</b>	<b>100.000</b>	<b>148,810,000<sup>(1)</sup></b>
Montara Sanitary District	100.000	3,835,158
Midpeninsula Regional Open Space District	2.085	<u>2,419,851</u>
<b>TOTAL DIRECT AND OVERLAPPING TAX AND ASSESSMENT DEBT</b>		<b>\$173,042,920</b>
 <u>OVERLAPPING GENERAL FUND DEBT:</u>		
San Mateo County General Fund Obligations	2.744%	\$14,779,617
San Mateo County Board of Education Certificates of Participation	2.744	157,368
City of Half Moon Bay Judgment Obligation Bonds	100.000	2,577,082
Midpeninsula Regional Open Space District Certificates of Participation	2.085	1,544,268
San Mateo County Mosquito and Vector Control District General Fund Obligations	2.744	<u>87,404</u>
<b>TOTAL OVERLAPPING GENERAL FUND DEBT</b>		<b>\$19,145,739</b>
 <b>COMBINED TOTAL DEBT</b>		 <b>\$192,188,659<sup>(2)</sup></b>

Ratios to 2024-25 Assessed Valuation:

<b>Direct Debt (\$148,810,000)</b> .....	<b>1.67%</b>
Total Direct and Overlapping Tax and Assessment Debt .....	1.94%
Combined Total Debt .....	2.15%

<sup>(1)</sup> Does not include the Bonds.

<sup>(2)</sup> Excludes tax and revenue anticipation notes, enterprise revenue, mortgage revenue and non-bonded capital lease obligations.

Source: *California Municipal Statistics, Inc.*

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## DISTRICT FINANCIAL INFORMATION

*The information in this section concerning the operations of the District and the District's finances is provided as supplementary information only, and it should not be inferred from the inclusion of this information in this Official Statement that the principal and interest on the Bonds is payable from the General Fund of the District. The Bonds are payable from the proceeds of an ad valorem tax approved by the voters pursuant to all applicable laws and State Constitutional requirements, and required to be levied by the County on all taxable property within the District in an amount sufficient for the timely payment of principal and interest on the Bonds. See "SECURITY FOR THE BONDS" and "TAX BASE FOR REPAYMENT OF THE BONDS" herein.*

### State Funding of Education

**Local Control Funding Formula.** State Assembly Bill 97 (Stats. 2013, Chapter 47) ("AB 97"), enacted as a part of the 2013-14 State budget, enacted the LCFF beginning in fiscal year 2013-14, which replaced the revenue limit funding system and many categorical programs. See "– Revenue Limit Funding System" below. The LCFF distributes resources to school districts through a guaranteed base funding grant (the "Base Grant") per unit of ADA. The average Base Grant per unit of ADA under the LCFF is more than the average revenue limit under the prior funding system. A Base Grant is assigned to each of four grade spans. Additional supplemental funding is made available based on the proportion of English language learners, low-income students and foster youth.

For fiscal year 2024-25, the LCFF provides to school districts and charter schools a Target Base Grant for each Local Education Agency ("LEA") equivalent to (a) \$11,068 per ADA for transitional kindergarten/kindergarten through grade 3; (b) \$10,177 per ADA for grades 4 through 6; (c) \$10,478 per ADA for grades 7 and 8; and (d) \$12,460 per ADA for grades 9 through 12. For fiscal year 2024-25, the LCFF also provides an adjusted add-on for Transitional Kindergarten ("TK") equal to \$3,077.

Beginning in fiscal year 2013-14, and in each subsequent year, the Base Grants have been adjusted for cost-of-living increases by applying the implicit price deflator for government goods and services. With full implementation of the LCFF, the provision of a cost-of-living-adjustment ("COLA") is now subject to appropriation for such adjustment in the annual State budget. For fiscal year 2023-24, a 8.22% COLA was included, however, the COLA for fiscal year 2024-25 is significantly lower, at 1.07%. See "– State Budget Measures "– 2024-25 State Budget" and "– Proposed 2025-26 State Budget" for information regarding the COLA for fiscal year 2024-25 and proposed for fiscal year 2025-26. The differences among Base Grants are linked to differentials in statewide average revenue limit rates by district type, and are intended to recognize the generally higher costs of education at higher grade levels.

The Base Grants for grades K-3 and 9-12 are subject to adjustments of 10.4% and 2.6%, respectively, to cover the costs of class size reduction in early grades and the provision of career technical education in high schools. Unless collectively bargained for, school districts serving students in grades K-3 must maintain an average class enrollment of 24 or fewer students in grades K-3 at each school site in order to continue receiving the adjustment to the K-3 Base Grant. Additional add-ons are also provided to school districts that received categorical block grant funding pursuant to the Targeted Instructional Improvement and Home-to-School Transportation programs during fiscal year 2012-13.

The State budget for fiscal year 2021-22 also implemented a plan to expand the LCFF to include TK to all four-year olds. This plan has been phased-in in cohorts of TK students over a four-year period, which will be complete in fiscal year 2025-26.



School districts that serve students of limited English proficiency (“EL” students), students from low income families that are eligible for free or reduced priced meals (“LI” students) and foster youth are eligible to receive additional funding grants. Enrollment counts are unduplicated, such that students may not be counted as both EL and LI (foster youth automatically meet the eligibility requirements for free or reduced priced meals (“FRPM”) and are not discussed separately herein). A supplemental grant add-on (each, a “Supplemental Grant”) is authorized for school districts that serve EL/LI students, equal to 20% of the applicable Base Grant multiplied by such districts’ percentage of EL/LI student enrollment. School districts whose EL/LI student populations exceed 55% of their total enrollment are eligible for a concentration grant add-on (each, a “Concentration Grant”) equal to 65% of the applicable Base Grant multiplied by the percentage of such district’s unduplicated EL/LI student enrollment in excess of the 55% threshold.

## ADA and Enrollment

The following table sets forth the historical ADA and enrollment for fiscal years 2016-17 through 2023-24.

### CABRILLO UNIFIED SCHOOL DISTRICT Historical ADA and Enrollment Fiscal Years 2016-17 through 2023-24

Fiscal Year	ADA	Enrollment
2016-17	3,151	3,279
2017-18	3,088	3,207
2018-19	3,021	3,152
2019-20	2,961	3,136
2020-21 <sup>1</sup>	2,961	2,934
2021-22	2,592	2,803
2022-23	2,519	2,762
2023-24	2,450	2,663

<sup>1</sup> Due to the COVID-19 pandemic, Average Daily Attendance was irregularly reported in 2021. Average Daily Attendance at P-2 was not reported in 2021. Funding was based on Average Daily Attendance at P-2 as reported in 2020.

Source: *The District*.

## Enrollment Trends

Enrollment in the District has been declining gradually in recent years. The District expects enrollment to continue to decline as a result of housing costs in the District and families seeking more affordable housing in other areas.

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The following table sets forth the ADA, enrollment and the percentage of EL/LI enrollment budgeted for fiscal year 2024-25 and projections for fiscal years 2025-26 through 2026-27.

**CABRILLO UNIFIED SCHOOL DISTRICT**  
**ADA, English Language/Low Income Enrollment**  
**Fiscal Years 2024-25 through 2026-27**

Fiscal Year	ADA					Enrollment	
	TK-3	4-6	7-8	9-12	Total ADA	Total Enrollment	% of EL/LI Enrollment
2024-25 <sup>(1)</sup>	722.77	468.77	333.15	836.91	2,361.60	2,564	38.5%
2025-26 <sup>(2)</sup>	704.70	457.05	324.82	815.98	2,302.55	2,497	35.98
2026-27 <sup>(2)</sup>	680.64	441.45	313.73	788.13	2,223.95	2,409	32.85

<sup>(1)</sup> Budgeted.

<sup>(2)</sup> Projected.

Source: *The District*.

Due to the COVID-19 pandemic and related State budget-implementing legislation, California school districts, other than certain charter school districts, were held harmless against any loss of ADA for purposes of calculating apportionment in the 2020-21 fiscal year, with ADA for purposes of calculation of state funding based on ADA for fiscal year 2019-20. Additionally, due to State-wide declining enrollment trends, additional hold harmless measures have been instituted to shelter school districts from large annual revenue losses. For fiscal year 2021-22, ADA for funding purposes was based on ADA in fiscal year 2019-20. The fiscal year 2022-23 budget for the State permits schools districts, on an on-going basis, to use the greater of the current year or prior year ADA or an average of the three prior years' ADA to calculate LCFF funding. See "DISTRICT FINANCIAL INFORMATION – State Budget Measures."

The sum of a school district's adjusted Base, Supplemental and Concentration Grants will be multiplied by such district's P-2 ADA for the current, prior year, or an average of the three prior years' ADA, whichever is greater (with certain adjustments applicable to small school districts). This funding amount, together with any applicable categorical block grant add-ons, will yield a district's total LCFF allocation. Generally, the amount of annual State apportionments received by a school district will amount to the difference between such total LCFF allocation and such district's share of applicable local property taxes. Most school districts receive a significant portion of their funding from such State apportionments. As a result, decreases in State revenues may significantly affect appropriations made by the State Legislature to school districts.

Certain schools districts, known as "community-funded" districts (formerly, "basic aid" districts), have allocable local property tax collections that equal or exceed such districts' total LCFF allocation, and result in the receipt of no State apportionment aid. Community-funded school districts receive only special categorical funding, which is deemed to satisfy the "basic aid" requirement of \$120 per student per year guaranteed by Article IX, Section 6 of the State Constitution. The implication for community-funded districts is that the legislatively determined allocations to school districts, and other politically determined factors, are less significant in determining their primary funding sources. Rather, property tax growth and the local economy are the primary determinants.



***Shifts Between Community-Funded District and LCFF District*** The District has flipped in recent years between a community-funded district and an LCFF district. Currently, the District is a community-funded district in fiscal year 2024-25.

From fiscal year 2008-09 through fiscal year 2012-13, the District's local property taxes exceeded the State's calculated revenue limit for the District, resulting in the District being treated as a basic aid district, meaning that the District did not receive a revenue limit entitlement from the State, but was funded from local property taxes. During normal financial circumstances a school district would have to "grow" into basic aid status due to increases in property tax values exceeding the district's statutory revenue limit calculation. However, for the District (and many other districts in California), from 2008-09 through 2013-14, the State's severe deficit to revenue limit income caused the District to "fall" into basic aid status. Likewise, under normal circumstances, a basic aid district would be able to retain property tax revenues in excess of its statutory revenue limit calculation, but due to the State's budget difficulties, commencing in fiscal year 2009-10, basic aid districts, including the District, had to forfeit their "fair share" of certain State-funded categorical funds, being \$250 per ADA, provided that such reduction could not take the basic aid district below its revenue limit entitlement. The result was that some of the excess local property taxes which exceeded a district's revenue limit had to be redirected to the State, and in the case of the District, the District was not able to retain any of its local property tax revenues above the revenue limit from 2009-10 through 2013-14.

Due to the adoption by the State of a new education funding model, the LCFF, funding beginning in fiscal year 2013-14 was based on different factors than in prior fiscal years. With the implementation of the LCFF, beginning in 2014-15, the District's local property tax revenues no longer exceeded its State funding entitlement and it was no longer a basic aid district. In fiscal year 2019-20, the District's local property tax revenues exceeded its State funding entitlement once again and the District shifted back into a community-funded district, where it remained through fiscal year 2021-22. See "--State Funding of Education – *Local Control Funding Formula*" above for more information about the LCFF.

For fiscal year 2022-23, the District returned to LCFF status primarily due to the significant LCFF COLA that increased at a higher rate than local property tax growth. Based on an estimated property tax increase of 4.3% for fiscal year 2023-24 and 2.0% in subsequent years, the District reverted back to a community-funded district in fiscal year 2023-24 and predicts that it will remain a community-funded district through fiscal year 2027-28.

***Accountability.*** The State Board of Education has promulgated regulations regarding the expenditure of supplemental and concentration funding, including a requirement that school districts increase or improve services for EL/LI students in proportion to the increase in funds apportioned to such district on the basis of the number and concentration of such EL/LI students, as well as the conditions under which school districts can use supplemental or concentration funding on a school-wide or district-wide basis.

School districts are also required to adopt Local Control and Accountability Plans ("LCAPs") disclosing annual goals for all students, as well as certain numerically significant student subgroups, to be achieved in eight areas of State priority identified by the LCFF. LCAPs may also specify additional local priorities. LCAPs must specify the actions to be taken to achieve each goal, including actions to correct identified deficiencies with regard to areas of State priority. LCAPs, covering a three-year period, are required to be adopted annually. The SBE has developed and adopted a template LCAP for use by school districts.



***Support and Intervention.*** The LCFF establishes a new system of support and intervention to assist school districts meet the performance expectations outlined in their respective LCAPs. School districts must adopt their LCAPs (or annual updates thereto) in tandem with their annual operating budgets, and not later than five days thereafter submit such LCAPs or updates to their respective county superintendents of schools. On or before August 15 of each year, a county superintendent may seek clarification regarding the contents of a district's LCAP (or annual update thereto), and the district is required to respond to such a request within 15 days. Within 15 days of receiving such a response, the county superintendent can submit non-binding recommendations for amending the LCAP or annual update, and such recommendations must be considered by the respective school district at a public hearing within 15 days. A district's LCAP or annual update must be approved by the county superintendent by October 8 of each year if the superintendent determines that (i) the LCAP or annual update adheres to the State template, and (ii) the district's budgeted expenditures are sufficient to implement the actions and strategies outlined in the LCAP.

A school district is required to receive additional support if its respective LCAP or annual update thereto is not approved, if the district requests technical assistance from its respective county superintendent, or if the district does not improve student achievement across more than one State priority for one or more student subgroups. Such support can include a review of a district's strengths and weaknesses in the eight State priority areas, or the assignment of an academic expert to assist the district identify and implement programs designed to improve outcomes. Assistance may be provided by the California Collaborative for Educational Excellence, a state agency created by the LCFF and charged with assisting school districts achieve the goals set forth in their LCAPs. The State Board of Education has developed rubrics to assess school district performance and the need for support and intervention.

The State Superintendent of Public Instruction (the "State Superintendent") is further authorized, with the approval of the State Board of Education, to intervene in the management of persistently underperforming school districts. The State Superintendent may intervene directly or assign an academic trustee to act on his or her behalf. In so doing, the State Superintendent is authorized to (i) modify a district's LCAP, (ii) impose budget revisions designed to improve student outcomes, and (iii) stay or rescind actions of the local governing board that would prevent such district from improving student outcomes; provided, however, that the State Superintendent is not authorized to rescind an action required by a local collective bargaining agreement. The District has not previously been subject to any of the above-described support and intervention procedures.

In the last five years, the District has adopted its annual LCAP in compliance with the LCFF.

## **Revenue Sources**

The District categorizes its General Fund revenues into four sources. Each of these revenue sources is briefly described below.

***LCFF Sources.*** State funding under the LCFF consists of Base Grants and Supplemental Grants as described above. This category also includes local property taxes. When a district is a community-funded district, such district's share of local property taxes meets or exceeds its LCFF entitlement and, therefore, such district only receives minimum State aid and no portion of its Base Grant from the State. The District is currently a community-funded district. See "-- State Funding of Education – Local Control Funding Formula" above.

***Federal Revenues.*** The federal government provides funding under the Every Student Succeeds Act for several District programs as well as the Individuals with Disabilities Education Act including special education programs.



On January 20, 2025, President Trump issued a series of executive orders, which include ensuring that federal funds are used in a manner approved by the current administration. In response to and in an effort to carry out such orders, on January 27, 2025, the White House Office of Management and Budget (“OMB”) released its memorandum M-25-13, Temporary Pause of Agency Grant, Loan, and Other Financial Assistance Programs (the “OMB Memorandum”). The OMB Memorandum directed federal agencies to temporarily pause all activities related to obligation or disbursement of all federal financial assistance in order to review spending for consistency with the Trump Administration’s policies, stating that the temporary pause was to become effective at 5:00 p.m. on January 28, 2025. The OMB Memorandum caused uncertainty as to whether certain Federal funding and grants would be paused.

Before the OMB Memorandum became effective, two separate lawsuits were filed in federal district courts in Rhode Island and the District of Columbia challenging the OMB Memorandum and seeking injunctions. On January 28, 2025, shortly before the OMB Memorandum became effective, a District of Columbia federal judge issued an emergency administrative stay through February 3, 2025, at which time a preliminary injunction hearing was set. On January 29, 2025, OMB rescinded the OMB Memorandum. Although the OMB Memorandum was rescinded, the executive orders are in effect and the matter is ongoing as spending reviews are ongoing. On January 31, 2025, a Rhode Island federal judge issued a temporary restraining order on the pause. On February 3, 2025, the District of Columbia federal judge issued a temporary restraining order as well. On February 10, 2025, the Rhode Island federal judge granted a motion for a preliminary injunction and issued an Enforcement Order clarifying the scope of the temporary restraining order and ordering the Trump Administration to release federal funds and comply with the earlier order. The Trump Administration appealed the temporary restraining order to the U.S. Court of Appeals for the First Circuit. The Trump Administration’s request to stay the temporary restraining order pending appeal was denied. The District cannot predict any action to be taken in carrying out the executive orders nor its effect on the District’s federal funding or operations of the District.

President Trump has also signed an executive order aimed at terminating the United States Department of Education. The District cannot predict the types of possible federal funding cuts that may occur, the extent of such cuts, if any, and the impact on the District’s revenues or operations, if any, as a result of a possible termination of the Department of Education.

***Other State Revenues.*** The District receives some other State revenues. These other State revenues are primarily restricted revenues funding items such as instructional materials and various block grants.

The District receives State aid from the California State Lottery (the “Lottery”), which was established by a constitutional amendment approved in the November 1984 general election. Lottery revenues must be used for the education of students and cannot be used for non-instructional purposes such as real property acquisition, facility construction, or the financing of research. Moreover, State law requires that 50% of the increase in Lottery revenues over 1997-98 levels must be restricted to use on instructional material.

***Other Local Revenues.*** In addition to property taxes, the District receives additional local revenues from items such as interest earnings, interagency services and other local sources and parcel taxes, as described below.

***Parcel Taxes.*** In June 2010, voters within the District approved Measure E, an annual parcel tax of \$150 for five years, and in June 2014, the voters within the District approved a continuation of Measure E which extended the annual parcel tax for an additional five years through fiscal year 2019-20. In November 2019, voters passed Measure I, which renewed the annual parcel tax of \$150 for another eight



years, starting July 1, 2020 and ending June 30, 2028. On November 5, 2024, voters within the District voted to replace Measure I with a new special tax of \$198 per parcel for eight years which is expected to generate approximately \$2.14 million annually for the District.

The following table presents each revenue source as a percentage of total General Fund revenues for fiscal years 2020-21 through 2024-25.

**CABRILLO UNIFIED SCHOOL DISTRICT**  
**Percentage of Revenue by Source<sup>(1)</sup>**  
**Fiscal Years 2020-21 through 2024-25**

Revenue Source	2020-21	2021-22	2022-23	2023-24	2024-25 <sup>(2)</sup>
LCFF sources	73.1%	75.1%	70.5%	75.9%	80.0%
Federal revenues	7.1	6.1	3.2	3.5	2.9
Other State revenues	12.1	11.6	18.5	11.6	9.8
Other local revenues	7.7	7.1	7.9	8.9	7.2

<sup>(1)</sup> Percentages may not total to 100% due to rounding.

<sup>(2)</sup> Based on Second Interim Report.

Source: *The District*.

### Developer Fees

The District currently collects impact fees (“Developer Fees”) pursuant to Education Code Section 17620 on residential housing in the amount of \$4.79 per square foot and on commercial and industrial development in the amount of \$0.78 per square foot. The following table sets forth developer fee revenues received by the District for the last five fiscal years and the budgeted developer fee revenues for the current fiscal year.

**CABRILLO UNIFIED SCHOOL DISTRICT**  
**Developer Fee Collections**

Fiscal Year	Developer Fees Collected
2019-20	\$267,232.40
2020-21	212,204.54
2021-22	230,058.95
2022-23	310,243.89
2023-24	318,912.00
2024-25 <sup>(1)</sup>	280,000.00

<sup>(1)</sup> Budgeted.

Source: *The District*.

### COVID-19 Outbreak and its Economic Impact

In late 2019, an outbreak of COVID-19, a respiratory virus, initially occurred in China and subsequently spread globally. The global outbreak, together with measures undertaken to limit the spread of COVID-19 imposed by local and federal governments, caused volatility in financial markets as well as operating restrictions upon many businesses. The COVID-19 outbreak resulted in the imposition of restrictions on mass gatherings and widespread temporary closings of businesses, universities and schools through much of 2020 and portions of 2021, as well as supply chain issues and increases in inflation as these restrictions and closures were lifted.



As a result of the various regulations imposed in order to slow the spread of COVID-19, economic activity within the State, the County and the community around and within the District suffered episodes of recession and/or depression. The District cannot predict whether future COVID-19 outbreaks may occur, the extent or duration of such an outbreak, or what impact it may have on the District's General Fund revenues. However, the Bonds are general obligations of the District payable solely from *ad valorem* property taxes and are not payable from the General Fund of the District. See "SECURITY FOR THE BONDS" herein.

## **Budget Procedures**

***State Budgeting Requirements.*** The District is required by provisions of the State Education Code to maintain a balanced budget each year, in which the sum of expenditures and the ending fund balance cannot exceed the sum of revenues and the carry-over fund balance from the previous year. The State Department of Education imposes a uniform budgeting and accounting format for school districts. The budget process for school districts was substantially amended by Assembly Bill 1200 ("AB 1200"), which became State law on October 14, 1991. Portions of AB 1200 are summarized below.

School districts must adopt a budget on or before July 1 of each year. The budget must be submitted to the county superintendent within five days of adoption or by July 1, whichever occurs first. In 2014, Assembly Bill 2585 was enacted, which repealed provisions authorizing schools districts to use a dual budget adoption cycle. Instead, all school districts must be on a single budget cycle. The single budget is only readopted if it is disapproved by the county office of education, or as needed. The District is on a single budget cycle and adopts its budget on or before July 1.

The county superintendent will examine the adopted budget for compliance with the standards and criteria adopted by the State Board of Education and identify technical corrections necessary to bring the budget into compliance, will determine if the budget allows the district to meet its current obligations and will determine if the budget is consistent with a financial plan that will enable the district to meet its multi-year financial commitments. On or before September 15, the county superintendent will approve, conditionally approve or disapprove the adopted budget for each school district. Budgets may be disapproved if they fail the above conditions. The district board must be notified by September 15 of the county superintendent's recommendations for revision and reasons for the recommendations. The county superintendent may assign a fiscal advisor or appoint a committee to examine and comment on the superintendent's recommendations. The committee must report its findings no later than September 20. Any recommendations made by the county superintendent must be made available by the district for public inspection. No later than November 8, the county superintendent must notify the State Superintendent of all school districts whose budget has been disapproved.

For districts whose budgets have been disapproved, the district must revise and readopt its budget by October 8, reflecting changes in projected income and expense since July 1, including responding to the county superintendent's recommendations. The county superintendent must determine if the budget conforms with the standards and criteria applicable to final district budgets and not later than November 8, will approve or disapprove the revised budgets. If the budget is disapproved, the county superintendent will call for the formation of a budget review committee pursuant to Education Code Section 42127.1. Until a district's budget is approved, the district will operate on the lesser of its proposed budget for the current fiscal year or the last budget adopted and reviewed for the prior fiscal year.

***Interim Financial Reports.*** Under the provisions of AB 1200, each school district is required to file interim reports with the county office of education as to its ability to meet its financial obligations for the remainder of the then-current fiscal year and, based on current forecasts, for the subsequent fiscal year. The school district governing board must certify its financial condition as either positive, negative



or qualified. A positive certification is assigned to any school district that will meet its financial obligations for the current fiscal year and the subsequent two fiscal years. A negative certification is assigned to any school district that will be unable to meet its financial obligations for the remainder of the current fiscal year or the subsequent fiscal year. A qualified certification is assigned to any school district that may not meet its financial obligations for the current fiscal year or the two subsequent fiscal years. The school district must file the report with the county superintendent of schools, who may either agree with the school district's certification or change the certification.

The table below presents the interim certifications for the District for each reporting period in the last five years.

Interim Report	Certification
2020-21 First Interim	Positive
2020-21 Second Interim	Positive
2021-22 First Interim	Positive
2021-22 Second Interim	Positive
2022-23 First Interim	Qualified
2022-23 Second Interim	Qualified
2022-23 Third Interim	Negative
2023-24 First Interim	Qualified
2023-24 Second Interim	Positive
2024-25 First Interim	Positive
2024-25 Second Interim	Positive

Source: *The District*.

## Recent Budget Challenges

***Fiscal Year 2019-20 Budget.*** On August, 19, 2019, the San Mateo County Superintendent of Schools conditionally approved the District's 2019-20 budget citing numerous factors including insufficient reserves, substantial operating deficits and declining enrollment. In October, 2019, San Mateo County Office of Education ("SMCOE") assigned the District a "Lack of Going Concern" designation.

The District subsequently filed its first interim report for fiscal year 2019-20 with a qualified certification due to declining enrollment, increasing pension costs, increasing special education costs and ambiguities surrounding state and federal funding.

In order to assist the District with assessing its risks of fiscal insolvency, FCMAT performed a Fiscal Health Analysis (the "2020 Analysis") of the District and released a report dated on January 29, 2020. The 2020 Analysis determined the District to be a moderate risk of insolvency and identified risk factors including inability to maintain sufficient reserves because of forecasted deficit spending and the lack of a plan and action to resolve the trend. Underlying factors identified were declining enrollment and a history of poor budget development and monitoring. The 2020 Analysis also noted that the District had recently passed a parcel tax extension and the Board had adopted a resolution that committed to expenditure reductions and budget savings necessary to restore fiscal sustainability which reflect favorably on the District's fiscal forecast, although improvements were necessary in budget-tracking, monitoring and control.

The District took several steps to reach positive certification for the second interim report for fiscal year 2019-20. The Board approved budget reductions at its December 2019 meeting, including not replacing vacant positions and identifying and executing operational savings. Additionally, the District



became a community-funded district and was able to keep its supplemental taxes in fiscal year 2019-20. On May 27, 2020, the Board approved a new reserve policy directing the attainment and maintenance of no less than two months of general fund operating expenditures, for a total 16% Unrestricted General Fund Reserve for Economic Uncertainty.

***Fiscal Year 2022-23 Budget.*** The District provided certain salary increases to employees during fiscal year 2021-22, as well as a one-time off-schedule payment, which depleted reserves and has subsequently increased ongoing salary expenditures. Property tax revenues in fiscal year 2021-22 were less than the budgeted 4% which moved the District out of community-funded status for fiscal year 2022-23 and resulted in an overall decrease of revenues to the District. As a result of such increases in expenses and lower than anticipated revenues, the District filed both its first interim report and second interim report for fiscal year 2022-23 with qualified certifications within the meaning of Section 42133 of the Education Code.

SMCOE required a third interim report for fiscal year 2022-23 which was certified as negative. As a result of the negative certification, on June 28, 2023, SMCOE designated the District as a “Lack of Going Concern.” SMCOE required that the District i) encumber all contracts and other obligations known in the month of July for fiscal year 2023-24, ii) update their cashflow worksheet to include a projects tax and revenue anticipation note to cover cash flow deficits, iii) provide SMCOE with a Solvency and Fiscal Stabilization Plan and iv) update their projects revenues and expenditures to align with the 2023-24 State Budget. Additionally, SMCOE assigned a fiscal expert to assist the District reach fiscal health and solvency.

***Fiscal Year 2023-24 Budget.*** The District’s fiscal year 2023-24 budget was conditionally approved by the County by letter dated September 18, 2023 due to the District’s inability to meet the State’s minimum reserve requirement in the current and two subsequent years. SMCOE required that the District take the following actions by October 8, 2023: i) revise certain fiscal year 2023-24 budget expenditures to remove one-time expenses; ii) provide a Board-approved Solvency and Fiscal Stabilization Plan; and iii) include a standing agenda item on every Board meeting for fiscal consideration. The District completed the required actions, as well as implemented actions identified in the Solvency and Fiscal Stabilization Plan including aligning its instructional programs with core services in accordance with student need and declining enrollment, reductions and savings in operational costs, prioritizing healthy reserves.

Despite implementation of the Solvency and Fiscal Stabilization Plan, due to the need for additional reductions as well as uncertainty regarding revenues, the District filed its first interim report for fiscal year 2023-24 with a qualified certification within the meaning of Section 42133 of the Education Code. As a result of implementation of additional fiscal stabilization measures, including aligning staffing to enrollment and truing up fiscal entries and assumption, the District filed its second interim report for fiscal year 2023-24 with a positive certification. The District also filed its first and second interim reports for fiscal year 2024-25 with positive certifications. There remains a structural imbalance in the budget and the need for additional savings and reductions to eliminate deficit spending. The District is continuing to convene its budget advisory committee in an effort to approve a 2024-25 Multi-Year Fiscal Stabilization Plan.

***General Fund Budget.*** The District’s General Fund adopted budgets for fiscal years 2020-21 through 2024-25, audited actuals for the fiscal years 2020-21 through 2023-24, and second interim financial results for fiscal year 2024-25, are set forth on the following page.



**CABRILLO UNIFIED SCHOOL DISTRICT  
GENERAL FUND BUDGETING**

	Adopted Budget 2020-21 <sup>(1)</sup>	Audited Actuals 2020-2021 <sup>(1)</sup>	Adopted Budget 2021-2022 <sup>(1)</sup>	Audited Actuals 2021-22 <sup>(1)</sup>	Adopted Budget 2022-23 <sup>(1)</sup>	Audited Actuals 2022-23 <sup>(1)</sup>	Adopted Budget 2023-24 <sup>(1)</sup>	Audited Actuals 2023-24 <sup>(1)</sup>	Adopted Budget 2024-25 <sup>(2)</sup>	Second Interim Report 2024-25 <sup>(3)</sup>
<b>REVENUES</b>										
LCFF Sources	\$30,176,046	\$32,022,050	\$32,609,922	\$32,460,525	\$34,372,250	\$34,728,811	\$37,209,122	\$38,656,998	\$36,699,156	\$38,408,267
Federal	1,96,130	3,102,460	1,171,631	2,619,766	1,775,141	1,561,293	1,649,242	1,798,353	1,280,623	1,389,210
Other State	2,522,267	5,309,427	2,776,476	5,025,954	4,376,753	9,093,570	4,618,679	5,929,466	4,244,293	4,723,174
Other Local	<u>2,670,962</u>	<u>3,367,429</u>	<u>2,531,162</u>	<u>3,082,403</u>	<u>2,498,863</u>	<u>3,868,298</u>	<u>2,725,061</u>	<u>4,514,431</u>	<u>2,899,986</u>	<u>3,478,552</u>
Total Revenues	36,565,405	43,801,366	39,089,191	43,188,648	43,022,907	49,251,972	46,202,104	50,899,248	45,124,058	47,999,203
<b>EXPENDITURES</b>										
Certificated Salaries	15,591,081	16,044,301	15,499,382	17,671,409	17,027,726	17,639,661	17,017,958	16,829,330	16,558,957	18,776,711
Classified Salaries	6,386,211	6,383,278	5,690,875	7,694,496	7,133,958	8,225,235	8,036,175	8,079,908	8,061,317	9,055,167
Employee Benefits	9,719,643	9,884,086	9,673,393	11,548,124	11,390,926	12,153,035	12,089,979	12,134,545	12,256,891	13,169,977
Books and Supplies	1,166,362	2,289,802	1,096,495	2,567,667	2,503,509	3,098,538	2,808,803	2,127,871	1,256,253	1,814,239
Services, Other Operating Expenses	5,551,685	5,520,175	5,689,103	6,209,280	5,295,723	7,112,200	6,616,951	7,620,909	6,568,773	7,420,211
Other Outgo	311,334	322,947	471,613	311,366	328,448	122,544	264,222	354,956	279,468	(9,412)
Transfer of Indirect Costs	--	--	--	--	--	--	(9,412)	--	(9,412)	279,468
Capital Outlay	<u>26,500</u>	<u>95,775</u>	<u>76,500</u>	<u>123,572</u>	<u>121,012</u>	<u>273,958</u>	<u>86,495</u>	<u>477,955</u>	<u>75,000</u>	<u>125,851</u>
Total Expenditures	38,752,816	40,540,814	38,197,361	46,125,914	43,801,302	48,625,171	46,911,171	47,625,474	45,047,247	50,632,212
<b>EXCESS (DEFICIENCY) OR REVENUES OVER (UNDER) EXPENDITURES</b>	(2,187,411)	3,260,552	891,830	(2,937,266)	(778,395)	626,801	(709,067)	3,273,774	76,811	(2,633,009)
<b>OTHER FINANCING SOURCES (USES)</b>										
Transfers in	--	--	--	--	--	--	--	--	--	3,534,044
Transfers out	<u>(332,544)</u>	<u>(235,000)</u>	<u>(400,000)</u>	<u>(330,000)</u>	<u>350,000</u>	<u>(170,000)</u>	<u>(200,000)</u>	<u>(276,068)</u>	<u>290,144</u>	<u>361,013</u>
Net Financing Sources (Uses)	(332,544)	(235,000)	(400,000)	(330,000)	(350,000)	(170,000)	(200,000)	(276,068)	(290,144)	3,173,031
<b>NET CHANGE IN FUND BALANCES</b>	(2,519,955)	3,025,552	491,830	(3,267,266)	(1,128,395)	456,801	(909,067)	2,997,706	(213,333)	540,022
Fund Balance, July 1	6,242,121	6,242,121	8,385,140	8,385,140	5,117,874	5,117,874	4,109,922	5,574,675	8,386,887	7,562,559
Audit Adjustment	--	--	--	--	--	--	--	--	--	--
Fund Balance, June 30	<u>\$3,722,166</u>	<u>\$9,267,673</u>	<u>\$8,876,970</u>	<u>\$5,117,874</u>	<u>\$3,989,479</u>	<u>\$5,574,675</u>	<u>\$3,200,855</u>	<u>\$8,572,381</u>	<u>\$8,173,554</u>	<u>\$8,102,581</u>

<sup>(1)</sup> From the District's comprehensive audited financial statements for fiscal years 2020-21 through 2023-24, respectively.

<sup>(2)</sup> From the District's adopted budget for fiscal year 2024-25.

<sup>(3)</sup> From the Second Interim Report for fiscal year 2024-25.

Source: *The District*.



## **Comparative Financial Statements**

The District's General Fund finances the legally authorized activities of the District for which restricted funds are not provided. General fund revenues are derived from such sources as State school fund apportionments, taxes, use of money and property, and aid from other governmental agencies. Audited financial statements for the District for the fiscal year ended June 30, 2024, and prior fiscal years are on file with the District and available for public inspection at the Office of the Superintendent of the District, 498 Kelly Avenue, Half Moon Bay, CA 94019. See APPENDIX B hereto for the fiscal year 2023-24 Audited Financial Statements of the District.

The table on the following page reflects the District's audited General Fund revenues, expenditures and fund balances from fiscal year 2020-21 to fiscal year 2023-24.

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**CABRILLO UNIFIED SCHOOL DISTRICT**  
**GENERAL FUND**  
**Statement of Revenues, Expenditures and Change in Fund Balances**  
**for Fiscal Years 2020-21 through 2023-24**

	2020-21 Audit	2021-22 Audit	2022-23 Audit	2023-24 Audit
<b>REVENUES</b>				
LCFF Sources:	\$32,022,050	\$32,460,525	\$34,728,811	\$38,478,232
Federal revenues	3,102,460	2,619,766	1,561,293	1,435,896
Other State revenues	5,309,427	5,025,954	9,093,570	6,298,401
Other local revenues	<u>3,367,429</u>	<u>3,082,403</u>	<u>3,868,298</u>	<u>4,509,846</u>
Total Revenues	43,801,366	43,188,648	49,251,972	50,722,375
<b>EXPENDITURES</b>				
Current				
Instruction	23,191,464	26,136,174	27,454,295	26,323,056
Instruction Related Services:				
Supervision of Instruction	2,003,190	2,359,025	2,383,530	2,489,314
Instruction library, media and technology	1,314,784	1,450,581	1,675,662	1,929,242
School site administration	2,642,974	2,915,033	3,214,668	3,153,153
Pupil Services:				
Home-to-school transportation	419,678	355,801	526,111	453,745
Food services	7,927	24,523	1,593	--
All other pupil services	2,578,581	3,492,714	3,121,574	3,252,834
General administration:				
Data Processing	--	--	--	--
All other general administration	2,883,149	3,469,755	3,695,925	3,943,972
Plant services	4,238,017	4,326,625	4,581,393	4,221,775
Facilities acquisition and construction	32,738	125,551	102,671	823,331
Ancillary Services	581,802	1,076,376	1,356,279	1,187,405
Community services	49,830	46,809	44,179	119,513
Payment to other agencies	334,302	311,367	273,958	376,466
Debt Service				
Principal	--	--	--	--
Interest	<u>262,378</u>	<u>35,560</u>	<u>193,333</u>	<u>--</u>
Total Expenditures	40,540,814	46,125,914	48,625,171	48,273,806
Excess (Deficiency) of Revenues Over/(Under) Expenditures	3,260,552	(2,937,266)	626,801	2,448,569
Other Financing Sources/(Uses)				
Operating Transfers In	--	--	--	--
Operating Transfers Out	<u>(235,000)</u>	<u>(330,000)</u>	<u>(170,000)</u>	<u>(307,599)</u>
Total Other Financing Sources/(Uses)	(235,000)	(330,000)	(170,000)	(307,599)
Net Change in Fund Balances	3,025,552	(3,267,266)	456,801	2,140,970
Fund Balance, beginning	6,104,457	9,267,673	5,117,874	5,574,675
Prior period adjustment	137,664	(882,533)	--	--
Fund balance, ending	<u>\$9,267,673</u>	<u>\$5,117,874</u>	<u>\$5,574,675</u>	<u>\$7,715,645</u>

Source: *The District.*



## Accounting Practices

The accounting policies of the District conform to generally accepted accounting principles in accordance with policies and procedures of the California School Accounting Manual. This manual, according to Section 41010 of the Education Code, is to be followed by all California school districts. Revenues are recognized in the period in which they become both measurable and available to finance expenditures of the current fiscal period. Expenditures are recognized in the period in which the liability is incurred.

## State Budget Measures

*The following information concerning the State's budgets has been obtained from publicly available information which the District believes to be reliable; however, the District does not guarantee the accuracy or completeness of this information and has not independently verified such information.*

**2024-25 State Budget.** The fiscal year 2024-25 budget for the State ("2024-25 State Budget") was passed by the State legislature on June 13, 2024. On June 26, 2024, the Governor signed Assembly Bill 107, the main budget bill approved by the legislature, and Senate Bill 154, the Proposition 98 suspension bill. Additionally, the Governor declared a fiscal emergency which allows the State to suspend the transfer of moneys to the BSA required by the State Constitution and return funds that have been transferred to the BSA to the general fund for use to address the budget emergency. On June 29, 2024, the Governor signed Senate Bill 153, the education omnibus trailer bill and Senate Bill 108, the "budget bill junior" to implement the final budget agreement between the legislature and the Governor.

The 2024-25 State Budget balances the budget in fiscal years 2024-25 and 2025-26. It also maintains \$22.2 billion in total reserves at the end of fiscal year 2024-25. The legislation addresses a \$46.8 billion shortfall through a balanced package of solutions, including spending reductions of \$16 billion. The 2024-25 State Budget projects approximately \$212.1 billion in general fund revenues with a prior year balance of \$13.4 billion for total resources of \$225.6 billion, and \$211.5 billion in expenditures for fiscal year 2024-25. For fiscal year 2023-24, the 2024-25 State Budget estimated \$236.5 billion in total resources and \$223.1 billion in expenditures. The 2024-25 State Budget provides total K-12 funding of \$133.8 billion (\$81.5 billion general fund and \$52.3 billion from other funds).

The 2024-25 State Budget reflects a total balance of \$8.4 billion in the PSSSA at the end of fiscal year 2022-23 and reflects the withdrawal of this balance in fiscal year 2023-24. The 2024-25 State Budget also reflects a roughly \$1.1 billion discretionary payment into the PSSSA in fiscal year 2024-25, resulting in a balance of \$1.1 billion. Since there is no ending balance in the account in fiscal year 2023-24 and a balance of \$1.1 billion in fiscal year 2024-25, school district reserve caps are not triggered in fiscal year 2024-25 and are not projected to be triggered in fiscal year 2025-26. See "CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING SCHOOL DISTRICTS – Proposition 2" herein for more information regarding school district reserves.

The State Legislature may suspend the Proposition 98 Guarantee under certain circumstances and create a maintenance factor to be paid in future fiscal years. The 2024-25 State Budget suspends the Proposition 98 Guarantee in fiscal year 2023-24 and projects the Proposition 98 Guarantee to be in Test 1 in fiscal year 2024-25 (equal to the percentage of General Fund appropriated for K-14 schools in fiscal year 1986-87). Suspending the Proposition 98 Guarantee is projected to create a maintenance factor obligation of approximately \$8.3 billion in fiscal year 2023-24 and is projected to result in a \$4.1 billion maintenance factor payment in fiscal year 2024-25, which will be paid in addition to the Proposition 98 Guarantee level. The 2024-25 State Budget rebenchs the Test 1 percentage, from approximately 38.6% to approximately 39.2%, to increase the percentage of General Fund revenues obligated to the Proposition 98 Guarantee.



The 2024-25 State Budget reflects Proposition 98 funding levels of \$103.7 billion in fiscal year 2022-23, \$98.5 billion in fiscal year 2023-24, and \$115.3 billion in fiscal year 2024-25.

The LCFF under the 2024-25 State Budget receives a COLA of 1.07 %, and when combined with population growth adjustments, will result in an increase of approximately \$983 million over the 2023-24 State Budget under the LCFF. To fully fund the LCFF, the 2024-25 State Budget withdraws approximately \$5.3 billion from the PSSSA to support LCFF costs in fiscal year 2023-24 and uses available reappropriation and reversion funding of \$253.9 million to support ongoing LCFF costs in fiscal year 2024-25.

The 2024-25 State Budget reflects LCFF apportionment deferrals from fiscal year 2023-24 to fiscal year 2024-25 of approximately \$3.6 billion and from fiscal year 2024-25 to fiscal year 2025-26 of approximately \$246 million. Additionally, the 2024-25 State Budget reflects approximately \$2.3 billion in categorical program deferrals from fiscal year 2022-23 to fiscal year 2023-24, with the deferred categorical amount being repaid using PSSSA resources.

Additional significant provisions of the 2024-25 State Budget relating to K-12 education include the following:

- *Instructional Continuity and Attendance Recovery* — Beginning in fiscal year 2025-26, school districts can add up to 10 days of attendance recovery time per pupil to the attendance data submitted to the State Department of Education for funding purposes. Includes \$4 million one-time Proposition 98 funds to research and develop models of hybrid and remote learning to support students' attendance.
- *Forgoing Planned Programs to Address Budget Shortfall* — Forgoes the following planned investments: \$875 million to support the School Facility Program, \$550 million to support the California Preschool, Transitional Kindergarten and Full-Day Kindergarten Facilities Grant Program and \$500 million one-time Proposition 98 funds in fiscal year 2024-25 to support greening school bus fleets through programs operated by the California Air Resources Board and the California Energy Commission.
- *Teacher Professional Development and Preparation* — \$25 million funds to train educators to administer literacy screenings of students in kindergarten through second grade for risk of reading difficulties, including dyslexia, by the 2025-26 school year.
- *State Preschool* — \$53.7 million funds to support reimbursement rate increases previously supported by available one-time federal stimulus funding and authorizes California State Preschool Program providers to serve two-year-old children, in addition to three and four-year old children, until June 30, 2027.
- *Transitional Kindergarten* — \$988.7 million Proposition 98 funds to support the second year (2023-24 school year) of expanded eligibility for transitional kindergarten, \$390.2 million Proposition 98 funds to support the second year of adding one additional certificated or classified staff person to every transitional kindergarten class, \$1.5 billion ongoing Proposition 98 funds to support the third year (2024-25 school year) of expanded eligibility for transitional kindergarten and \$515.5 million ongoing Proposition 98 funds to support the third year of adding one additional certificated or classified staff person to every transitional kindergarten class.
- *The Arts and Music in Schools: Funding Guarantee and Accountability Act (Proposition 28)* — \$907.1 million to support Proposition 28.



- *Categorical Program COLA* — \$89.2 million ongoing Proposition 98 funds to reflect a 1.07% COLA for specified categorical programs.
- *Nutrition* — \$179.4 million Proposition 98 General Fund and \$120.8 million Proposition 98 funds to fully fund the universal school meals program in fiscal years 2023-24 and 2024-25 (in addition to \$1.6 billion in base funding for the program).
- *Classified School Employee Summer Assistance Program* — \$9 million Proposition 98 funds for the Classified School Employee Summer Assistance Program, which provides supplemental pay for classified staff during intersessional months when not employed.
- *Curriculum-Embedded Performance Tasks for Science* — \$7 million Proposition 98 funds to support inquiry-based science instruction and assessment through the development of a bank of curriculum-embedded performance tasks.
- *California Teachers Collaborative for Holocaust and Genocide Education* — \$5 million Proposition 98 funds to support the California Teachers Collaborative for Holocaust and Genocide Education.
- *After School Education and Safety Programs* — \$5 million funds for Save the Children, supporting after school programs in rural districts.
- *State Special Schools Infrastructure Support* — \$3.4 million, of which \$380,000 is ongoing, to replace critical servers, maintain warranty coverage for network infrastructure, and refresh laptops, tablets, and workstations for students and staff at the State Special Schools and Diagnostic Centers.
- *K-12 High Speed Network* — \$3.2 million Proposition 98 funds to support the K-12 High Speed Network program.
- *Student Friendly Services* — \$2.1 million Proposition 98 funds to support the California College Guidance Initiative.
- *Inclusive College Technical Assistance Center* — \$2 million Proposition 98 funds to establish a Technical Assistance Center.

***Proposed 2025-26 State Budget.*** The proposed budget for fiscal year 2025-26 for the State (“Proposed 2025-26 State Budget”) was released by the Governor on January 10, 2025. The Proposed 2025-26 State Budget recognizes a budget surplus of \$16.5 billion over fiscal years 2023-24, 2024-25, and 2025-26 above that projected in the 2024-25 State Budget. The budget surplus is due primarily to increased revenues from personal income taxes, corporate taxes, and interest on certain pooled money investments.

The Proposed 2025-26 State Budget projects approximately \$225.1 billion in general fund revenues with a prior year balance of \$26.3 billion for total resources of \$251.4 billion and \$228.9 billion in expenditures for fiscal year 2025-26. For fiscal year 2024-25, the Proposed 2025-26 State Budget estimates \$258.4 billion in resources and \$232.1 billion in expenditures.

The Proposed 2025-26 State Budget maintains the planned withdrawal of approximately \$7.1 billion from the BSA during fiscal year 2025-26 included in the 2024-25 State Budget. Accounting for withdrawals, the Proposed 2025-26 State Budget includes setting aside a total of \$17 billion, including \$10.9 billion in the BSA for fiscal emergencies, \$1.5 billion in the PSSSA, and an estimated \$4.5 billion in the State’s Special Fund for Economic Uncertainties. The balance of \$1.2 billion in fiscal year 2024-25 in



the PSSSA does not trigger school district reserve caps in fiscal year 2025-26. To remove the existing statutory cap on deposits to the Rainy Day Fund in order to provide budget resiliency, the Proposed 2025-26 State Budget proposes statutory changes to allow the State to increase the mandatory deposit level in the BSA from the current 10% to 20% of General Fund revenues and exempt deposits into the BSA from the State Appropriations Limit. See “CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING SCHOOL DISTRICTS – Proposition 2” herein for more information regarding school district reserves.

The Proposed 2025-26 State Budget includes total K-12 funding of \$137.1 billion (\$83.3 billion general fund and \$53.8 billion from other funds). K-12 per-pupil funding totals \$24,764 from all sources, including \$18,918 Proposition 98 funds. The Proposed 2025-26 State Budget includes an LCFF COLA of 2.43%.

Additional significant provisions of the Proposed 2025-26 State Budget relating to TK-12 education include the following:

- *Universal Transitional Kindergarten* — \$1.5 billion Proposition 98 funds to expand TK eligibility from children turning five years old between September 2 and April 2 to children turning five between September 2 and June 2; \$516.7 million Proposition 98 funds to add one additional certificated or classified staff person to every transitional kindergarten class; \$2.4 billion Proposition 98 funds to support full implementation of universal transitional kindergarten allowing children who turn four years old by September 1 of the school year to enroll in transitional kindergarten; and \$1.5 billion Proposition 98 funds to further lower the average student-to-adult ratio from 12:1 to 10:1 in every transitional kindergarten classroom.
- *Expanded Learning Opportunities Program* — \$435 million Proposition 98 funds to increase access to the Expanded Learning Opportunities Program from school districts with an unduplicated pupil percentage of 75% to those with 55% percent unduplicated students.
- *Literacy Instruction* — \$500 million Proposition 98 funds for TK-12 Literacy and Mathematics Coaches; \$40 million one-time Proposition 98 funds to support costs to administer literacy screenings; \$5 million Proposition 98 funds annually through the 2029-30 fiscal year to launch a Literacy Network within the Statewide System of Support; \$300,000 one-time non-Proposition 98 funds in fiscal year 2024-25 for the Instructional Quality Commission to develop a curriculum guide and resources in personal finance; and \$1.8 billion for the Student Support and Discretionary Block Grant.
- *Teacher Preparation and Professional Development* — \$150 million Proposition 98 funds to provide financial assistance for teacher candidates through the new Teacher Recruitment Incentive Grant Program and \$100 million Proposition 98 funds to extend the timeline of the existing National Board Certification Incentive Program to support National Board Certified teachers to teach and mentor instructional staff in high poverty schools.
- *Student Support and Professional Development Discretionary Block Grant* — \$1.8 billion Proposition 98 funds for: (i) professional development for teachers on the ELA/ELD Framework and the Literacy Roadmap; (ii) professional development for teachers on the Mathematics Framework; (iii) teacher recruitment and retention strategies; and (iv) career pathways and dual enrollment expansion efforts consistent with the Master Plan for Career Education.
- *Learning Recovery Emergency Block Grant* — \$378.6 million Proposition 98 funds to support the Learning Recovery Emergency Block Grant in establishing learning recovery initiatives through the 2027-28 school year.



- *Kitchen Infrastructure and Training* — \$150 million Proposition 98 funds for specialized kitchen equipment, infrastructure, and training to support schools in providing more freshly prepared meals made with locally grown ingredients.
- *Nutrition* — \$106.3 million Proposition 98 General Fund to fully fund the universal school meals program in fiscal year 2025-26.
- *English Language Proficiency Screener for Transitional Kindergarten Students* — \$10 million Proposition 98 General Fund for the statewide use of English language proficiency screeners to support multilingual learnings in transitional kindergarten.
- *Master Plan for Career Education: TK-12 Education* — \$1.8 billion Student Support and Discretionary Block Grant for dual enrollment and pathways programs. Increase of \$3 million ongoing Proposition 98 General Fund to support the California College Guidance Initiative and the Cradle-to-Career Data System.

**Future Actions.** The State has in past years experienced budgetary difficulties and has balanced its budget by requiring local political subdivisions to fund certain costs previously borne by the State. No prediction can be made as to whether the State will, in the future, take further measures which would, in turn, adversely affect the District. Further State actions taken to address any budgetary difficulties could have the effect of reducing District support indirectly, and the District is unable to predict the nature, extent or effect of such reductions.

The District cannot predict the extent to which the State will encounter budgetary difficulties and what budget actions will be taken to resolve those difficulties in future fiscal years. The District also cannot predict the impact future State Budgets will have on District finances and operations or what actions the State Legislature and the Governor may take to respond to changing State revenues and expenditures. Current and future State Budgets will be affected by national and State economic conditions and other factors which the District cannot control.

Certain actions or results could produce a significant shortfall of revenue and cash, and could consequently impair the State's ability to fund schools.

## **CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING DISTRICT REVENUES**

### **Article XIII A of the California Constitution**

Article XIII A of the State Constitution ("Article XIII A") limits the amount of *ad valorem* taxes on real property to 1% of "full cash value" as determined by the County assessor. Article XIII A defines "full cash value" to mean "the county assessor's valuation of real property as shown on the 1975-76 bill under 'full cash value,' or thereafter, the appraised value of real property when purchased, newly constructed or a change in ownership has occurred after the 1975 assessment," subject to exemptions in certain circumstances of property transfer or reconstruction. Determined in this manner, the full cash value is also referred to as the "base year value." The "full cash value" is subject to annual adjustment to reflect increases, not to exceed 2% for any year, or decreases in the consumer price index or comparable local data, or to reflect reductions in property value caused by damage, destruction or other factors.



Article XIII A has been amended to allow for temporary reductions of assessed value in instances where the fair market value of real property falls below the base year value. Proposition 8—approved by the voters in November of 1978—provides for the enrollment of the lesser of the base year value or the market value of real property, taking into account reductions in value due to damage, destruction, depreciation, obsolescence, removal of property, or other factors causing a similar decline. In these instances, the market value is required to be reviewed annually until the market value exceeds the base year value. Reductions in assessed value could result in a corresponding increase in the annual tax rate levied by the County to pay debt service on outstanding general obligation bonds of the District, including the Bonds. See “TAX BASE FOR REPAYMENT OF THE BONDS – Assessed Valuations” herein.

Article XIII A requires a vote of two-thirds of the qualified electorate of a city, county, special district or other public agency to impose special taxes, while totally precluding the imposition of any additional *ad valorem*, sales or transaction tax on real property. Article XIII A exempts from the 1% tax limitation any taxes above that level required to pay debt service (a) on any indebtedness approved by the voters prior to July 1, 1978, or (b) as the result of an amendment approved by State voters on June 3, 1986, on any bonded indebtedness approved by two-thirds or more of the votes cast by the voters for the acquisition or improvement of real property on or after July 1, 1978, or (c) on bonded indebtedness incurred by a school district or community college district for the construction, reconstruction, rehabilitation or replacement of school facilities or the acquisition or lease of real property for school facilities, approved by 55% or more of the votes cast on the proposition, but only if certain accountability measures are included in the proposition. The tax for payment of principal of and interest on the Bonds falls within the exception described in (c) of the immediately preceding sentence. In addition, Article XIII A requires the approval of two-thirds or more of all members of the State Legislature to change any State taxes for the purpose of increasing tax revenues.

***Property Tax Base Transfer Constitutional Amendment.*** On November 3, 2020, voters in the State approved a constitutional amendment entitled Property Tax Transfers, Exemptions and Revenue for Wildfire Agencies and Counties Amendment. Proposition 19 (i) expands special rules that give property tax savings to homeowners that are over the age of 55, severely disabled, or whose property has been impacted by a natural disaster or contamination, when they buy a different home; (ii) narrows existing special rules for inherited properties; and (iii) broadens the scope of legal entity ownership changes that trigger reassessment of properties. The District cannot make any assurance as to what effect the implementation of Proposition 19 will have on assessed valuation of real property in the District.

### **Legislation Implementing Article XIII A**

Legislation has been enacted and amended a number of times since 1978 to implement Article XIII A. Under current law, local agencies are no longer permitted to levy directly any property tax (except to pay voter-approved indebtedness). The 1% property tax is automatically levied by the County and distributed according to a formula among taxing agencies. The formula apportions the tax roughly in proportion to the relative shares of taxes levied prior to 1979.

Increases of assessed valuation resulting from reappraisals of property due to new construction, change in ownership or from the annual adjustment not to exceed 2% are allocated among the various jurisdictions in the “taxing area” based upon their respective “situs.” Any such allocation made to a local agency continues as part of its allocation in future years.

Beginning in fiscal year 1981-82, assessors in California no longer record property values on tax rolls at the assessed value of 25% of market value which was expressed as \$4 per \$100 of assessed value. All taxable property is now shown at 100% of assessed value on the tax rolls. Consequently, the tax rate is expressed as \$1 per \$100 of taxable value. All taxable property value included in this Official Statement is



shown at 100% of taxable value (unless noted differently) and all tax rates reflect the \$1 per \$100 of taxable value.

Both the United States Supreme Court and the California State Supreme Court have upheld the general validity of Article XIII A.

### **Unitary Property**

Some amount of property tax revenue of the District is derived from utility property which is considered part of a utility system with components located in many taxing jurisdictions (“unitary property”). Under the State Constitution, such property is assessed by the State Board of Equalization as part of a “going concern” rather than as individual pieces of real or personal property. State-assessed unitary and certain other property is allocated to the County by the State Board of Equalization, taxed at special county-wide rates, and the tax revenues distributed to taxing jurisdictions (including the District) according to statutory formulae generally based on the distribution of taxes in the prior year.

The California electric utility industry has experienced significant changes in its structure and in the way in which components of the industry are regulated and owned. Sale of electric generation assets to largely unregulated, nonutility companies may affect how those assets are assessed, and which local agencies are to receive the property taxes. The District is unable to predict the impact of these changes on its utility property tax revenues, or whether legislation may be proposed or adopted in response to industry restructuring, or whether any future litigation may affect ownership of utility assets or the State’s methods of assessing utility property and the allocation of assessed value to local taxing agencies, including the District. See “DISTRICT FINANCIAL INFORMATION – State Funding of Education” herein.

### **Article XIII B of the California Constitution**

Article XIII B of the State Constitution (“Article XIII B”), as subsequently amended by Propositions 98 and 111, respectively, limits the annual appropriations of the State and of any city, county, school district, authority or other political subdivision of the State to the level of appropriations of the particular governmental entity for the prior fiscal year, as adjusted for changes in the cost of living and in population and for transfers in the financial responsibility for providing services and for certain declared emergencies. As amended, Article XIII B defines

(a) “change in the cost of living” with respect to school districts to mean the percentage change in California per capita income from the preceding year, and

(b) “change in population” with respect to a school district to mean the percentage change in the average daily attendance of the school district from the preceding fiscal year.

For fiscal years beginning on or after July 1, 1990, the appropriations limit of each entity of government shall be the appropriations limit for the 1986-87 fiscal year adjusted for the changes made from that fiscal year pursuant to the provisions of Article XIII B, as amended.

The appropriations of an entity of local government subject to Article XIII B limitations include the proceeds of taxes levied by or for that entity and the proceeds of certain state subventions to that entity. “Proceeds of taxes” include, but are not limited to, all tax revenues and the proceeds to the entity from (a) regulatory licenses, user charges and user fees (but only to the extent that these proceeds exceed the reasonable costs in providing the regulation, product or service), and (b) the investment of tax revenues.



Appropriations subject to limitation do not include (a) refunds of taxes, (b) appropriations for certain debt service, including debt service on the Bonds, (c) appropriations required to comply with certain mandates of the courts or the federal government, (d) appropriations of certain special districts, (e) appropriations for all qualified capital outlay projects as defined by the State Legislature, (f) appropriations derived from certain fuel and vehicle taxes and (g) appropriations derived from certain taxes on tobacco products.

Article XIII B includes a requirement that all revenues received by an entity of government other than the State in a fiscal year and in the fiscal year immediately following it in excess of the amount permitted to be appropriated during that fiscal year and the fiscal year immediately following it shall be returned by a revision of tax rates or fee schedules within the next two subsequent fiscal years. However, if a school district's revenues exceed its spending limit, such school district may in any fiscal year increase its appropriations limit to equal its spending by borrowing appropriations limit from the State.

Article XIII B also includes a requirement that 50% of all revenues received by the State in a fiscal year and in the fiscal year immediately following it in excess of the amount permitted to be appropriated during that fiscal year and the fiscal year immediately following it shall be transferred and allocated to the State School Fund pursuant to Section 8.5 of Article XVI of the State Constitution. See "–Proposition 98" and "–Proposition 111" below.

#### **Article XIII C and Article XIII D of the California Constitution**

On November 5, 1996, the voters of the State of California approved Proposition 218, popularly known as the "Right to Vote on Taxes Act." Proposition 218 added to the California Constitution Articles XIII C and XIII D (respectively, "Article XIII C" and "Article XIII D"), which contain a number of provisions affecting the ability of local agencies, including school districts, to levy and collect both existing and future taxes, assessments, fees and charges.

According to the "Title and Summary" of Proposition 218 prepared by the California Attorney General, Proposition 218 limits "the authority of local governments to impose taxes and property-related assessments, fees and charges." Among other things, Article XIII C establishes that every tax is either a "general tax" (imposed for general governmental purposes) or a "special tax" (imposed for specific purposes), prohibits special purpose government agencies such as school districts and community college districts from levying general taxes, and prohibits any local agency from imposing, extending or increasing any special tax beyond its maximum authorized rate without a two-thirds vote; and also provides that the initiative power will not be limited in matters of reducing or repealing local taxes, assessments, fees and charges. Article XIII C further provides that no tax may be assessed on property other than *ad valorem* property taxes imposed in accordance with Articles XIII and XIII A of the California Constitution and special taxes approved by a two-thirds vote under Article XIII A, Section 4. Article XIII D deals with assessments and property-related fees and charges, and explicitly provides that nothing in Article XIII C or XIII D will be construed to affect existing laws relating to the imposition of fees or charges as a condition of property development.

The District does not impose any taxes, assessments, or property-related fees or charges which are subject to the provisions of Proposition 218. It does, however, receive a portion of the basic one percent (1%) *ad valorem* property tax levied and collected by the County pursuant to Article XIII A of the California Constitution. The provisions of Proposition 218 may have an indirect effect on the District, such as by limiting or reducing the revenues otherwise available to other local governments whose boundaries encompass property located within the District thereby causing such local governments to reduce service levels and possibly adversely affecting the value of property within the District.



## **Proposition 26**

On November 2, 2010, voters in the State approved Proposition 26. Proposition 26 amends Article XIII C of the State Constitution to expand the definition of “tax” to include “any levy, charge, or exaction of any kind imposed by a local government” except the following: (1) a charge imposed for a specific benefit conferred or privilege granted directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege; (2) a charge imposed for a specific government service or product provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product; (3) a charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof; (4) a charge imposed for entrance to or use of local government property, or the purchase, rental, or lease of local government property; (5) a fine, penalty, or other monetary charge imposed by the judicial branch of government or a local government, as a result of a violation of law; (6) a charge imposed as a condition of property development; and (7) assessments and property-related fees imposed in accordance with the provisions of Article XIII D. Proposition 26 provides that the local government bears the burden of proving by a preponderance of the evidence that a levy, charge, or other exaction is not a tax, that the amount is no more than necessary to cover the reasonable costs of the governmental activity, and that the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor’s burdens on, or benefits received from, the governmental activity. Proposition 26 does not apply to the levy of ad valorem taxes to pay general obligations bonds, including the Bonds.

## **Proposition 98**

On November 8, 1988, California voters approved Proposition 98, a combined initiative constitutional amendment and statute called the “Classroom Instructional Improvement and Accountability Act” (the “Accountability Act”). Certain provisions of the Accountability Act have, however, been modified by Proposition 111, discussed below, the provisions of which became effective on July 1, 1990. The Accountability Act changes State funding of public education below the university level and the operation of the State’s appropriations limit. The Accountability Act guarantees State funding for K-12 school districts and community college districts (hereinafter referred to collectively as “K-14 school districts”) at a level equal to the greater of (a) the same percentage of the State General Fund revenues as the percentage appropriated to such districts in 1986-87, or (b) the amount actually appropriated to such districts from the State General Fund in the previous fiscal year, adjusted for increases in enrollment and changes in the cost of living. The Accountability Act permits the State Legislature to suspend this formula for a one-year period.

The Accountability Act also changes how tax revenues in excess of the State appropriations limit are distributed. Any excess State tax revenues up to a specified amount would, instead of being returned to taxpayers, be transferred to K-14 school districts. Any such transfer to K-14 school districts would be excluded from the appropriations limit for K-14 school districts, and the K-14 school district appropriations limit for the next year would automatically be increased by the amount of such transfer. These additional moneys would enter the base funding calculation for K-14 school districts for subsequent years, creating further pressure on other portions of the State budget, particularly if revenues decline in a year following an Article XIII B surplus. The maximum amount of excess tax revenues which could be transferred to K-14 school districts is 4% of the minimum State spending for education mandated by the Accountability Act.



Since the Accountability Act is unclear in some details, there can be no assurances that the State Legislature or a court might not interpret the Accountability Act to require a different percentage of State General Fund revenues to be allocated to K-14 school districts, or to apply the relevant percentage to the State's budgets in a different way than is proposed in the Governor's Budget.

### **Proposition 111**

On June 5, 1990, the voters of California approved the Traffic Congestion Relief and Spending Limitation Act of 1990 ("Proposition 111"), which modified the State Constitution to alter the Article XIII B spending limit and the education funding provisions of Proposition 98. Proposition 111 took effect on July 1, 1990.

The most significant provisions of Proposition 111 are summarized as follows:

a. Annual Adjustments to Spending Limit. The annual adjustments to the Article XIII B spending limit were liberalized to be more closely linked to the rate of economic growth. Instead of being tied to the Consumer Price Index, the "change in the cost of living" is now measured by the change in California per capita personal income. The definition of "change in population" specifies that a portion of the State's spending limit is to be adjusted to reflect changes in school attendance.

b. Treatment of Excess Tax Revenues. "Excess" tax revenues with respect to Article XIII B are now determined based on a two-year cycle, so that the State can avoid having to return to taxpayers excess tax revenues in one year if its appropriations in the next fiscal year are under its limit. In addition, the Proposition 98 provision regarding excess tax revenues was modified. After any two-year period, if there are excess State tax revenues, 50% of the excess is to be transferred to K-14 school districts with the balance returned to taxpayers; under prior law, 100% of excess State tax revenues went to K-14 school districts, but only up to a maximum of 4% of the schools' minimum funding level. Also, reversing prior law, any excess State tax revenues transferred to K-14 school districts are not built into the school districts' base expenditures for calculating their entitlement for State aid in the next year, and the State's appropriations limit is not to be increased by this amount.

c. Exclusions from Spending Limit. Two exceptions were added to the calculation of appropriations which are subject to the Article XIII B spending limit. First, there are excluded all appropriations for "qualified capital outlay projects" as defined by the State Legislature. Second, there are excluded any increases in gasoline taxes above 1990 levels (then nine cents per gallon), sales and use taxes on such increment in gasoline taxes, and increases in receipts from vehicle weight fees above the levels in effect on January 1, 1990. These latter provisions were necessary to make effective the transportation funding package approved by the State Legislature and the Governor, which expected to raise over \$15 billion in additional taxes from 1990 through 2000 to fund transportation programs.

d. Recalculation of Appropriations Limit. The Article XIII B appropriations limit for each unit of government, including the State, is to be recalculated beginning in fiscal year 1990-91. It is based on the actual limit for fiscal year 1986-87, adjusted forward to 1990-91 as if Proposition 111 had been in effect.

e. School Funding Guarantee. There is a complex adjustment in the formula enacted in Proposition 98 which guarantees K-14 school districts a certain amount of State General Fund revenues. Under prior law, K-14 school districts were guaranteed the greater of (1) 40.9% of State General Fund revenues (the "first test") or (2) the amount appropriated in the prior year adjusted for changes in the cost of living (measured as in Article XIII B by reference to per capita personal income) and enrollment (the "second test"). Under Proposition 111, schools will receive the greater of (1) the first test, (2) the second



test, or (3) a third test, which will replace the second test in any year when growth in per capita State General Fund revenues from the prior year is less than the annual growth in California per capita personal income. Under the third test, K-14 school districts will receive the amount appropriated in the prior year adjusted for change in enrollment and per capita State General Fund revenues, plus an additional small adjustment factor. If the third test is used in any year, the difference between the third test and the second test will become a “credit” to schools which will be paid in future years when State General Fund revenue growth exceeds personal income growth.

### **Proposition 39**

On November 7, 2000, California voters approved an amendment (commonly known as Proposition 39) to the California Constitution. This amendment (1) allows school facilities bond measures to be approved by 55% (rather than two-thirds) of the voters in local elections and permits property taxes to exceed the current 1% limit in order to repay the bonds and (2) changed existing statutory law regarding charter school facilities. As adopted, the constitutional amendment may be changed only with another Statewide vote of the people. The statutory provisions could be changed by a majority vote of both houses of the State Legislature and approval by the Governor, but only to further the purposes of the proposition. The local school jurisdictions affected by this proposition are K-12 school districts, including the District, community college districts, and county offices of education. As noted above, the California Constitution previously limited property taxes to 1% of the value of property, and property taxes could only exceed this limit to pay for (1) any local government debts approved by the voters prior to July 1, 1978 or (2) bonds to buy or improve real property that receive two-thirds voter approval after July 1, 1978.

The 55% vote requirement applies only if the local bond measure presented to the voters includes: (1) a requirement that the bond funds can be used only for construction, rehabilitation, equipping of school facilities, or the acquisition or lease of real property for school facilities; (2) a specific list of school projects to be funded and certification that the school board has evaluated safety, class size reduction, and information technology needs in developing the list; and (3) a requirement that the school board conduct annual, independent financial and performance audits until all bond funds have been spent to ensure that the bond funds have been used only for the projects listed in the measure. Legislation approved in June 2000 placed certain limitations on local school bonds to be approved by 55% of the voters. These provisions require that the tax rate per \$100,000 of taxable property value projected to be levied as the result of any single election be no more than \$60 (for a unified school district), \$30 (for a high school or elementary school district), or \$25 (for a community college district), when assessed valuation is projected to increase in accordance with Article XIII A of the Constitution. These requirements are not part of Proposition 39 and can be changed with a majority vote of both houses of the Legislature and approval by the Governor.

### **Jarvis v. Connell**

On May 29, 2002, the California Court of Appeal for the Second District decided the case of *Howard Jarvis Taxpayers Association, et al. v. Kathleen Connell* (as Controller of the State of California (the “Controller”)). The Court of Appeal held that either a final budget bill, an emergency appropriation, a self-executing authorization pursuant to state statutes (such as continuing appropriations) or the California Constitution or a federal mandate is necessary for the Controller to disburse funds. The foregoing requirement could apply to amounts budgeted by the District as being received from the State. To the extent the holding in such case would apply to State payments reflected in the District’s budget, the requirement that there be either a final budget bill or an emergency appropriation may result in the delay of such payments to the District if such required legislative action is delayed, unless the payments are self-executing authorizations or are subject to a federal mandate. On May 1, 2003, the California Supreme Court upheld the holding of the Court of Appeal, stating that the Controller is not authorized under State law to disburse funds prior to the enactment of a budget or other proper appropriation, but under federal law, the Controller



is required, notwithstanding a budget impasse and the limitations imposed by State law, to timely pay those State employees who are subject to the minimum wage and overtime compensation provisions of the federal Fair Labor Standards Act.

### **Proposition 1A and Proposition 22**

On November 2, 2004, California voters approved Proposition 1A, which amends the State constitution to significantly reduce the State's authority over major local government revenue sources. Under Proposition 1A, the State cannot (i) reduce local sales tax rates or alter the method of allocating the revenue generated by such taxes, (ii) shift property taxes from local governments to schools or community colleges, (iii) change how property tax revenues are shared among local governments without two-third approval of both houses of the State Legislature or (iv) decrease Vehicle License Fee revenues without providing local governments with equal replacement funding. Proposition 1A does allow the State to approve voluntary exchanges of local sales tax and property tax revenues among local governments within a county. Proposition 1A also amends the State Constitution to require the State to suspend certain State laws creating mandates in any year that the State does not fully reimburse local governments for their costs to comply with the mandates. This provision does not apply to mandates relating to schools or community colleges or to those mandates relating to employee rights.

Proposition 22, The Local Taxpayer, Public Safety, and Transportation Protection Act, approved by the voters of the State on November 2, 2010, prohibits the State from enacting new laws that require redevelopment agencies to shift funds to schools or other agencies and eliminates the State's authority to shift property taxes temporarily during a severe financial hardship of the State. In addition, Proposition 22 restricts the State's authority to use State fuel tax revenues to pay debt service on state transportation bonds, to borrow or change the distribution of state fuel tax revenues, and to use vehicle license fee revenues to reimburse local governments for state mandated costs. Proposition 22 impacts resources in the State's General Fund and transportation funds, the State's main funding source for schools and community colleges, as well as universities, prisons and health and social services programs. According to an analysis of Proposition 22 submitted by the Legislative Analyst's Office (the "LAO") on July 15, 2010, the expected reduction in resources available for the State to spend on these other programs as a consequence of the passage of Proposition 22 was expected to be approximately \$1 billion in fiscal year 2010-11, with an estimated immediate fiscal effect equal to approximately 1% of the State's total General Fund spending. The longer-term effect of Proposition 22, according to the LAO analysis, will be an increase in the State's General Fund costs by approximately \$1 billion annually for several decades.

On December 30, 2011, the California Supreme Court issued its decision in the case of *California Redevelopment Association v. Matosantos*, finding ABx1 26, a trailer bill to the 2011-12 State budget, to be constitutional. As a result, all redevelopment agencies in California were dissolved as of February 1, 2012, and all net tax increment revenues, after payment of redevelopment bonds debt service and administrative costs, will be distributed to cities, counties, special districts and school districts. The Court also found that ABx1 27, a companion bill to ABx1 26, violated the California Constitution, as amended by Proposition 22. ABx1 27 would have permitted redevelopment agencies to continue operations provided their establishing cities or counties agreed to make specified payments to school districts and county offices of education, totaling \$1.7 billion statewide. ABx1 26 was modified by Assembly Bill No. 1484 (Chapter 26, Statutes of 2011-12), which, together with ABx1 26, is referred to herein as the "Dissolution Act." The Dissolution Act provides that all rights, powers, duties and obligations of a redevelopment agency that have not been repealed, restricted or revised pursuant to ABx1 26 will be vested in a successor agency, generally the county or city that authorized the creation of the redevelopment agency (each, a "Successor Agency"). All property tax revenues that would have been allocated to such redevelopment agency will be allocated to the Successor Agency, to be used for the payment of pass-through payments to local taxing entities and to any other "enforceable obligations" (as defined in the Dissolution Act), as well to pay certain



administrative costs. The Dissolution Act defines “enforceable obligations” to include bonds, loans, legally requirement payments, judgments or settlements, legal binding and enforceable obligations, and certain other obligations. Tax revenues in excess of such amounts, if any, will be distributed to local taxing entities in the same proportions as other tax revenues.

The District can make no representations as to the extent to which its property tax apportionments may be offset by the future receipt of pass through tax increment revenues, or any other surplus property tax revenues pursuant to the Dissolution Act.

### **Proposition 30**

On November 6, 2012, voters approved the Temporary Taxes to Fund Education, Guaranteed Local Public Safety Funding, Initiative Constitutional Amendment (also known as “Proposition 30”), which temporarily increased the State Sales and Use Tax and personal income tax rates on higher incomes. Proposition 30 temporarily imposed an additional tax on all retailers, at the rate of 0.25% of gross receipts from the sale of all tangible personal property sold in the State from January 1, 2013 to December 31, 2016. Proposition 30 also imposed an additional excise tax on the storage, use, or other consumption in the State of tangible personal property purchased from a retailer on and after January 1, 2013 and before January 1, 2017, for storage, use, or other consumption in the State. This excise tax was levied at a rate of 0.25% of the sales price of the property so purchased. For personal income taxes imposed beginning in the taxable year commencing January 1, 2012 and ending January 1, 2019, Proposition 30 increased the marginal personal income tax rate by: (i) 1% for taxable income over \$250,000 but less than \$300,000 for single filers (over \$500,000 but less than \$600,001 for joint filers and over \$340,000 but less than \$408,001 for head-of-household filers), (ii) 2% for taxable income over \$300,000 but less than \$500,001 for single filers (over \$600,000 but less than \$1,000,001 for joint filers and over \$408,000 but less than \$680,001 for head-of-household filers), and (iii) 3% for taxable income over \$500,000 for single filers (over \$1,000,000 for joint filers and over \$680,000 for head-of-household filers).

The revenues generated from the temporary tax increases were included in the calculation of the Proposition 98 minimum funding guarantee for school districts and community college districts. See “CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING DISTRICT REVENUES – Proposition 98” and “— Proposition 111” herein. From an accounting perspective, the revenues generated from the temporary tax increases were deposited into the State account created pursuant to Proposition 30 called the Education Protection Account (the “EPA”). Pursuant to Proposition 30, funds in the EPA were and will be allocated quarterly, with 89% of such funds provided to schools districts and 11% provided to community college districts. The funds are distributed to school districts and community college districts in the same manner as existing unrestricted per-student funding, except that no school district will receive less than \$200 per unit of ADA and no community college district will receive less than \$100 per full time equivalent student. The governing board of each school district and community college district is granted sole authority to determine how the moneys received from the EPA are spent, provided that, the appropriate governing board is required to make these spending determinations in open session at a public meeting and such local governing boards are prohibited from using any funds from the EPA for salaries or benefits of administrators or any other administrative costs.

### **Proposition 55**

At the November 8, 2016 general election, the voters in the State approved the Tax Extension of Education and Healthcare Initiative (“Proposition 55”) which extends the increase in personal income tax on high-income taxpayers imposed under Proposition 30 until 2030. Proposition 55 did not extend the sales tax increases imposed under Proposition 30 which expired at the end of 2016.



## **Proposition 51**

The Kindergarten through Community College Public Education Facilities Bond Act of 2016 (“Proposition 51”) was a voter initiative that was approved by voters in the State on November 8, 2016. Proposition 51 authorizes the sale and issuance of \$9 billion in general obligation bonds by the State for the new construction and modernization of K-14 facilities.

***K-12 School Facilities.*** Proposition 51 includes \$3 billion for the new construction of K-12 facilities and an additional \$3 billion for the modernization of existing K-12 facilities. K-12 school districts will be required to pay for 50% of the new construction costs and 40% of the modernization costs with local revenues. If a school district lacks sufficient local funding, it may apply for additional state grant funding, up to 100% of the project costs. In addition, a total of \$1 billion will be available for the modernization and new construction of charter school (\$500 million) and technical education (\$500 million) facilities. Generally, 50% of modernization and new construction project costs for charter school and technical education facilities must come from local revenues. However, schools that cannot cover their local share for these two types of projects may apply for State loans. State loans must be repaid over a maximum of 30 years for charter school facilities and 15 years for career technical education facilities. For career technical education facilities, State grants are capped at \$3 million for a new facility and \$1.5 million for a modernized facility. Charter schools must be deemed financially sound before project approval.

***Community College Facilities.*** Proposition 51 includes \$2 billion for community college district facility projects, including buying land, constructing new buildings, modernizing existing buildings, and purchasing equipment. In order to receive funding, community college districts must submit project proposals to the Chancellor of the community college system, who then decides which projects to submit to the State Legislature and Governor based on a scoring system that factors in the amount of local funds contributed to the project. The Governor and State legislature will select among eligible projects as part of the annual state budget process.

The District makes no representation that it will either pursue or qualify for Proposition 51 State facilities funding.

## **Proposition 2**

Proposition 2, a legislatively referred Constitutional amendment approved by the voters in November, 2014 (“Proposition 2”), changed the way in which the State pays off existing debts, funds its reserves and draws from those reserves in times of economic slowdowns, as well as requires that reserves be set aside for schools and community colleges under certain circumstances. In addition, as a result of the passage of Proposition 2, new rules for school district reserves were implemented.

Under Proposition 2, the State is required annually to deposit 1.5% of General Fund revenues into the Budget Stabilization Account (“BSA”). From fiscal year 2015-16 through 2029-30, under Proposition 2, one half of the amount required to be deposited to the BSA must be applied to the payment of debts for pension and retiree benefits and specified debts to local governments and certain other State accounts. In years when capital gains tax revenues exceed 8% of General Fund revenues, a portion of such excess capital gains tax revenue is also required to be applied to the pay down of State debt. Deposits to the BSA are required until the amount on hand in the BSA reaches 10% of General Fund revenues. Once the maximum has been reached, the required deposit amount may be applied to other expenditures.

In the event the Governor were to declare a budget emergency, Proposition 2 would permit a smaller deposit to the BSA. A budget emergency may be called if there is a natural disaster such as an earthquake or flood or General Fund revenues reach a certain minimum level. Withdrawals from the BSA,



under Proposition 2, are permitted upon a majority vote of the legislature only when the Governor has declared a budget emergency. If a budget emergency is called for two straight years in a row, in the second budget emergency year, the entire amount on hand might be withdrawn.

***Public School System Stabilization Account.*** In the event capital gains tax revenues collected by the State in any given fiscal year exceed 8% of General Fund revenues, a portion of such excess is required to be deposited into the newly established under Proposition 2 Public School System Stabilization Account (the “PSSSA”) which serves as a reserve account for school funding in years when the State budget is smaller.

***SB 858 and SB 751.*** State regulations require school districts to budget a reserve for economic uncertainties. The recommended minimum amounts vary from 1% to 5% of total expenditures and other financing uses, depending on the district's ADA. SB 858, adopted in June 2014, imposed limitations relating to ending fund balances for school districts. Beginning in fiscal year 2015–16, a school district that proposes to adopt or revise a budget that includes an ending fund balance that is two to three times higher than the state’s minimum recommended reserve for economic uncertainties must substantiate the need for the higher balance. SB 751, which was adopted in October 2017 and amended Section 42127.01 of the Education Code, placed certain restrictions on the amount of a school district’s ending fund balances if a certain amount of funds is available in the PSSSA. In a fiscal year in which the amount of moneys in the PSSSA is equal to or exceeds 3% of the combined total of General Fund revenues appropriated for school districts for that fiscal year, (see “CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING DISTRICT REVENUES – Proposition 98”), a school district’s adopted or revised budget may not contain an assigned or unassigned ending fund balance higher than 10% of expenditures and other financing uses. A county superintendent could waive the prohibition, pursuant to specified conditions, for up to two consecutive years within a three-year period. SB 751 does not apply to school districts with an ADA of less than 2,501 students and community-funded school districts.

If the cap is triggered, unless exempted, a school district would be required to increase expenditures in order to bring its ending fund balance down to the maximum level. The PSSSA appears to be intended to provide a substitute for local reserves in the event of a future economic downturn. See “DISTRICT FINANCIAL INFORMATION – State Budget Measures – 2024-25 State Budget” for information regarding the triggering of the reserve cap in fiscal year 2024-25.

***Reserve for Economic Uncertainty.*** The District is required to maintain a reserve for economic uncertainties at least equal to 3.00% of General Fund expenditures and other financing uses. On June 30, 2024, the District had unassigned available reserves of \$2,763,345, or 6.00% of General Fund expenditures and other financing uses. The District is unable to predict what the effect on its budget will be following implementation of these new rules. It is anticipated that if the cap is triggered, it will not materially change the District’s current policies on reserves as a community-funded district.

***Proposition 28.*** On November 8, 2022, voters approved The Arts and Music in Schools - Funding Guarantee and Accountability Act which provides additional funding for arts and music education in all K–12 public schools (including charter schools) by annually allocating from the State General Fund an amount equal to 1% of total State and local revenues received by public schools in the preceding fiscal year under Proposition 98. Amounts provided under Proposition 28 are in addition to and not considered a part of the Proposition 98 guarantee. Funds appropriated under Proposition 28 are to be allocated 70% based on a school district’s share of Statewide enrollment and 30% based on such school district’s share of Statewide enrollment of economically disadvantaged students and must be distributed to school sites following such allocation. School districts must expend funds received pursuant to Proposition 28 within three years or such funds revert to CDE for reallocation under Proposition 28.



As a condition to receipt of funds under Proposition 28, school districts must certify that funds are to be used for arts education and that funds received in the prior fiscal year were, in fact, used for those purposes. Additionally, no more than 1% of Proposition 28 funds may be used for administrative purposes in implementing Proposition 28 programs. Schools with 500 or more students must certify that at least 80% of the funding is to be used to employ teachers and that the remainder will be spent on training, supplies, and education partnerships. Amounts appropriated under Proposition 28 in a given year may be reduced if the State legislature suspends the Proposition 98 guarantee but only in an amount equal to the percent reduction of the Proposition 98 guarantee. See “DISTRICT FINANCIAL INFORMATION – State Budget Measures –2024-25 State Budget” for information regarding Proposition 28 in the 2024-25 State Budget.

***Future Initiatives.*** Article XIII A, Article XIII B, Article XIII C and Article XIII D of the California Constitution and Propositions 26, 98 and 111 were each adopted as measures that qualified for the ballot pursuant to the State’s initiative process. From time to time other initiative measures could be adopted further affecting District revenues, particularly revenues from the State, or the District’s ability to expend revenues. The nature and impact of these measures cannot be anticipated by the District.

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## **CABRILLO UNIFIED SCHOOL DISTRICT**

### **Introduction**

The District, located south of San Francisco along the west coast of San Mateo County, serves the communities of Montara, Moss Beach, Half Moon Bay, El Granada and Woodside. Currently, the District operates four elementary schools, one intermediate school and one high school. In addition, the District maintains one adult education facility, one alternative high school and one pre-school. ADA for fiscal year 2024-25, based on the second interim report is projected to be 2,361.60 students and the District has a fiscal year 2024-25 assessed valuation of \$8,935,342,764. The audited financial statements for the District for the fiscal year ended June 30, 2024 are attached hereto as APPENDIX B.

Unless otherwise indicated, the following financial, statistical and demographic data has been provided by the District. Additional information concerning the District and copies of the most recent and subsequent audited financial reports of the District may be obtained by contacting: Cabrillo Unified School District, 498 Kelly Avenue, Half Moon Bay, CA 94019, Attention: Superintendent.

### **Governing Board**

The District is governed by a Board consisting of five members who were elected by trustee area to overlapping four-year terms at elections held in staggered years. If a vacancy arises during any term, the vacancy is filled by either an appointment by the majority vote of the remaining Board members or by a special election. The years in which the current terms for each member of the Board expire are set forth in the following table:

#### **CABRILLO UNIFIED SCHOOL DISTRICT Governing Board**

<u>Name</u>	<u>Office</u>	<u>Trustee Area</u>	<u>Term Expires December</u>
Carmen Daniel	President	A	2026
Lizet Cortes	Vice President	C	2026
Peter Cerneka	Clerk	D	2028
Mary Beth Alexander	Member	E	2026
Breanna LaFontaine	Member	B	2028

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## Key Personnel

The following is a listing of the key administrative personnel of the District brief biographies of the District's Superintendent and Chief Business Official follow.

Name	Title
Ramon Miramontes, Ed.D.	Interim Superintendent*
Leticia Batia, Ed.D.	Assistant Superintendent of Educational Services
Jennifer Marsh	Chief Business Official

***Dr. Ramon Miramontes, Interim Superintendent\****. Dr. Miramontes has served as Interim Superintendent of the District since February, 2024. Previously, Dr. Miramontes served as the Deputy Superintendent of Orange County Department of Education, Superintendent and Assistant Superintendent of Educational Services in Buena Park School District, as well as a principal and teacher in several California public school districts. Dr. Miramontes has a Bachelor's Degree in Education from Vanguard University, a Master's Degree in Education from Azusa Pacific University, and received his Doctorate in Educational Leadership from University of Southern California.

***Jennifer Marsh, Chief Business Official***. Jennifer Marsh has served as the Chief Business Official of the District since July 1, 2024. She joined the District in 2006 and has served as an Account Technician II, Fiscal Coordinator and Fiscal Director. In 2023, Ms. Marsh participated in the California Association of School Business Officials, Business Executives Leadership Program and earned a Chief Business Official Certification.

## Employees and Labor Relations

The District employs approximately 147 full-time equivalent ("FTE") certificated academic professionals, approximately 129 FTE classified employees, and approximately 29 FTE management/supervisor/confidential employees.

The certificated employees have assigned the Cabrillo Unified Teachers Association ("CUTA") as their exclusive bargaining agent. The contract between the District and CUTA expires on June 30, 2025.

***Recent Labor Relations with CUTA***. The District and CUTA undertook several negotiating sessions that did not result in settlements with respect to certain re-openers for fiscal year 2023-24 in the parties' contract. The Board has approved a maximum salary increase of 2.0%. On January 11, 2024, PERB informed the parties that they had reached an impasse in negotiations. On January 17, 2024, the parties reached tentative agreements as to certain but not all, of the re-openers. The parties met with a State-appointed mediator in order to settle the remaining impasse but were unable to do so and were released to fact-finding, the next stage in the State-mandated procedures for resolving an impasse. On April 10, 2024, the District and CUTA jointly filed for fact-finding. The Chair of the fact finding panel released his report on May 30, 2024, the terms of which the District concurred. After several additional rounds of negotiations, and the District providing its last, best and final offer on September 6, 2024, the District and CUTA reached a tentative agreement on September 11, 2024, one day prior to a planned strike by CUTA on September 12, 2024.

\* Dr. Miramontes has been selected by the Governing Board as the finalist in the Superintendent search and the Board is expected to appoint him as Superintendent of the District on April 24, 2025 effective May 1, 2025.



The classified employees of the District have assigned the California School Employees Association Chapter 485 (“CSEA”) as their exclusive bargaining agent and the contract between the District and CSEA expires on June 30, 2025.

## **District Retirement Systems**

*The information set forth below regarding the District’s retirement programs, other than the information provided by the District regarding its annual contributions thereto, has been obtained from publicly available sources which are believed to be reliable but are not guaranteed as to accuracy or completeness, and should not to be construed as a representation by either the District or the Underwriter.*

**STRS.** All full-time certificated employees, as well as certain classified employees, are members of the State Teachers’ Retirement System (“STRS”). STRS provides retirement, disability and survivor benefits to plan members and beneficiaries, under a defined benefit program (the “STRS Defined Benefit Program”).

Benefit provisions and employer contributions are established by State statutes, as legislatively amended, within the State Teachers’ Retirement Law. For fiscal year 2024-25, the District is currently required by such statutes to contribute 19.10% of eligible salary expenditures, while participants contribute either 10.25% or 10.205% of their respective salaries. The State also contributes to STRS, currently in an amount equal to 10.828% of teacher payroll for fiscal year 2024-25. The State’s contribution reflects a base contribution of 2.017% and a supplemental contribution that will vary from year-to-year based on statutory criteria, and a contribution of 2.5% of the fiscal year covered STRS member payroll to the Supplemental Benefit Protection Account (the “SBPA”), which was established by statute to provide supplemental payments to beneficiaries whose purchasing power has fallen below 85% of the purchasing power of their initial allowance.

As part of the 2014-15 State Budget, the Governor signed Assembly Bill 1469 (“AB 1469”) which implemented a new funding strategy for STRS, increasing the employer contribution rate in fiscal year 2014-15 from 8.25% to 8.88% of covered payroll. Such rate increased by 1.85% in fiscal year 2015-16, and will continue to increase annually as further described below. Teacher contributions also increased from 8.00% to a total of 10.25% of pay for employees (“Classic Members”) hired before the Implementation Date (defined herein) and 10.205% for employees (“PEPRA Members”) hired after the Implementation Date (defined herein), over the three year period from 2014-15 through 2017-18. The State’s total contribution also increased from approximately 3% in fiscal year 2013-14 to 6.30% of payroll in fiscal year 2016-17, plus the continued payment of 2.5% of payroll annually for a supplemental inflation protection program for a total of 8.80%. Based upon the recommendation from its actuary, for fiscal year 2017-18 and each fiscal year thereafter, the STRS Teachers’ Retirement Board (the “STRS Board”) is required, with certain limitations, to increase or decrease the State’s contribution rates to reflect the contribution required to eliminate the unfunded actuarial accrued liability attributed to benefits in effect before July 1, 1990. However, the maximum increase or decrease in a given year is limited to 0.5% of payroll under the STRS valuation policy. Once the State has eliminated its share of the STRS’ unfunded actuarial obligation, the State contribution will be immediately reduced to the base contribution rate of 2.017% of payroll.

In addition, based upon the recommendation from its actuary, for fiscal year 2021-22 and each fiscal year thereafter the STRS Board, is required to increase or decrease the K-14 school districts’ contribution rate to reflect the contribution required to eliminate the remaining 2014 Liability by June 30, 2046; provided that the rate cannot change in any fiscal year by more than 1% of creditable compensation upon which members’ contributions to the STRS Defined Benefit Program are based; and provided further that such contribution rate cannot exceed a maximum of 20.25%. The State Teachers Retirement Board would also have authority to reduce employer and State contributions if they are no longer necessary.



Pursuant to AB 1469, school districts' employer contribution rates increased over a seven-year phase-in period beginning in fiscal year 2014-15 through fiscal year 2019-20 when employer contribution rates reached 17.1% (including certain reductions in the contribution rate for supplemental payments made by the State in fiscal years 2019-20 and 2020-21.)

*Recent Investment Returns.* In fiscal year 2023-24, STRS realized an 8.4% net return on investments, exceeding its investment rate of return assumption of 7.0%. The STRS pension system is ahead of schedule in reaching full funding by 2046.

The District contributed \$2,480,499 to STRS for fiscal year 2020-21, \$2,752,112 for fiscal year 2021-22, \$3,360,122 for fiscal year 2022-23, and \$3,145,863 for fiscal year 2023-24. Such contributions were equal to 100% of the required contributions for the respective years. The District has budgeted a contribution of \$4,711,399 to STRS for fiscal year 2024-25. With the implementation of AB 1469, the District anticipates that its contributions to STRS will increase in future fiscal years as compared to prior fiscal years. The District, nonetheless, is unable to predict all factors or any changes in law that could affect its required contributions to STRS in future fiscal years.

**PERS.** Classified employees working four or more hours per day are members of the Public Employees' Retirement System ("PERS"). PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by the State statutes, as legislatively amended, with the Public Employees' Retirement Law. The District is currently required to contribute to PERS at an actuarially determined rate, which is 27.05% of eligible salary expenditures for fiscal year 2024-25, while Classic Members contribute at a rate established by statute which is 7% of their respective salaries, and PEPRA Members contribute at an actuarially determined rate which is 8.00% of their respective salaries. See –"California Public Employees' Pension Reform Act of 2013" below.

PERS estimates future employer contribution rates as follows:

<u>Fiscal Year</u>	<u>Projected Employer Contribution Rates (PERS Actuarial Report)<sup>(1)</sup></u>
2025-26	27.40%
2026-27	27.50
2027-28	28.50
2028-29	28.20
2029-30	27.80

<sup>(1)</sup>As of August 20, 2024.

The actual investment return for fiscal year 2023-24 was not known at the time the above projections were prepared and the rates assume an investment return for fiscal year 2023-24 of 6.80%. Projected rates also reflect the anticipated decrease in normal cost due to new hires entering lower cost benefit tiers.

*Recent Investment Returns.* From its Basic Financial Statements issued on November 15, 2022, PERS reported a negative 7.5% net return on investments for fiscal year 2021-22, which was PERS' first negative return on investments since fiscal year 2008-09. Such losses are reflected in PERS' projected rates above. However, PERS Basic Financial Statements for fiscal year ended June 30, 2023 reported an investment return of 6.1% and PERS has released a preliminary net return of 9.3% on investments for fiscal year 2023-24.



The District contributed \$1,343,866 to PERS for fiscal year 2020-21, \$1,752,726 for fiscal year 2021-22, \$2,210,596 for fiscal year 2022-23, and \$2,322,918 for fiscal year 2023-24 which amounts equaled 100% of required contributions to PERS. The District has budgeted a contribution of \$2,243,988 to PERS for fiscal year 2024-25.

**State Pension Trusts.** Each of STRS and PERS issues a separate comprehensive financial report that includes financial statements and required supplemental information. Copies of such financial reports may be obtained from each of STRS and PERS as follows: (i) STRS, P.O. Box 15275, Sacramento, California 95851-0275; (ii) PERS, P.O. Box 942703, Sacramento, California 94229-2703. Moreover, each of STRS and PERS maintains a website, as follows: (i) STRS: [www.calstrs.com](http://www.calstrs.com); (ii) PERS: [www.calpers.ca.gov](http://www.calpers.ca.gov). However, the information presented in such financial reports or on such websites is not incorporated into this Official Statement by any reference.

Both STRS and PERS have substantial statewide unfunded liabilities. The amount of these unfunded liabilities will vary depending on actuarial assumptions, returns on investments, salary scales and participant contributions. The following table summarizes information regarding the actuarially-determined accrued liability for PERS as of June 30, 2023 and STRS as of July 1, 2023.

**FUNDED STATUS**  
**STRS (DEFINED BENEFIT PROGRAM) and PERS**  
**Actuarial Valuation**  
**(Dollar Amounts in Millions) <sup>(1)</sup>**

Plan	Accrued Liability	Market Value of Trust Assets	Unfunded Liability
Public Employees Retirement Fund (PERS)	\$124,924	\$84,292	\$(40,632)
State Teachers' Retirement Fund Defined Benefit Program (STRS)	359,741	299,148	(60,593)

<sup>(1)</sup> Amounts may not add due to rounding.

Source: *PERS State & Schools Actuarial Valuation*; *STRS Defined Benefit Program Actuarial Valuation*.

Unlike PERS, STRS contribution rates for participant employers, Classic Members and the State are set by statute and do not currently vary from year-to-year based on actuarial valuations. As a result of the Reform Act (defined below), the contribution rate for STRS PEPRA Members will vary from year-to-year based on actuarial valuations. See “ – California Public Employees’ Pension Reform Act of 2013” below. In recent years, the combined employer, employee and State contributions to STRS have been less than actuarially required amounts. As a result, and due in part to investment losses, STRS continues to maintain an unfunded liability. AB 1469 is intended to address this unfunded liability. The District can make no representations regarding the future program liabilities of STRS, or whether the District will be required to make larger contributions to STRS in the future. The District can also provide no assurances that the District’s required contributions to PERS will not increase in the future.

**California Public Employees’ Pension Reform Act of 2013.** On September 12, 2012, the Governor signed into law the California Public Employee’s Pension Reform Act of 2013 (the “Reform Act”), which makes changes to both STRS and PERS, most substantially affecting new employees hired after January 1, 2013 (the “Implementation Date”). For STRS participants hired after the Implementation Date, the Reform Act changes the normal retirement age by increasing the eligibility for the 2% age factor (the age factor is the percent of final compensation to which an employee is entitled to for each year of service) from age 60 to 62 and increasing the eligibility of the maximum age factor of 2.4% from age 63 to 65. Similarly, for non-safety PERS participants hired after the Implementation Date, the Reform Act changes the normal retirement age by increasing the eligibility for the 2% age factor from age 55 to 62 and increases the eligibility requirement for the maximum age factor of 2.5% to age 67. Among the other



changes to PERS and STRS, the Reform Act also: (i) requires all new participants enrolled in PERS and STRS after the Implementation Date to contribute at least 50% of the total annual normal cost of their pension benefit each year as determined by an actuary, (ii) requires STRS and PERS to determine the final compensation amount for employees based upon the highest annual compensation earnable averaged over a consecutive 36-month period as the basis for calculating retirement benefits for new participants enrolled after the Implementation Date (currently 12 months for STRS members who retire with 25 years of service), and (iii) caps “pensionable compensation” for new participants enrolled after the Implementation Date at 100% of the federal Social Security contribution and benefit base for members participating in Social Security or 120% for members not participating in social security, while excluding previously allowed forms of compensation under the formula such as payments for unused vacation, annual leave, personal leave, sick leave, or compensatory time off.

***GASB Statement Nos. 67 and 68.*** On June 25, 2012, GASB approved Statements Nos. 67 and 68 (“Statements”) with respect to pension accounting and financial reporting standards for state and local governments and pension plans. The new Statements, No. 67 and No. 68, replace GASB Statement No. 27 and most of Statements No. 25 and No. 50. The changes impact the accounting treatment of pension plans in which state and local governments participate. Major changes include: (1) the inclusion of unfunded pension liabilities on the government’s balance sheet (currently, such unfunded liabilities are typically included as notes to the government’s financial statements); (2) more components of full pension costs being shown as expenses regardless of actual contribution levels; (3) lower actuarial discount rates being required to be used for underfunded plans in certain cases for purposes of the financial statements; (4) closed amortization periods for unfunded liabilities being required to be used for certain purposes of the financial statements; and (5) the difference between expected and actual investment returns being recognized over a closed five-year smoothing period. In addition, according to GASB, Statement No. 68 means that, for pensions within the scope of the Statement, a cost-sharing employer that does not have a special funding situation is required to recognize a net pension liability, deferred outflows of resources, deferred inflows of resources related to pensions and pension expense based on its proportionate share of the net pension liability for benefits provided through the pension plan. Because the accounting standards do not require changes in funding policies, the full extent of the effect of the new standards on the District is not known at this time. The reporting requirements for pension plans took effect for the fiscal year beginning July 1, 2013 and the reporting requirements for government employers, including the District, took effect for the fiscal year beginning July 1, 2014.

The District’s proportionate shares of the net pension liability of STRS and PERS, as of June 30, 2024, are as shown in the following table.

<u>Pension Plan</u>	<u>Proportionate Share of Net Pension Liability</u>
STRS	\$ 22,477,550
PERS	<u>\$ 18,058,532</u>
Total	\$ 40,536,082

Source: *The District*.

For further information about the District’s contributions to PERS and STRS, see Notes 9 and 10 in the District’s audited financial statements for fiscal year ended June 30, 2024 attached hereto as APPENDIX B.

School districts’ retirement contributions decrease when investment earnings rise and increase when investment earnings decline. As a result, declines in investment earnings may result in substantial increases in school district contributions. The District cannot determine whether current or future financial market losses and/or volatility might impact the value of investments held by either PERS or STRS to fund



retirement benefits or whether the District’s contribution rates to PERS or STRS might increase in the future as a result of any declines in the value of investments in response to financial market conditions such as recession or inflation.

### Other Post-Employment Benefits

In June 2004, the Governmental Accounting Standards Board (“GASB”) pronounced Statement No. 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*. The pronouncement required public agency employers providing healthcare benefits to retirees to recognize and account for the costs for providing these benefits on an accrual basis and provide footnote disclosure on the progress toward funding the benefits. In June 2015, GASB replaced Statement No. 45 with Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* which the District implemented in fiscal year 2017-18.

The District does not provide post-employment health care benefits to its employees.

### Risk Management and Joint Powers Agencies

The District is exposed to various risks including loss or damage to property, general liability, and injury to employees. Settled claims resulting from these risks have not exceeded insurance coverage in the past three years. No significant reductions in insurance coverage from the prior years has been made.

The District participates in a joint powers agreement (“JPA”) with the San Mateo County Schools Insurance Group (“SMCSIG”), a joint powers authority that provides property and casualty, workers’ compensation and liability insurance to its members. The JPA arranges for and provides property and liability, workers’ compensation, health care, and excess liability coverage for their members. The JPA is governed by a board consisting of a representative from each member district. The board of the JPA controls the operations of the JPA, including selection of management and approval of operating budgets, independent of any influence by member districts. For more information regarding the JPAs, see Note 7 to the District’s audited financial statement at APPENDIX B.

### District Debt Structure

**Long-Term Debt.** A schedule of the District’s changes in long-term debt for the year ended June 30, 2024 is shown below:

	Balance July 1, 2023	Additions	Deductions	Balance June 30, 2024	Balance Due In One Year
General obligation bonds	\$136,455,000	\$35,265,000	\$14,300,000	\$157,420,000	\$3,815,000
Unamortized Bond Premium	11,294,360	4,778,558	1,386,465	14,686,453	--
Net Pension Liabilities	35,128,564	21,275,734	15,868,216	40,536,082	--
Compensated Absences	<u>570,278</u>	<u>312,243</u>	<u>502,516</u>	<u>380,005</u>	<u>--</u>
<b>Total</b>	\$183,448,202	\$61,631,535	\$32,057,197	\$213,022,540	\$3,815,000

Source: *The District*.

### General Obligation Bonds.

**2012 Authorization.** On June 5, 2012, the registered voters within the District authorized the issuance and sale of not more than \$81,000,00 aggregate principal amount of general obligation bonds of the District (the “2012 Authorization”). The District issued its \$18,000,000 General Obligation Bonds, Election of 2012, Series A (the “2012 Series A Bonds”), its \$20,000,000 General Obligation Bonds, 2012



Election, Series B (the “2012 Series B Bonds”), its \$20,000,000 General Obligation Bonds, 2012 Election, Series C and its \$23,000,000 General Obligation Bonds, 2012 Election, Series D under the 2012 Authorization. The District also issued its \$4,610,000 2017 General Obligation Refunding Bonds to refund a portion of the outstanding 2012 Series A Bonds, its \$11,265,000 2024 General Obligation Refunding Bonds to refund a portion of the outstanding 2012 Series B Bonds and its \$6,385,000 2023 General Obligation Refunding Bonds for the purpose of refunding its outstanding 2012 Series A Bonds. No further general obligation bonds remain for issuance under the 2012 Authorization, except for possible general obligation refunding bonds.

*2018 Authorization.* On June 5, 2018, the registered voters within the District authorized the issuance and sale of not more than \$99,000,00 aggregate principal amount of general obligation bonds of the District (the “2018 Authorization”). The District issued its \$35,000,000 General Obligation Bonds, Election of 2018, Series A (the “2018 Series A Bonds”), its \$40,000,000 General Obligation Bonds, Election of 2018, Series B and its \$24,000,000 General Obligation Bonds, Election of 2018, Series C pursuant to the 2018 Authorization. No further general obligation bonds remain for issuance under the 2018 Authorization, except for possible general obligation refunding bonds.

*2024 Authorization.* On November 5, 2024, the District received authorization to issue \$153,400,000 principal amount of general obligation bonds pursuant to the 2024 Authorization. The Bonds are the first series of general obligation bonds to be issued under the 2024 Authorization. Subsequent to the issuance of the Bonds, \$138,400,000\* aggregate principal amount of general obligation bonds will remain for issuance under the 2024 Authorization.

See “DEBT SERVICE SCHEDULE” herein for the debt service payments to be made on all of the District’s outstanding general obligation bonds.

## **Cyber Security**

School districts, like other governmental and business entities, face significant risks relating to the use and application of computer software and hardware for educational and operational and management purposes. The District also collects, processes, and distributes an enormous amount of private, protected and personal information on students, staff, parents, visitors, and contractors. As the custodian of such information, the District may face cybersecurity threats from time to time. Given the importance of cybersecurity for school districts, federal lawmakers recently approved the K-12 Cybersecurity Act of 2021 to study cybersecurity risks that school districts face and develop recommended guidelines and an online training toolkit for school district officials to address such cybersecurity risks. The District is not aware of any major cybersecurity attack or breach of its systems during the last five years. To protect itself from cybersecurity attacks, the District utilizes firewalls, multifactor authentication, antivirus and anti-malware software, and provides cybersecurity training to District employees. In addition, the District has an informal general technology use policy. As a result, the District expects that any such disruptions caused by a cyberattack would be temporary in nature. The District currently maintains a policy of cyber liability insurance. There can be no assurance that a future cyberattack or attempted cyberattack would not compromise the personal information that the District collects, processes and stores or cause a disruption in District operations, particularly given that students, teachers, and staff are accessing District computer systems and platforms remotely which may increase the risks of intrusion by third parties.

\* Preliminary, subject to change.



**Charter Schools**

The District does not have any County- or State-approved charter schools or any other charter schools operating within the District's boundaries. The District can make no representations regarding how many District students will transfer to charter schools in the future or back to the District from charter schools, and the corresponding financial impact on the District.

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## **SAN MATEO COUNTY INVESTMENT POOL**

*The following information concerning the San Mateo County Pooled Investment Fund has been provided by the Treasurer and has not been confirmed or verified by the District or the Underwriter. No representation is made herein as to the accuracy or adequacy of such information or as to the absence of material adverse changes in such information subsequent to the date hereof, or that the information contained or incorporated hereby by reference is correct as of any time subsequent to its date.*

The County Board of Supervisors approved the current County Investment Policy Statement (the “Investment Policy”) on January 28, 2025. See APPENDIX E – “SAN MATEO COUNTY INVESTMENT POLICY STATEMENT.” The Investment Policy applies to all funds managed by the Treasurer as delegated by the County Board of Supervisors. The objective of the Investment Policy is to obtain the highest feasible return consistent with a high degree of safety of principal and the level of liquidity necessary to meet the needs of the County and the agencies participating in the Pooled Investment Fund. In that regard, safety and liquidity sufficient to meet cash flow needs are of primary concern. Under the Investment Policy, return is secondary and subordinate to safety and liquidity in making investment decisions.

Under California law, the District is required to pay all monies received from any source into the San Mateo County Treasury to be held on behalf of the District. The Treasurer has authority to implement and oversee the investment of funds on deposit in commingled funds of the Treasury.

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Decisions on the investment of funds in the Pooled Investment Fund are made by the County Treasurer and deputies in accordance with established policy guidelines. In the County, investment decisions are governed by Government Code Sections 53601 and 53635, et seq., which govern legal investments by local agencies in the State of California, and a more restrictive Investment Policy proposed by the Treasurer and adopted by the County Board of Supervisors on an annual basis. The Investment Policy is reviewed and approved annually by the County Board of Supervisors. The Treasurer's compliance with the Investment Policy is also audited annually by an independent certified public accountant. See APPENDIX E hereto for the San Mateo County Investment Policy.

**SAN MATEO COUNTY  
POOLED INVESTMENT FUND  
REPORT AS OF FEBRUARY 28, 2025**

Fund Name	Par Value	Gross Earnings
<b>Fixed Income Securities Maturing Greater than 1 Year</b>		
U.S. Treasury Notes	\$2,054,745,000	\$ 5,124,563.51
Corporate Notes	868,945,000	2,716,453.43
Federal Agencies	2,151,688,000	7,342,974.94
U.S. Instrumentalities	708,162,000	2,068,541.17
U.S. Treasury STRIPS	75,000,000	231,846.15
Asset Backed Securities	3,462,206	2,432.96
Certificate of Deposit	<u>37,000,000</u>	<u>146,190.68</u>
<b>Total</b>	<b>\$5,899,002,206</b>	<b>\$17,633,002.85</b>
<b>Short Term Securities Maturing Less than 1 Year</b>		
U.S. Treasury Notes	\$ 580,700,000	\$ 417,367.33
Corporate Notes	120,928,000	233,056.72
Federal Agencies	862,225,000	1,850,042.32
U.S. Instrumentalities	515,492,000	1,641,253.44
Asset Backed Securities	--	--
Certificate of Deposit	345,900,000	1,406,613.32
Dreyfus	50,591,755	--
CAMP	400,000,000	1,334,794.52
CALTRUST	<u>25,000,000</u>	<u>82,465.75</u>
<b>Total</b>	<b>\$2,900,836,755</b>	<b>\$6,965,593.40</b>

Source: San Mateo County Treasurer-Tax Collector.

*Neither the District nor the Underwriter has made an independent investigation of the investments in the Pooled Investment Fund and has made no assessment of the current Investment Policy. The value of the various investments in the Pooled Investment Fund will fluctuate on a daily basis as a result of a multitude of factors, including generally prevailing interest rates and other economic conditions. Additionally, the Treasurer, after a review by the Committee and approval by the County Board of Supervisors may change the County Investment Policy at any time. Therefore, there can be no assurance that the values of the various investments in the Pooled Investment Fund will not vary significantly from the values described therein.*

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## **CONTINUING DISCLOSURE**

The District has covenanted for the benefit of the Owners of the Bonds to provide certain financial information and operating data relating to the District (the “Annual Report”) by not later than 9 months following the end of the District’s fiscal year (currently ending June 30), which date would be April 1, commencing with the report for the 2024-25 fiscal year, and to provide notices of the occurrence of certain enumerated events. The District will enter into a Continuing Disclosure Agreement (“Continuing Disclosure Agreement”) for the benefit of the Owners of the Bonds. The Annual Report and each notice of enumerated events will be filed by the District with the Electronic Municipal Markets Access system (“EMMA”) of the Municipal Securities Rulemaking Board (the “MSRB”), or any other repository then recognized by the Securities and Exchange Commission. The specific nature of the information to be contained in the Annual Report or the notices of material events is set forth in APPENDIX D – “FORM OF CONTINUING DISCLOSURE AGREEMENT” hereto. These covenants have been made in order to assist the Underwriter in complying with Securities and Exchange Commission Rule 15c2-12(b)(5) (the “Rule”).

Within the last five years, the District has not failed to comply with the Rule.

The District has engaged Dale Scott & Company, Inc. to act as Dissemination Agent with respect to the undertaking to be entered into with respect to the Bonds and to assist the District with compliance with its current and future continuing disclosure obligations.

## **LEGAL MATTERS**

The legal opinion of Dannis Woliver Kelley, Long Beach, California, Bond Counsel to the District (“Bond Counsel”), attesting to the validity of the Bonds, will be supplied to the Underwriter of the Bonds without charge, a form of which is attached hereto as APPENDIX A. Dannis Woliver Kelley, Long Beach, California is also acting as Disclosure Counsel to the District. Norton Rose Fulbright US LLP, Los Angeles, California, is acting as counsel to the Underwriter (“Underwriter’s Counsel”). Bond Counsel, Disclosure Counsel and Underwriter’s Counsel will receive compensation contingent upon the sale and delivery of the Bonds.

### **Limitation on Remedies; Amounts Held in the County Treasury Pool**

The opinion of Bond Counsel, the proposed form of which is attached hereto as APPENDIX A, is qualified by reference to bankruptcy, insolvency and other laws relating to or affecting creditor’s rights. The rights of the Owners of the Bonds are subject to certain limitations. Enforceability of the rights and remedies of the Owners of the Bonds, and the obligations incurred by the District, are limited by applicable bankruptcy, insolvency, reorganization, moratorium, and similar laws relating to or affecting the enforcement of creditors’ rights generally, now or hereafter in effect, equity principles that may limit the specific enforcement under State law of certain remedies, the exercise by the United States of America of the powers delegated to it by the Constitution, the reasonable and necessary exercise, in certain exceptional situations, of the police powers inherent in the sovereignty of the State and its governmental bodies in the interest of serving a significant and legitimate public purpose, and the limitations on remedies against school and community college districts in the State. Bankruptcy proceedings, if initiated, could subject the beneficial owners of the Bonds to judicial discretion and interpretation of their rights in bankruptcy or otherwise, and consequently may entail risks of delay, limitation, or modification of their rights.

Under Chapter 9 of the Federal Bankruptcy Code (Title 11, United States Code) (the “Bankruptcy Code”), which governs the bankruptcy proceedings for public agencies, no involuntary petitions for bankruptcy relief are permitted. While current State law precludes school districts from voluntarily seeking



bankruptcy relief under Chapter 9 of the Bankruptcy Code without the concurrence of the State, such concurrence could be granted or State law could be amended.

The Resolution and the Act require the County to annually levy *ad valorem* taxes upon all property subject to taxation by the District, without limitation as to rate or amount (except as to certain personal property which is taxable at limited rates), for the payment of the principal of, premium, if any, and interest on the Bonds. The County, on behalf of the District, is thus expected to be in possession of the annual *ad valorem* taxes and certain funds to repay the Bonds and may invest these funds in the County's Investment Pool, as described in APPENDIX E – "SAN MATEO COUNTY INVESTMENT POLICY STATEMENT" attached hereto. In the event the District or the County were to go into bankruptcy, a federal bankruptcy court might hold that the Owners of the Bonds are unsecured creditors with respect to any funds received by the District or the County prior to the bankruptcy, where such amounts are deposited into the County Treasury Pool, and such amounts may not be available for payment of the principal of and interest on the Bonds unless the Owners of the Bonds can "trace" those funds. There can be no assurance that the Owners could successfully so "trace" such taxes on deposit in the District's Interest and Sinking Fund where such amounts are invested in the County Investment Pool. Under any such circumstances, there could be delays or reductions in payments on the Bonds.

### **California Senate Bill 222**

Government Code Section 53515, added by SB 222, applicable to general obligations bonds issued after its effective date, removes the extra step between (a) the issuance of general obligation bonds by cities, counties, cities and counties, school districts, community college districts, authorities and special districts; and (b) the imposition of a lien on the future *ad valorem* property taxes that are the source of repayment of the general obligation bonds. By clarifying that the lien created with each general obligation bond issuance is a "statutory" lien (consistent with bankruptcy statutory law and case precedent), SB 222, while it does not prevent default, should reduce the ultimate bankruptcy risk of non-recovery on local general obligation bonds.

### **TAX MATTERS**

The delivery of the Bonds is subject to delivery of the opinion of Bond Counsel, to the effect that interest on the Bonds for federal income tax purposes under existing statutes, regulations, published rulings, and court decisions (1) will be excludable from the gross income, as defined in section 61 of the Internal Revenue Code of 1986, as amended to the date of initial delivery of the Bonds (the "Code"), of the owners thereof pursuant to section 103 of the Code, (2) will not be included in computing alternative minimum taxable income for purposes of the federal alternative minimum tax imposed on individuals, and (3) will be taken into account in determining adjusted financial statement income for the alternative minimum tax imposed on certain corporations. The delivery of the Bonds is also subject to the delivery of the opinion of Bond Counsel, based upon existing provisions of the laws of the State of California, that interest on the Bonds is exempt from personal income taxes of the State of California. The statutes, regulations, rulings, and court decisions on which such opinions will be based are subject to change. The form of Bond Counsel's anticipated opinion respecting the Bonds is included in APPENDIX A.

In rendering the foregoing opinions, Bond Counsel will rely upon the representations and certifications of the District made in a certificate (the "Tax Certificate") of even date with the initial delivery of the Bonds pertaining to the use, expenditure, and investment of the proceeds of the Bonds and will assume continuing compliance with the provisions of the Resolution by the District subsequent to the issuance of the Bonds. The Tax Certificate contains covenants by the District with respect to, among other matters, the use of the proceeds of the Bonds and the facilities and equipment financed therewith by persons other than state or local governmental units, the manner in which the proceeds of the Bonds are to be



invested, if required, the calculation and payment to the United States Treasury of any “arbitrage profits” and the reporting of certain information to the United States Treasury. Failure to comply with any of these covenants could cause interest on the Bonds to be includable in the gross income of the owners thereof from the date of the issuance of the Bonds.

Except as described above, Bond Counsel will express no other opinion with respect to any other federal, State or local tax consequences under present law, or proposed legislation, resulting from the receipt or accrual of interest on, or the acquisition or disposition of, the Bonds. Prospective purchasers of the Bonds should be aware that the ownership of tax-exempt obligations such as the Bonds may result in collateral federal tax consequences to, among others, financial institutions, life insurance companies, property and casualty insurance companies, S corporations with subchapter C earnings and profits, certain foreign corporations doing business in the United States, individual recipients of Social Security or Railroad Retirement benefits, individuals otherwise qualifying for the earned income tax credit, owners of an interest in a financial asset securitization investment trust, and taxpayers who may be deemed to have incurred or continued indebtedness to purchase or carry, or who have paid or incurred certain expenses allocable to, tax-exempt obligations. Prospective purchasers should consult their own tax advisors as to the applicability of these consequences to their particular circumstances.

Bond Counsel’s opinion is not a guarantee of a result, but represents its legal judgment based upon its review of existing statutes, regulations, published rulings and court decisions and the representations and covenants of the District described above. No ruling has been sought from the Internal Revenue Service (“IRS” or the “Service”) or the State of California with respect to the matters addressed in the opinion of Bond Counsel, and Bond Counsel’s opinion is not binding on the Service or the State of California. The Service has an ongoing program of auditing the tax status of the interest on municipal obligations. If an audit of the Bonds is commenced, under current procedures, the Service is likely to treat the District as the “taxpayer,” and the Owners of the Bonds would have no right to participate in the audit process. In responding to or defending an audit of the tax-exempt status of the interest on the Bonds, the District may have different or conflicting interests from the owners of the respective Bonds. Public awareness of any future audit of the Bonds could adversely affect the value and liquidity of the Bonds during the pendency of the audit, regardless of its ultimate outcome.

### ***Tax Accounting Treatment of Discount and Premium on Certain of the Bonds***

The initial public offering price of certain of the Bonds (the “Discount Bonds”) may be less than the amount payable on such Bonds at maturity. An amount equal to the difference between the initial public offering price of a Discount Bond (assuming that a substantial amount of the Bonds of that maturity are sold to the public at such price) and the amount payable at maturity constitutes original issue discount to the initial purchaser of such Discount Bond. The tax rules requiring inclusion in income annually by the holder of a debt instrument having original issue discount of the daily portion of original issue discount for each day during a taxable year in which such holder held such debt instrument is inapplicable to the Bonds. A portion of such original issue discount, allocable to the holding period of such Discount Bond by the initial purchaser, will, upon the disposition of such Discount Bond (including by reason of its payment at maturity), be treated as interest excludable from gross income, rather than as taxable gain, and will be added to the holder’s basis in the Discount Bond, for federal income tax purposes, on the same terms and conditions as those for other interest on the bonds described above under “TAX MATTERS.” Such interest is considered to be accrued in accordance with the constant-yield-to-maturity method over the life of a Discount Bond taking into account the semiannual compounding of accrued interest at the yield to maturity on such Discount Bond, and generally will be allocated to an original purchaser in a different amount from the amount of the payment denominated as interest actually received by the original purchaser during the tax year.



However, such interest may be required to be taken into account in determining the amount of the branch profits tax applicable to certain foreign corporations doing business in the United States, even though there will not be a corresponding cash payment. In addition, the accrual of such interest may result in certain other collateral federal income tax consequences to, among others, financial institutions, life insurance companies, property and casualty insurance companies, S corporations with subchapter C earnings and profits, individual recipients of Social Security or Railroad Retirement benefits, individuals otherwise qualifying for the earned income tax credit, and taxpayers who may be deemed to have incurred or continued indebtedness to purchase or carry, or who have paid or incurred certain expenses allocable to, tax-exempt obligations. Moreover, in the event of the redemption, sale or other taxable disposition of a Discount Bond by the initial Owner prior to maturity, the amount realized by such Owner in excess of the basis of such Discount Bond in the hands of such Owner (adjusted upward by the portion of the original issue discount allocable to the period for which such Discount Bond was held) is includable in gross income.

Owners of Discount Bonds should consult with their own tax advisors with respect to the determination for federal income tax purposes of accrued interest upon disposition of Discount Bonds and with respect to the state and local tax consequences of owning Discount Bonds. It is possible that, under applicable provisions governing determination of state and local income taxes, accrued interest on Discount Bonds may be deemed to be received in the year of accrual even though there will not be a corresponding cash payment.

The initial offering price of certain Bonds (the “Premium Bonds”), may be greater than the amount payable on such bonds at maturity. An amount equal to the difference between the initial public offering price of a Premium Bond (assuming that a substantial amount of the Bonds of that maturity are sold to the public at such price) and the amount payable at maturity constitutes premium to the initial purchaser of such Premium Bonds. The basis for federal income tax purposes of a Premium Bond in the hands of such initial purchaser must be reduced each year by the amortizable bond premium, although no federal income tax deduction is allowed as a result of such reduction in basis for amortizable bond premium. Such reduction in basis will increase the amount of any gain (or decrease the amount of any loss) to be recognized for federal income tax purposes upon a sale or other taxable disposition of a Premium Bond. The amount of premium which is amortizable each year by an initial purchaser is determined by using such purchaser’s yield to maturity. Purchasers of the Premium Bonds should consult with their own tax advisors with respect to the determination of amortizable bond premium with respect to the Premium Bonds for federal income purposes and with respect to the state and local tax consequences of owning Premium Bonds.

***Form of Bond Counsel Opinion.*** The form of the proposed opinion of Bond Counsel relating to the Bonds is attached to this Official Statement as APPENDIX A.

## **LEGALITY FOR INVESTMENT**

Under provisions of the California Financial Code, the Bonds are legal investments for commercial banks in California to the extent that the Bonds, in the informed opinion of the investing bank, are prudent for the investment of funds of depositors. Under provisions of the California Government Code, the Bonds are eligible to secure deposits of public moneys in California.

## **RATING**

Moody’s Investors Service (“Moody’s”) has assigned its municipal bond rating of “Aa3” to the Bonds. Such rating reflects only the views of Moody’s and an explanation of the significance of such rating may be obtained as follows: Moody’s at 7 World Trade Center at 250 Greenwich Street, New York, New York 10007, tel. (212) 553 0300. There is no assurance that such rating will continue for any given period of time or that it will not be revised downward or withdrawn entirely if, in the judgment of the rating agency,



circumstances so warrant. Any such downward revision or withdrawal of such rating may have an adverse effect on the market price of the Bonds.

Generally, rating agencies base their ratings on information and materials furnished to them (which may include information and material from the District which is not included in this Official Statement) and on investigations, studies and assumptions by the rating agencies.

### **UNDERWRITING**

Raymond James & Associates, Inc. (the “Underwriter”) has agreed to purchase the Bonds pursuant to the terms of a bond purchase agreement by and between the District and the Underwriter (“Purchase Agreement”) at the purchase price of \$\_\_\_\_\_ (reflecting the principal amount of the Bonds plus [net] original issue premium in the amount of \$\_\_\_\_\_ less an Underwriter’s discount of \$\_\_\_\_\_), at the rates and yields shown on the inside cover hereof.

The Purchase Agreement provides that the Underwriter will purchase all of the Bonds, subject to certain terms and conditions set forth in the Purchase Agreement, including the approval of certain legal matters by counsel. The Underwriter may offer and sell the Bonds to certain dealers and others at yields other than the yields stated on the inside cover page. The offering prices may be changed from time to time by the Underwriter.

### **ABSENCE OF MATERIAL LITIGATION**

No litigation is pending concerning the validity of the Bonds, and the District’s certificate to that effect will be furnished to purchasers at the time of the original delivery of the Bonds. The District is not aware of any litigation pending or threatened questioning the political existence of the District or contesting the District’s ability to receive *ad valorem* taxes or to collect other revenues or contesting the District’s ability to issue the Bonds.

The District is occasionally subject to lawsuits and claims. Pursuant to Assembly Bill 218 (“AB 218”), which became effective on January 1, 2020, certain changes have been made to the claim prerequisites, available damages and the applicable statute of limitations periods for claims of childhood sexual assault, including claims against public entities like the District. The District has received a summons and is currently conducting discovery related to a claim under AB 218, the merits of which the District cannot verify, however, if such claim were to be resolved against the District, the District expects any damages to be covered by insurance. The District does not expect any expenses or liabilities that may be incurred by the District, including those resulting from a final court decision or settlement agreement, will have a materially adverse effect on the District’s ability to repay the Bonds, which are payable solely from the *ad valorem* property tax levied for such purpose.

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### **OTHER INFORMATION**

References are made herein to certain documents and reports which are brief summaries thereof which do not purport to be complete or definitive and reference is made to such documents and reports for full and complete statements of the contents thereof. Copies of the Resolution are available upon request from the Cabrillo Unified School District, 498 Kelly Avenue, Half Moon Bay, CA 94019.

Any statements in this Official Statement involving matters of opinion, whether or not expressly so stated, are intended as such and not as representations of fact. This Official Statement is not be construed as a contract or agreement between the District and the purchasers or Owners of any of the Bonds.

The execution and delivery of this Official Statement has been duly authorized by the District.

CABRILLO UNIFIED SCHOOL DISTRICT

By: \_\_\_\_\_  
Superintendent



## APPENDIX A

### FORM OF BOND COUNSEL OPINION

\_\_\_\_\_, 2025

Governing Board  
Cabrillo Unified School District  
498 Kelly Avenue  
Half Moon Bay, CA 94019

Re: \$\_\_\_\_\_ Cabrillo Unified School District (San Mateo County, California)  
General Obligation Bonds, 2024 Election, 2025 Series A

Members of the Board:

We have acted as bond counsel for the Cabrillo Unified School District (San Mateo County, California) (the “District”), in connection with the issuance by the District of \$\_\_\_\_\_ aggregate principal amount of the District’s General Obligation Bonds, 2024 Election, 2025 Series A (the “Bonds”). The Bonds are issued pursuant to the Government Code of the State of California (commencing at Section 53506), as amended, applicable provisions of the Education Code of the State and that certain resolution adopted by the Governing Board of the District on March 20, 2025 (the “Resolution”). All terms used herein and not otherwise defined shall have the meanings given to them in the Resolution.

As bond counsel, we have examined copies certified to us as being true and complete copies of the proceedings of the District for the authorization and issuance of the Bonds, including the Resolution. Our services as such bond counsel were limited to an examination of such proceedings and to the rendering of the opinions set forth below. In this connection, we have also examined such certificates of public officials and officers of the District and the County of San Mateo as we have considered necessary for the purposes of this opinion.

Certain agreements, requirements and procedures contained or referred to in the Resolution and other relevant documents may be changed and certain actions (including, without limitation, defeasance of Bonds) may be taken or omitted under the circumstances and subject to the terms and conditions set forth in such documents. No opinion is expressed herein as to any effect on any Bonds if any such change occurs or action is taken or omitted upon the advice or approval of counsel other than ourselves.

The opinions expressed herein are based on an analysis of existing laws, regulations, rulings and court decisions and cover certain matters not directly addressed by such authorities. Such opinions may be affected by actions taken or omitted or events occurring after the date hereof. We have not undertaken to determine, or to inform any person, whether any such actions or events are taken or do occur. Our engagement with respect to the Bonds has concluded with their issuance, and we disclaim any obligation to update this letter. We have assumed the genuineness of all documents and signatures presented to us (whether as originals or as copies) and the due and legal execution and delivery thereof by any parties other than the District. We have not undertaken to verify independently, and have assumed, the accuracy of the factual matters represented, warranted or certified in the documents referred to in the second paragraph hereof. Furthermore, we have assumed compliance with all covenants and agreements contained in the



Resolution. We call attention to the fact that the rights and obligations under the Bonds and the Resolution may be subject to bankruptcy, insolvency, reorganization, arrangement, fraudulent conveyance, moratorium and other laws relating to or affecting creditors, rights, to the application of equitable principles, to the exercise of judicial discretion in appropriate cases and to the limitations on legal remedies against public entities in the State of California. We express no opinion with respect to any indemnification, contribution, choice of law, choice of forum or waiver provisions contained in the foregoing documents. We express no opinion and make no comment with respect to the sufficiency of the security for the marketability of the Bonds. Finally, we undertake no responsibility for the accuracy, completeness or fairness of the Official Statement or other offering material relating to the Bonds and express no opinion herein with respect thereto.

Based on and subject to the foregoing and in reliance thereon, as of the date hereof, we are of the following opinions:

1. The Bonds constitute valid and binding general obligations of the District.
2. The Bonds are payable as to both principal and interest from the proceeds of a levy of *ad valorem* taxes on all property subject to such taxes in the District, which taxes are unlimited as to rate or amount, except for certain personal property that is taxable at limited rates.
3. The Resolution has been duly adopted and constitutes a valid and binding obligation of the District enforceable against the District in accordance with its terms.
4. Interest on the Bonds is excluded from the gross income of the owners thereof for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986, as amended.
5. Interest on the Bonds is exempt from personal income taxes of the State of California.

Bondholders should note that interest on the Bonds is not a preference item for purposes of the alternative minimum tax imposed on individuals but is taken into account in determining the annual adjusted financial statement income for the purpose of computing the alternative minimum tax imposed on certain corporations. Ownership of tax-exempt obligations such as the Bonds may result in collateral tax consequences. The nature and extent of these other tax consequences will depend upon the particular tax status of the owner of the Bonds or such owner's other items of income or deduction. We express no opinion with respect to any federal, state, or local tax consequences, under present law or any proposed legislation, resulting from the receipt or accrual of interest on, or the acquisition or disposition of, the Bonds.

Our opinions are based on existing law, which is subject to change. Such opinions are further based on our knowledge of facts as of the date hereof. We assume no duty to update or supplement our opinions to reflect any facts or circumstances that may thereafter come to our attention or to reflect any changes in any law that may thereafter occur or become effective. Our opinions represent our legal judgment based upon our review of existing law that we deem relevant to such opinions and in reliance upon the representations and covenants referenced above.

The foregoing opinions represent our legal judgment based upon a review of existing legal authorities that we deem relevant to render such opinions and are not a guarantee of results.

Dannis Woliver Kelley



**APPENDIX B**

**CABRILLO UNIFIED SCHOOL DISTRICT  
AUDITED FINANCIAL STATEMENTS  
FOR FISCAL YEAR ENDED JUNE 30, 2024**



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**CABRILLO UNIFIED SCHOOL DISTRICT**  
COUNTY OF SAN MATEO  
HALF MOON BAY, CALIFORNIA

AUDIT REPORT

JUNE 30, 2024



**Chavan & Associates, LLP**

Certified Public Accountants  
16450 Monterey Road, Suite #5  
Morgan Hill, CA 95037



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**CABRILLO UNIFIED SCHOOL DISTRICT  
SAN MATEO COUNTY**

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**CABRILLO UNIFIED SCHOOL DISTRICT  
SAN MATEO COUNTY**

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**FINANCIAL  
SECTION**





## **INDEPENDENT AUDITOR'S REPORT**

The Honorable Board of Trustees  
Cabrillo Unified School District  
Half Moon Bay, California

### **Report on the Audit of the Financial Statements**

#### ***Opinions***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Cabrillo Unified School District (the District), as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the District, as of June 30, 2024 and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Responsibilities of Management for the Financial Statements**

District management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.





### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and GAGAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of pension plan contributions, schedule of proportionate share of net pension liabilities and schedule of changes in total OPEB liability, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board* who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted





in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The combining and individual nonmajor fund financial statements, as required by the *Governmental Accounting Standards Board*; schedule of average daily attendance, schedule of instructional time, schedule of charter schools and the reconciliation of the Annual Financial and Budget Report to the Audited Financial Statements, as required by the *2023-24 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*; and schedule of expenditures of federal awards, as required by *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. This information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the supplementary information as listed above is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Other Information**

Management is responsible for the other information included in the financial report. The other information comprises the organization schedule and schedule of financial trends and analysis but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon. In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.





**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 28, 2025, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Cabrillo Unified School District's internal control over financial reporting and compliance.

C & A LLP

January 28, 2025  
Morgan Hill, California



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## ***Management's Discussion and Analysis***



**CABRILLO UNIFIED SCHOOL DISTRICT  
MANAGEMENT’S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

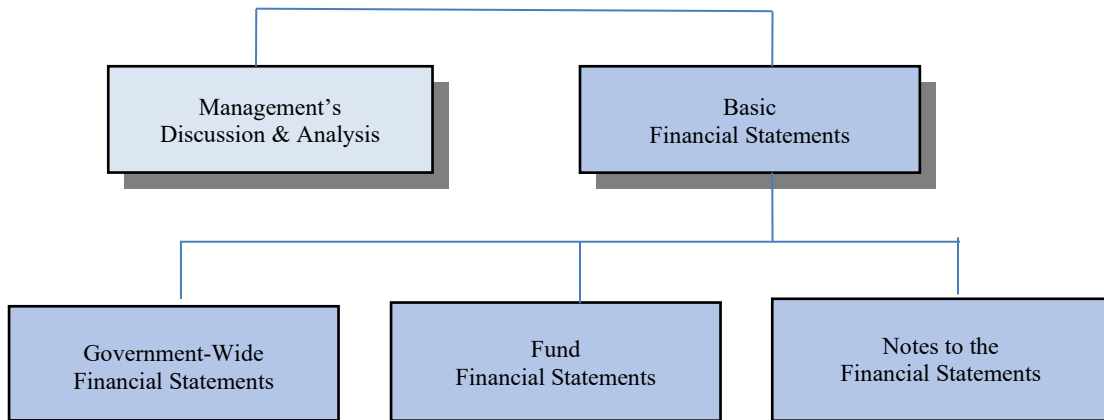
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**INTRODUCTION**

The Management’s Discussion and Analysis (MD&A) is a required section of the District’s annual financial report, as shown in the overview below. The purpose of the MD&A is to presents discussion and analysis of the District’s financial performance during the fiscal year that ended on June 30, 2024. This report will (1) focus on significant financial issues, (2) provide an overview of the District’s financial activity, (3) identify changes in the District’s financial position, (4) identify any individual fund issues or concerns, and (5) provide descriptions of significant asset and debt activity.

This information, presented in conjunction with the annual Basic Financial Statements, is intended to provide a comprehensive understanding of the District’s operations and financial standing.

**Required Components of the Annual Financial Report**



**FINANCIAL HIGHLIGHTS**

Key financial highlights for the fiscal year ended June 30, 2024 were as follows:

- Total net position decreased by \$255,825 from June 30, 2023 to June 30, 2024.
- General revenues accounted for \$48,603,981 which is 76% of all revenues. Program specific revenues in the form of operating grants and contributions and charges for services accounted for \$15,355,653 or 24% of total revenues of \$63,959,634.
- The District had \$64,215,459 in expenses, which was directly supported by program specific revenues as noted above.
- Total fund balances of governmental funds (i.e. General Fund, Building Fund, and Bond Fund) increased by \$14,273,730, or 18%, from June 30, 2023 to June 30, 2024.
- Among major funds, the General Fund reported \$50,722,375 in revenues and \$48,273,806 in expenditures. The General Fund’s fund balance increased by \$2,140,970 from June 30, 2023 to June 30, 2024.



**CABRILLO UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

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**USING THE ANNUAL REPORT**

This annual report consists of a series of basic financial statements and notes to those statements. These statements are organized so the reader can understand the District as an entire operating entity. The statements provide an increasingly detailed look at specific financial activities.

The Statement of Net Position and Statement of Activities comprise the government-wide financial statements and provide information about the activities of the whole District, presenting both an aggregate view of the District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the District's most significant funds with all other non-major funds presented in total in one column. In the case of the District, the General Fund is by far the most significant fund. The basic financial statements also include notes that explain some of the information in the financial statements and provide more detailed data.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

The full annual financial report is a product of three separate parts: the basic financial statements, supplementary information, and this section, the Management's Discussion and Analysis. The three sections together provide a comprehensive financial overview of the District. The basic financials are comprised of two kinds of statements that present financial information from different perspectives, government-wide and fund statements.

- Government-wide financial statements, which comprise the first two statements, provide both short-term and long-term information about the District's overall financial position.
- Individual parts of the District, which are reported as fund financial statements, focus on reporting the District's operations in more detail. These fund financial statements comprise the remaining statements.
- Notes to the financials, which are included in the financial statements, provide more detailed data and explain some of the information in the statements. The required supplementary information section provides further explanations and provides additional support for the financial statements.

**GOVERNMENT-WIDE FINANCIAL STATEMENTS - STATEMENT OF NET POSITION AND THE STATEMENT OF ACTIVITIES**

While this document contains the large number of funds used by the District to provide programs and activities, the view of the District as a whole looks at all financial transactions and asks the question, "How did we do financially during the fiscal year 2023 - 2024?" The Statement of Net Position and the Statement of Activities answer this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting practices used by most private-sector companies. This basis of accounting takes into account all of the current year revenues and expenses regardless of when cash is received or paid.

These two statements report the District's net position and changes in net position. This change in net position is important because it tells the reader that, for the District as a whole, the financial position of the District has improved or diminished. The causes of this change may be the result of many factors, some financial, and some not. Non-financial factors include the District's property tax base, current



**CABRILLO UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

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property tax laws in California restricting revenue growth, facility conditions, required educational programs and other factors.

In the Statement of Net Position and the Statement of Activities, the District reports governmental activities. Governmental activities are the activities where most of the District's programs and services are reported including, but not limited to, instruction, support services, operation and maintenance of plant, pupil transportation and extracurricular activities. The District does not have any business type activities.

## **REPORTING THE DISTRICT'S MOST SIGNIFICANT FUNDS**

### **Fund Financial Statements**

The analysis of the District's major funds begins with the balance sheet. Fund financial reports provide detailed information about the District's major funds. The District uses many funds to account for a multitude of financial transactions. These fund financial statements focus on each of the District's most significant funds. The District's major governmental funds are the General Fund, Building Fund, and Bond Interest and Redemption Fund.

### **Governmental Funds**

Most of the District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in the future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is reconciled in the financial statements.

### **Fiduciary funds**

The District is the trustee, or fiduciary, for an expendable trust fund. All of the District's fiduciary activities are reported in a separate Statement of Fiduciary Net Position. We exclude these activities from the District's fund and government-wide financial statements because the District cannot use these assets to finance its operations.



**CABRILLO UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

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**THE DISTRICT AS A WHOLE**

Recall that the Statement of Net Position provides the perspective of the District as a whole. Total assets of governmental activities increased by \$27,193,557 and net capital assets increased by \$10,677,347 while long-term liabilities increased by \$29,574,338. Unrestricted net position of the District, which does not have constraints from grantors, legal requirements, or legislation, decreased by \$1,157,771.

Table 1 provides a summary of the District's net position for the last two fiscal years:

<b>Table 1 - Summary of Net Position</b>					
	2024	2023	Change	Percent	
<b>Assets</b>					
Current Assets	\$ 98,843,875	\$ 82,327,665	\$ 16,516,210	20.1%	
Capital Assets	136,671,996	125,994,649	10,677,347	8.5%	
Total Assets	\$ 235,515,871	\$ 208,322,314	\$ 27,193,557	13.1%	
<b>Deferred Outflows of Resources</b>					
	\$ 15,826,174	\$ 13,303,820	\$ 2,522,354	19.0%	
<b>Liabilities</b>					
Current and Other Liabilities	\$ 8,532,151	\$ 6,315,671	\$ 2,216,480	35.1%	
Long-Term Liabilities	213,022,540	183,448,202	29,574,338	16.1%	
Total Liabilities	\$ 221,554,691	\$ 189,763,873	\$ 31,790,818	16.8%	
<b>Deferred Inflows of Resources</b>					
	\$ 3,759,577	\$ 5,578,659	\$ (1,819,082)	-32.6%	
<b>Net Position</b>					
Net Investment in Capital Assets	\$ 41,458,080	\$ 42,106,007	\$ (647,927)	-1.5%	
Restricted	19,551,791	18,001,918	1,549,873	8.6%	
Unrestricted	(34,982,094)	(33,824,323)	(1,157,771)	-3.4%	
Total Net Position	\$ 26,027,777	\$ 26,283,602	\$ (255,825)	-1.0%	



**CABRILLO UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

Table 2 shows the changes in net position as compared to the previous fiscal year:

<b>Table 2 - Change in Net Position</b>				
	2024	2023	Change	Percent
<b>Revenues</b>				
Program Revenues:				
Charges for Services	\$ 280,466	\$ 374,326	\$ (93,860)	-25.1%
Operating Grants and Contributions	15,075,187	26,256,350	(11,181,163)	-42.6%
General Revenues:				
Property Taxes	45,215,398	10,832,004	34,383,394	317.4%
Grants and Entitlements - Unrestricted	2,257,737	33,048,788	(30,791,051)	-93.2%
Other	1,130,846	404,460	726,386	179.6%
<b>Total Revenues</b>	<b>63,959,634</b>	<b>70,915,928</b>	<b>(6,956,294)</b>	<b>-9.8%</b>
<b>Program Expenses</b>				
Instruction	32,077,078	30,873,665	1,203,413	3.9%
Instruction-Related Services	8,538,116	7,681,954	856,162	11.1%
Pupil Services	5,237,394	4,768,136	469,258	9.8%
General Administration	4,077,694	3,584,763	492,931	13.8%
Plant Services	6,760,480	5,640,972	1,119,508	19.8%
Ancillary Services	1,187,405	1,356,279	(168,874)	-12.5%
Community Services	119,513	44,179	75,334	170.5%
Payments to Other Agencies	376,466	273,958	102,508	37.4%
Interest and Fiscal Charges	5,841,313	2,792,716	3,048,597	109.2%
<b>Total Expenses</b>	<b>64,215,459</b>	<b>57,016,622</b>	<b>7,198,837</b>	<b>12.6%</b>
<b>Change in Net Position</b>	<b>\$ (255,825)</b>	<b>\$ 13,899,306</b>	<b>\$ (14,155,131)</b>	<b>-101.8%</b>

Property taxes comprised 71% of District revenues versus 15% in the prior year. Direct instruction costs comprised 50% of District expenses for fiscal year 2023-24 which was consistent with the prior year. Total revenues decreased by 9.8% and total expenses increased by 12.6% as compared to the prior fiscal year.

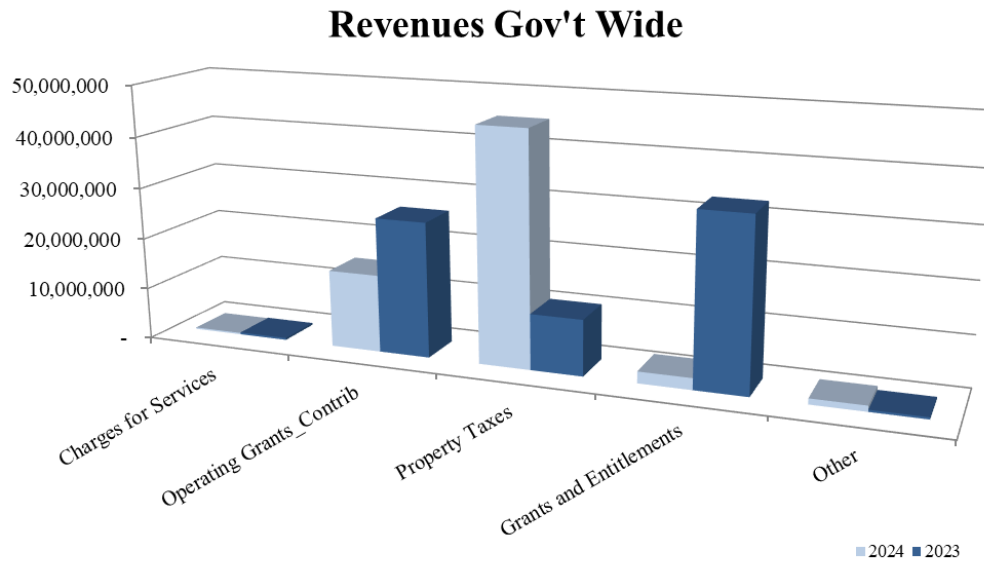
The dependence upon tax and local revenues is apparent, 76% of the District's activities are supported through taxes, grants and entitlements, and other general revenues. The community, as a whole, is the primary support for the District.



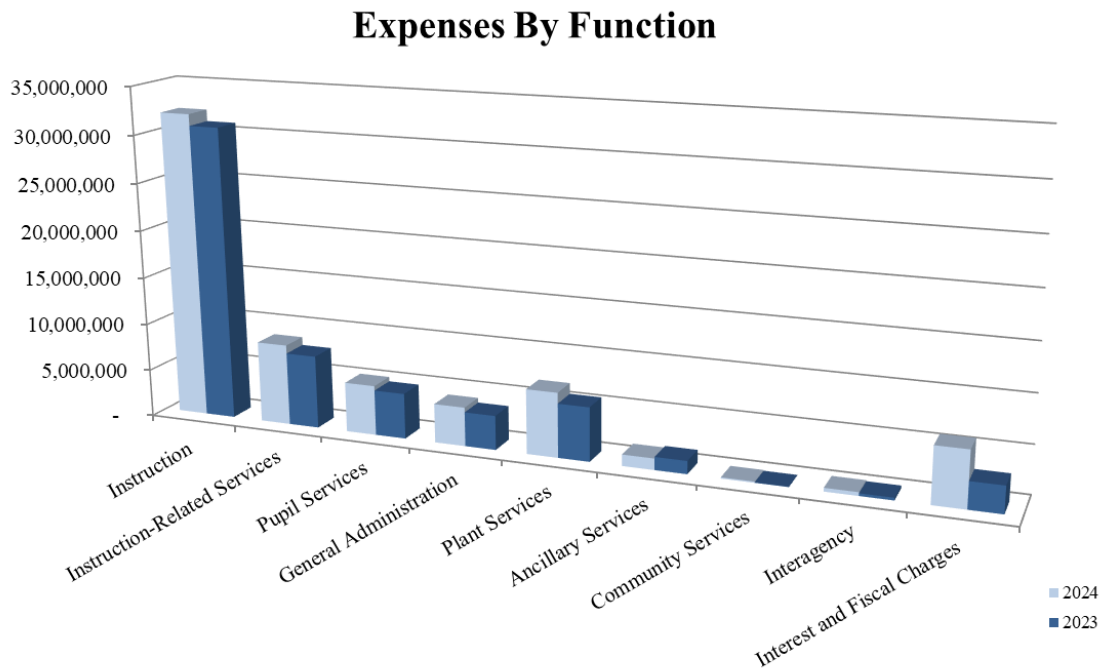
**CABRILLO UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

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The following is a summary of government-wide revenues for the fiscal years ended June 30, 2023 and 2024:



The following is a summary of expenses by function for the fiscal years ended June 30, 2023 and 2024:





**CABRILLO UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

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**GOVERNMENTAL ACTIVITIES**

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table 3 shows the net cost of services as compared to the prior fiscal year. That is, it identifies the cost of these services supported by general revenues for the government-wide statements (not the General Fund).

<b>Table 3 - Net Cost of Services</b>				
<b>Function</b>	<b>2024</b>	<b>2023</b>	<b>Change</b>	<b>Percent</b>
Instruction	\$ 25,350,626	\$ 17,296,947	\$ 8,053,679	46.6%
Instruction-Related Services	6,891,994	5,593,547	1,298,447	23.2%
Pupil Services	3,507,068	(520,454)	4,027,522	773.8%
General Administration	4,040,306	3,560,310	479,996	13.5%
Plant Services	6,679,721	5,270,444	1,409,277	26.7%
Ancillary Services	806,528	897,796	(91,268)	-10.2%
Community Services	86,228	3,218	83,010	2579.6%
Payments to Other Agencies	(4,343,978)	(4,508,578)	164,600	3.7%
Interest and Fiscal Charges	5,841,313	2,792,716	3,048,597	109.2%
<b>Total Net Cost of Services</b>	<b>\$ 48,859,806</b>	<b>\$ 30,385,946</b>	<b>\$ 18,473,860</b>	<b>60.8%</b>

*Direct Instruction* expenses include activities directly dealing with the teaching of pupils and the interaction between teacher and pupil.

*Pupil Services and Instruction-Related Services* include the activities involved with assisting staff with the content and process of teaching to pupils.

*General Administration* includes the costs for the Board of Trustees, administration, fiscal and business services and other expenses associated with administrative and financial supervision of the District.

*Plant Services* include the operation and maintenance of plant activities, which involve keeping the school grounds, buildings, and equipment in an effective working condition.

*Ancillary Services* include school-sponsored activities during or after the school day that are not essential to the delivery of instructional services.

*Community Services* include activities concerned with providing services to community participants other than students.

*Interest and Fiscal Charges* involve the transactions associated with the payment of interest and other related charges to debt of the District.



**CABRILLO UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

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**THE DISTRICT'S FUNDS**

Table 4 provides a summary of the changes in the District's fund balances:

<b>Table 4 - Change in Fund Balances</b>			
Funds	2024	2023	Change
General Fund	\$ 7,715,645	\$ 5,574,675	\$ 2,140,970
Building Fund	62,206,084	52,566,358	9,639,726
Bond Interest & Redemption Fund	7,631,189	5,941,631	1,689,558
Nonmajor Funds	14,685,806	13,882,330	803,476
<b>Total Governmental Fund Balances</b>	<b>\$ 92,238,724</b>	<b>\$ 77,964,994</b>	<b>\$ 14,273,730</b>

**GENERAL FUND BUDGETING HIGHLIGHTS**

The District's budget is prepared according to California law and in the modified accrual basis of accounting.

During the course of the 2023-24 fiscal year, the District revised its General Fund budget twice, at 1<sup>st</sup> Interim and 2<sup>nd</sup> Interim, which resulted in an increase in budgeted expenditures of \$514,303 from the original to final budget.

For the General Fund, the final budget basis revenue and other financing sources estimate was \$47,625,474. The original budgeted estimate was \$47,111,171.

**CAPITAL ASSETS**

Table 5 shows the changes in the District's capital assets, net of depreciation:

<b>Table 5 - Summary of Capital Assets Net of Depreciation</b>			
Capital Asset	2024	2023	Percentage Change
	Net Capital Asset	Net Capital Asset	
Land	\$ 1,456,448	\$ 1,456,448	0.0%
Work-in-Progress	35,864,957	22,703,355	58.0%
Site Improvements	11,568,606	11,399,568	1.5%
Buildings and Improvements	86,986,842	89,637,753	-3.0%
Furniture and Equipment	795,143	797,525	-0.3%
<b>Totals</b>	<b>\$ 136,671,996</b>	<b>\$ 125,994,649</b>	<b>8.5%</b>



**CABRILLO UNIFIED SCHOOL DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

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**LONG TERM LIABILITIES**

Table 6 shows the changes in the District's long-term liabilities:

<b>Table 6 - Long-term Liabilities</b>			
Type	2024	2023	Percentage Change
General obligation bonds	\$ 157,420,000	\$ 136,455,000	15.4%
Unamortized bond premiums - net	14,686,453	11,294,360	30.0%
Net Pension Liability	40,536,082	35,128,564	15.4%
Compensated absences	380,005	570,278	-33.4%
Total Debt	\$ 213,022,540	\$ 183,448,202	16.1%

**FACTORS BEARING ON THE DISTRICT'S FUTURE**

The district continues to navigate significant fiscal challenges, requiring ongoing stabilization efforts to ensure long-term financial sustainability. Despite these challenges, the district remains Basic Aid funded and provided a total salary increase of 6% across the board to all employees. While this investment in staff was essential, it further underscores the need for prudent financial planning moving forward.

The Fiscal Stabilization Plan for 2025-26 includes:

- Targeted program and staffing reductions to align expenditures with available revenues.
- Right-sizing district operations to enhance efficiency and financial sustainability.
- Maximizing Fund 40 to strengthen reserves, with a goal of increasing General Fund reserves from 3% to 10%, providing matching funds for key facility projects, and establishing an instructional technology stabilization account.
- A commitment to responsible fiscal management, including staff reductions and program adjustments, with key milestones such as the March 15 layoff notices and May 15 final notices.

Additionally, the district must continue to monitor the impact of the Governor's 2025-26 State Budget Proposal and other external economic factors influencing revenue projections. While maintaining Basic Aid status provides some financial stability, ongoing austerity measures and careful planning are necessary to ensure the district can meet its long-term obligations and continue providing high-quality education.

Increases to state mandated employer rates for State retirement systems (CalSTRS and CalPERS) continue to put negative pressure on the District's budget. The employer CalSTRS rate was 19.1% in 2022-23 and ongoing, subject to action by the legislature. The employer CalPERS rate was 26.68% in 2023-2024 and increased to 27.05% in 2024-25. The rate is projected to increase to 27.4% in 2025-2026, and 27.5% in 2026-2027.

**CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens, taxpayers, parents, investors, and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions regarding this report or need additional financial information, contact Jennifer Marsh, Chief Business Official, Cabrillo Unified School District, 498 Kelly Avenue, Half Moon Bay, CA 94019, (650) 712-7123.



## ***Basic Financial Statements***



**CABRILLO UNIFIED SCHOOL DISTRICT**  
**STATEMENT OF NET POSITION**  
**JUNE 30, 2024**

	Governmental Activities
<b>Assets</b>	
Current assets:	
Cash in county treasury	\$ 93,836,498
Cash in revolving fund	25,000
Cash in bank	89,721
Accounts receivable	4,855,575
Inventories	37,081
Total current assets	98,843,875
Capital assets - net	136,671,996
Total Assets	<u>\$ 235,515,871</u>
 <b>Deferred Outflows of Resources</b>	
Deferred loss on early retirement of long-term debt	\$ 536,250
Pension adjustments	15,289,924
Total Deferred Outflows of Resources	<u>\$ 15,826,174</u>
 <b>Liabilities</b>	
Accounts payable	\$ 5,712,645
Unearned revenue	892,506
Accrued interest	1,927,000
Total current liabilities	8,532,151
Long-term liabilities:	
Due within one year	3,815,000
Due after one year	209,207,540
Total long-term liabilities	213,022,540
Total Liabilities	<u>\$ 221,554,691</u>
 <b>Deferred Inflows of Resources</b>	
Pension adjustments	<u>\$ 3,759,577</u>
 <b>Net Position</b>	
Net investment in capital assets	\$ 41,458,080
Restricted for:	
Capital projects	14,260,712
Educational programs	4,898,549
Adult education	142,859
Cafeteria programs	249,671
Total restricted net position	19,551,791
Unrestricted	(34,982,094)
Total Net Position	<u>\$ 26,027,777</u>

The notes to the financial statements are an integral part of this statement.



**CABRILLO UNIFIED SCHOOL DISTRICT**  
**STATEMENT OF ACTIVITIES**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

		Program Revenues		Net (Expense)
		Charges for	Operating	Revenue and
	Expenses	Services	Grants and	Changes in
			Contributions	Net Position
Governmental activities				
Instruction	\$ 32,077,078	\$ 10,955	\$ 6,715,497	\$ (25,350,626)
Instruction-related services:				
Supervision of instruction	2,674,080	1,244	826,959	(1,845,877)
Instruction library, media and technology	2,044,662	1,987	94,509	(1,948,166)
School site administration	3,819,374	2,042	719,381	(3,097,951)
Pupil services:				
Home-to-school transportation	650,572	3,034	123,337	(524,201)
Food services	1,261,822	90,157	938,894	(232,771)
All other pupil services	3,325,000	1,036	573,868	(2,750,096)
General administration:				
All other general administration	4,077,694	-	37,388	(4,040,306)
Plant services	6,760,480	2,046	78,713	(6,679,721)
Ancillary services	1,187,405	515	380,362	(806,528)
Community services	119,513	799	32,486	(86,228)
Payments to other agencies	376,466	166,651	4,553,793	4,343,978
Interest on long-term debt	5,841,313	-	-	(5,841,313)
Total governmental activities	<u>\$ 64,215,459</u>	<u>\$ 280,466</u>	<u>\$ 15,075,187</u>	<u>(48,859,806)</u>
General revenues:				
Taxes and subventions:				
Taxes levied for general purposes				36,915,847
Taxes levied for debt service				6,706,923
Taxes levied for other specific purpose				1,592,628
Federal and state aid non restricted to specific purposes				2,257,737
Interest and investment earnings				583,828
Miscellaneous				547,018
Total general revenues and special item				<u>48,603,981</u>
Change in net position				(255,825)
Net position beginning				<u>26,283,602</u>
Net position ending				<u>\$ 26,027,777</u>

The notes to the financial statements are an integral part of this statement.



**CABRILLO UNIFIED SCHOOL DISTRICT**  
**GOVERNMENTAL FUNDS**  
**BALANCE SHEET**  
**JUNE 30, 2024**

	General Fund	Building Fund	Bond Interest and Redemption Fund	Other Nonmajor Governmental Funds	Total Governmental Funds
<b>Assets</b>					
Cash and investments	\$ 6,465,892	\$ 65,435,531	\$ 7,576,225	\$ 14,358,850	\$ 93,836,498
Cash in revolving fund	25,000	-	-	-	25,000
Cash in bank	89,721	-	-	-	89,721
Accounts receivable	3,644,410	550,708	54,964	605,493	4,855,575
Due from other funds	108,927	-	-	107,098	216,025
Prepaid items and stores inventories	28,751	-	-	8,330	37,081
<b>Total Assets</b>	<b>\$ 10,362,701</b>	<b>\$ 65,986,239</b>	<b>\$ 7,631,189</b>	<b>\$ 15,079,771</b>	<b>\$ 99,059,900</b>
<b>Liabilities and Fund Balances</b>					
<b>Liabilities:</b>					
Accounts payable	\$ 1,864,104	\$ 3,770,497	\$ -	\$ 78,044	\$ 5,712,645
Due to other funds	107,099	9,658	-	99,268	216,025
Unearned revenue	675,853	-	-	216,653	892,506
<b>Total Liabilities</b>	<b>2,647,056</b>	<b>3,780,155</b>	<b>-</b>	<b>393,965</b>	<b>6,821,176</b>
<b>Fund balances:</b>					
Nonspendable:					
Revolving fund	25,000	-	-	-	25,000
Stores inventories	28,751	-	-	8,330	37,081
Restricted for:					
Educational programs	4,898,549	-	-	-	4,898,549
Debt service	-	-	7,631,189	-	7,631,189
Adult education	-	-	-	142,859	142,859
Cafeteria programs	-	-	-	249,671	249,671
Capital projects	-	62,206,084	-	14,260,712	76,466,796
Assigned for:					
Site repairs	-	-	-	251	251
Child development	-	-	-	23,983	23,983
Unassigned:					
Economic uncertainties	1,450,830	-	-	-	1,450,830
Unappropriated	1,312,515	-	-	-	1,312,515
<b>Total Fund Balances</b>	<b>7,715,645</b>	<b>62,206,084</b>	<b>7,631,189</b>	<b>14,685,806</b>	<b>92,238,724</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 10,362,701</b>	<b>\$ 65,986,239</b>	<b>\$ 7,631,189</b>	<b>\$ 15,079,771</b>	<b>\$ 99,059,900</b>

The notes to the financial statements are an integral part of this statement.



**CABRILLO UNIFIED SCHOOL DISTRICT  
RECONCILIATION OF THE GOVERNMENTAL FUNDS  
BALANCE SHEET TO THE STATEMENT OF NET POSITION  
JUNE 30, 2024**

Total fund balances - governmental funds	\$ 92,238,724
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Amounts reported in the Statement of Net Position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in the governmental funds.

Capital assets at cost	\$ 184,414,746	
Accumulated depreciation	(47,742,750)	136,671,996

Interest payable on long-term debt does not require the use of current financial resources and, therefore, is not reported in the governmental funds.	(1,927,000)
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Deferred outflows of resources include amounts that will not be included in the calculation of the District's net pension liability of the plan year included in this report such as current fiscal year contributions as recorded in the fund statements.	15,289,924
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The difference from pension plan assumptions in actuarial valuations are not included in the plan's actuarial study until the next fiscal year and are reported as deferred inflows of resources in the Statement of Net Position.	(3,759,577)
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Long-term liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in the governmental funds. Long-term liabilities at year-end consist of:

General obligation bonds	\$ 157,420,000	
Unamortized bond premium	14,686,453	
Deferred loss on defeasance on long-term debt	(536,250)	
Net pension liabilities	40,536,082	
Compensated absences (vacation)	380,005	(212,486,290)

Total net position - governmental activities	\$ 26,027,777
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**CABRILLO UNIFIED SCHOOL DISTRICT  
GOVERNMENTAL FUNDS  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

	General Fund	Building Fund	Bond Interest and Redemption Fund	Other Nonmajor Governmental Funds	Total Governmental Funds
Revenues:					
LCFF sources	\$ 38,478,232	\$ -	\$ -	\$ -	\$ 38,478,232
Federal revenue	1,435,896	-	-	517,651	1,953,547
Other state	6,298,401	-	26,177	1,811,373	8,135,951
Other local	4,509,846	2,877,663	6,933,187	1,071,207	15,391,903
Total revenues	50,722,375	2,877,663	6,959,364	3,400,231	63,959,633
Expenditures:					
Current					
Instruction	26,323,056	-	-	769,363	27,092,419
Instruction-related services:					
Supervision of instruction	2,489,314	-	-	126,727	2,616,041
Instruction library, media and technology	1,929,242	-	-	-	1,929,242
School site administration	3,153,153	-	-	558,231	3,711,384
Pupil services:					
Home-to-school transportation	453,745	-	-	-	453,745
Food services	-	-	-	1,234,435	1,234,435
All other pupil services	3,252,834	-	-	-	3,252,834
General administration:					
All other general administration	3,943,972	-	-	-	3,943,972
Plant services	4,221,775	239,043	-	15,356	4,476,174
Facilities acquisition and construction	823,331	16,743,894	-	200,242	17,767,467
Ancillary Services	1,187,405	-	-	-	1,187,405
Community services	119,513	-	-	-	119,513
Payments to other agencies	376,466	-	-	-	376,466
Debt service:					
Principal	-	-	1,840,000	-	1,840,000
Interest and fees	-	255,000	5,791,799	-	6,046,799
Total expenditures	48,273,806	17,237,937	7,631,799	2,904,354	76,047,896
Excess (deficiency) of revenues over (under) expenditures	2,448,569	(14,360,274)	(672,435)	495,877	(12,088,263)
Other financing sources (uses):					
Transfers in	-	-	-	307,599	307,599
Transfers out	(307,599)	-	-	-	(307,599)
Bond proceeds	-	24,000,000	11,265,000	-	35,265,000
Bond defeasance	-	-	(12,550,064)	-	(12,550,064)
Bond premiums	-	-	3,647,057	-	3,647,057
Total other financing sources (uses)	(307,599)	24,000,000	2,361,993	307,599	26,361,993
Net changes in fund balances	2,140,970	9,639,726	1,689,558	803,476	14,273,730
Fund balances beginning	5,574,675	52,566,358	5,941,631	13,882,330	77,964,994
Fund balances ending	\$ 7,715,645	\$ 62,206,084	\$ 7,631,189	\$ 14,685,806	\$ 92,238,724

The notes to the financial statements are an integral part of this statement.



**CABRILLO UNIFIED SCHOOL DISTRICT**  
**RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF**  
**REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**TO THE STATEMENT OF ACTIVITIES**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

Total net change in fund balances - governmental funds	\$ 14,273,730
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Capital outlays are reported in the governmental funds as expenditures. However, in the Statement of Activities, the costs of those assets are allocated over their estimated useful lives as depreciation expense.

Capital asset additions from capital outlay	\$ 15,602,774	
Depreciation expense	<u>(4,925,427)</u>	10,677,347

The governmental funds report bond proceeds as an other financing source, while repayment of bond principal is reported as an expenditure. Interest is recognized as an expenditure in the governmental funds when it is due. The net effect of these differences in the treatment of general obligation bonds and related items are as follows:

Proceeds from bond issuance	\$ (24,000,000)	
Bond premiums	(2,221,826)	
Proceeds from refunding bonds	(11,265,000)	
Advance refunding of bond principal	12,460,000	
Advance refunding of bond premiums	626,314	
Loss on advance refunding	14,586	
Repayment of bond principal	<u>\$ 1,840,000</u>	(22,545,926)

In governmental funds, if debt is issued at a premium or at a discount, the premium or discount is recognized as an other financing source or other financing use in the period it is incurred. In the government-wide statements, the premium or discount is amortized as interest over the life of the debt. The difference between premiums or discounts recognized in the current period and amortized over future periods is:

(1,796,581)

In governmental funds, actual contributions to pension plans are reported as expenditures in the year incurred. However, in the government-wide Statement of Activities, only the current year pension expense as noted in the plans' valuation reports is reported as an expense, as adjusted for deferred inflows and outflows of resources.

(1,080,668)

In the Statement of Activities, compensated absences are measured by the amount earned during the year. In the governmental funds, however, expenditures for those items are measured by the amount of financial resources used (essentially the amounts paid). This year vacation used exceeded the amounts earned, resulting in a current year change in compensated absences in the amount of:

190,273

Interest on long-term debt in the Statement of Activities differs from the amount reported in the governmental funds because interest is recognized as an expenditure in the funds when it is due and thus requires the use of current financial resources. In the Statement of Activities, however, interest expense is recognized as the interest accrues, regardless of when it is due.

26,000

Changes in net position of governmental activities	<u><u>\$ (255,825)</u></u>
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**CABRILLO UNIFIED SCHOOL DISTRICT  
FIDUCIARY FUNDS  
STATEMENT OF FIDUCIARY NET POSITION  
JUNE 30, 2024**

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	School Scholarship Fund
<b>Assets:</b>	
Cash on hand and in banks	\$ 121,870
Total Assets	\$ 121,870
<b>Net Position:</b>	
Restricted	\$ 121,870
Total Net Position	\$ 121,870



**CABRILLO UNIFIED SCHOOL DISTRICT  
FIDUCIARY FUNDS  
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

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	School Scholarship Fund
	<hr/>
Additions	
Other Local	\$ 128,552
	<hr/>
Deductions	
Scholarships	130,583
	<hr/>
Changes in net position	(2,031)
Net position beginning	123,901
	<hr/>
Net position ending	\$ 121,870
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The notes to the financial statements are an integral part of this statement.



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***Notes to the Basic Financial Statements***



**CABRILLO UNIFIED SCHOOL DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2024**

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**1. SIGNIFICANT ACCOUNTING POLICIES**

**A. Accounting Principles**

Cabrillo Unified School District (the “District”) accounts for its financial transactions in accordance with the policies and procedures of the Department of Education’s *California School Accounting Manual*. The accounting policies of the District conform to generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

**B. Reporting Entity**

The District is the level of government primarily accountable for activities related to public education. The governing authority consists of five elected officials who, together, constitute the Board of Trustees. The District’s combined financial statements include the accounts of all its operations. The District evaluated whether any other entity should be included in these financial statements using the criteria established by GASB.

Component Units:

The District evaluated whether any other entity should be included in these financial statements. The basic, but not the only, criterion for including a governmental department, agency, institution, commission, public authority, or other governmental organization in a governmental unit’s reporting entity for financial reports is the ability of the governmental unit’s elected officials to exercise oversight responsibility over such agencies. Oversight responsibility implies that one governmental unit is dependent on another and that the dependent unit should be reported as part of the other. Oversight responsibility is derived from the governmental unit’s power and includes, but is not limited to:

- Financial interdependency
- Selection of governing authority
- Designation of management
- Ability to significantly influence operations
- Accountability for fiscal matters

Accordingly, for the year ended June 30, 2024, the District does not have any component units and is not a component unit of any other reporting entity.

**C. Basis of Presentation**

**Government-wide Financial Statements:**

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the non-fiduciary activities of the District. Eliminations have been made to minimize the effect of interfund of activities.

The government-wide statements are prepared using the economic resources measurement focus. This is the same approach used in the preparation of the proprietary fund and fiduciary fund financial statements but differs from the manner in which governmental fund financial statements are prepared. Governmental fund financial statements, therefore, includes a reconciliation with brief explanations to



**CABRILLO UNIFIED SCHOOL DISTRICT**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2024**

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better identify the relationship between the government-wide statements and the statements for the governmental funds.

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each function or program of the District's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are therefore clearly identifiable to a particular function. The District does not allocate indirect expenses to functions in the statement of activities. Program revenues include charges paid by the recipients of goods or services offered by a program, as well as grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues of the District, with certain exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the District.

**Fund Financial Statements:**

Fund financial statements report detailed information about the District. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major governmental fund is presented in a separate column, and all non-major funds are aggregated into one column. Fiduciary funds are reported by fund type.

The accounting and financial treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, deferred outflows of resources, current liabilities and deferred inflows of resources are generally included on the balance sheet. The Statement of Revenues, Expenditures, and Changes in Fund Balances for these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

Fiduciary funds are reported using the economic resources measurement focus.

**D. Basis of Accounting**

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Fiduciary funds use the accrual basis of accounting.

**Revenues - Exchange and Non-exchange Transactions:**

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded under the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. "Available" means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, "available" means collectible within the current period or within 365 days after year-end.

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, grants, and entitlements. Under the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and entitlements is recognized in the fiscal year in which all eligibility requirements have been satisfied.



**CABRILLO UNIFIED SCHOOL DISTRICT**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2024**

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Eligibility requirements include timing requirements, which specify the year when the resources are to be used or the fiscal year when use is first permitted; matching requirements, in which the District must provide local resources to be used for a specific purpose; and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. Under the modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

**Deferred Outflows/Deferred Inflows:**

In addition to assets, the Statement of Net Position includes a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s), and as such will not be recognized as an outflow of resources (expense/expenditures) until then. The District has recognized a deferred outflow of resources related to the recognition of the net pension liability reported in the Statement of Net Position.

In addition to liabilities, the statement of net position reports a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and as such, will not be recognized as an inflow of resources (revenue) until that time. The District has recognized a deferred inflow of resources related to the recognition of the pension liability reported which is in the Statement of Net Position.

**Unearned Revenue:**

Unearned revenue arises when assets are received before revenue recognition criteria have been satisfied. Grants and entitlements received before eligibility requirements are met are recorded as deferred inflows of resources from unearned revenue. In the governmental fund financial statements, receivables associated with non-exchange transactions that will not be collected within the availability period have been recorded as deferred inflows of resources from unavailable resources.

**Unavailable Revenue:**

In the governmental fund financial statements, receivables associated with non-exchange transactions that will not be collected within the availability period have been recorded as deferred inflows of resources as unavailable revenue.

**Expenses/Expenditures:**

On the accrual basis of accounting, expenses are recognized at the time a liability is incurred. On the modified accrual basis of accounting, expenditures are generally recognized in the accounting period in which the related fund liability is incurred, as under the accrual basis of accounting. However, under the modified accrual basis of accounting, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds. When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.



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**E. Fund Accounting**

The accounts of the District are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund equity or retained earnings, revenues, and expenditures or expenses, as appropriate. District resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The District's accounts are organized into major, nonmajor, and fiduciary funds as follows:

**Major Governmental Funds:**

The *General Fund* is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund and includes transactions accounted for in the Special Reserve Fund for Other Than Capital Outlay and Special Reserve Fund for Postemployment Benefits.

The *Building Fund* is used to account for proceeds from the sale of real property and account for the acquisition of major governmental capital facilities and buildings from the sale of bond proceeds.

The *Bond Interest and Redemption Fund* is used to account for the interest and redemption of principal of general obligation bonds.

**Non-major Governmental Funds:**

*Special Revenue Funds* are used to account for the proceeds of specific revenue sources that are restricted or committed for purposes other than debt service or capital projects. The restricted or committed resources need to comprise a substantial portion of the inflows reported in the special revenue fund. The District maintains the following nonmajor special revenue funds:

- The *Adult Education Fund* is used to account for resources committed to adult education programs maintained by the District.
- The *Child Development Fund* is used to account for resources committed child development programs maintained by the District.
- The *Cafeteria Fund* is used to account for revenues received and expenditures made to operate the District's food service programs.
- The *Deferred Maintenance Fund* is used for the purpose of major repair or replacement of District property.

*Capital Projects Funds* are used to account for resources restricted, committed or assigned for capital outlays. The District maintains the following nonmajor capital projects fund:

- The *Capital Facilities Fund* is used to account for resources received from developer impact fees assessed under provisions of the California Environmental Quality Act ("CEQA").
- The *Special Reserve Fund for Capital Projects* exists primarily to account for funds set aside for Board designated construction projects.



**CABRILLO UNIFIED SCHOOL DISTRICT  
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**Fiduciary Funds:**

- *Private-Purpose Trust Funds* are used to account for assets held by the District as trustee. The District maintains one trust fund, the Scholarship fund, which is used to provide financial assistance to students of the District.

In order to comply with the requirements of GASB 54, the District has combined transactions in the Special Reserve fund for Other than Capital Outlay (Special Reserve Fund) with the General Fund because it does not meet the definition of a special revenue fund as defined by GASB 54.

**F. Budgets and Budgetary Accounting**

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. By state law, the District's governing board must adopt a final budget no later than July 1. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements.

These budgets are revised by the District's governing board during the year to give consideration to unanticipated income and expenditures. The original and final revised budgets for the General Fund are presented as Required Supplementary Information.

Formal budgetary integration was employed as a management control device during the year for all budgeted funds. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

**G. Encumbrances**

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid. All encumbrances are liquidated on June 30.

**H. Pensions**

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the District's California Public Employees' Retirement System (CalPERS) and California State Teachers' Retirement System plans (STRS) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS and STRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

GASB 68 requires that the reported results must pertain to liability and asset information within certain defined time frames. For this period, the following time frames were used:

Valuation Date	June 30, 2022
Measurement Date	June 30, 2023
Measurement Period	July 1, 2022 to June 30, 2023



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The following summarizes the pension plan balances for the fiscal year:

	PERS	STRS	Total
Deferred outflows of resources	\$ 6,644,178	\$ 8,645,746	\$ 15,289,924
Deferred inflows of resources	\$ 301,025	\$ 3,458,552	\$ 3,759,577
Pension expense	\$ 3,546,320	\$ 4,921,088	\$ 8,467,408
Net pension liabilities	\$ 18,058,532	\$ 22,477,550	\$ 40,536,082

**I. Assets, Liabilities, and Equity**

**a) Cash and Investments**

Cash balances held in banks and in revolving funds are insured to \$250,000 by the Federal Deposit Insurance Corporation.

In accordance with Education Code Section 41001, the District maintains substantially all of its cash in the County Treasury. The county pools these funds with those of other districts in the county and invests the cash. These pooled funds are carried at cost, which approximates market value. Interest earned is deposited quarterly into participating funds. Any investment losses are proportionately shared by all funds in the pool.

All District-directed investments are governed by Government Code Section 53601 and Treasury investment guidelines. The guidelines limit specific investments to government securities, domestic chartered financial securities, domestic corporate issues, and California municipal securities. The District's securities portfolio is held by the County Treasurer. Interest earned on investments is recorded as revenue of the fund from which the investment was made.

**b) Fair Value Measurements**

Investments are recorded at fair value in accordance with GASB Statement No. 72, *Fair Value Measurement and Application*. Accordingly, the change in fair value of investments is recognized as an increase or decrease to investment assets and investment income.

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction. In determining this amount, three valuation techniques are available:

- Market approach - This approach uses prices generated for identical or similar assets or liabilities. The most common example is an investment in a public security traded in an active exchange such as the NYSE.
- Cost approach - This technique determines the amount required to replace the current asset. This approach may be ideal for valuing donations of capital assets or historical treasures.
- Income approach - This approach converts future amounts (such as cash flows) into a current discounted amount.

Each of these valuation techniques requires inputs to calculate a fair value. Observable inputs have been maximized in fair value measures, and unobservable inputs have been minimized.



**CABRILLO UNIFIED SCHOOL DISTRICT  
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c) Inventories and Prepaid Expenditures

*Inventories*

Inventories are recorded using the purchases method, in that inventory acquisitions are initially recorded as expenditures. Reported inventories are equally offset by a fund balance reserve, which indicates that these amounts are not “available for appropriation and expenditure” even though they are a component of net current assets. The District’s central warehouse inventory is valued at cost and consists of expendable supplies held for consumption.

*Prepaid expenditures*

The District has the option of reporting expenditures in governmental funds for prepaid items either when purchased or during the benefiting period. The District has chosen to report the expenditure during the benefiting period, thus recording a prepaid expenditure in the Statement of Net Position.

d) Capital Assets

Capital assets are those purchased or acquired with an original cost of \$15,000 or more and are reported at historical cost or estimated historical cost. Donated capital assets, donated works of art and similar items, and capital assets received in a service concession arrangement are reported at acquisition value rather than fair value. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend the asset’s lives are not capitalized but are expensed as incurred.

Depreciation on all capital assets is computed using a straight-line basis over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Improvement of sites	20
Buildings	50
Portable buildings	20
Building improvements	20
Furniture and fixtures	20
Playground equipment	20
Food services equipment	15
Transportation equipment	15
Telephone system	10
Vehicles	8
Computer and office equipment	5

Intangible right-to-use lease assets are amortized over the shorter of the lease term or the useful life of the underlying asset, unless the lease contains a purchase option that the university has determined is reasonably certain of being exercised, then the lease asset is amortized over the useful life of the underlying asset. Intangible right-to-use subscription assets are amortized over the shorter of the subscription term or the useful life of the underlying IT asset.



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e) Compensated Absences

All vacation pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

Accumulated sick leave benefits are not recognized as liabilities of the District. The District's policy is to record sick leave as an operating expense in the period taken, since such benefits do not vest, nor is payment probable; however, unused sick leave is added to the creditable service period for calculation of retirement benefits when the employee retires.

f) Long-Term Liabilities

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the Statement of Net Position. Bond premiums and discounts are deferred and amortized over the life of the bonds. Bonds payable are reported net of applicable bond premium or discount. Issuance costs are expensed in the period incurred.

In the fund financial statements, governmental funds recognize bond premiums and discounts as well as bond issuance costs, during the current period. The face amount of the debt issued, premiums, or discounts are reported as other financing sources/uses.

g) Fund Balance Reserves and Designations

The District maintains a minimum unassigned fund balance of not less than 3 percent of budgeted general fund expenditures and other financing uses as a reserve for economic uncertainties. The District believes a reserve of this level is prudent to maintain a high bond rating and to protect the District from the effects of fluctuations in property tax revenues to which basic aide districts are vulnerable. Because amounts in the nonspendable, restricted, committed, and assigned categories are subject to varying constraints on their use, the reserve for economic uncertainties consists of balances that are otherwise unassigned.

In accordance with Government Accounting Standards Board 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, the District classifies governmental fund balances as follows:

- *Nonspendable* fund balance includes amounts that cannot be spent either because it is not in spendable form or because of legal or contractual constraints.
- *Restricted* fund balance includes amounts that are constrained for specific purposes which are externally imposed by providers, such as creditors or amounts constrained due to constitutional provisions or enabling legislation.
- *Committed* fund balances includes amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision making authority and does not lapse at year-end. Committed fund balances are imposed by the District's board of education.
- *Assigned* fund balance includes amounts that are intended to be used for specific purposes that are neither considered restricted or committed. Fund balance may be assigned by the Superintendent and the Chief Business Official.



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- *Unassigned* fund balance includes positive amounts within the general fund which has not been classified within the above mentioned categories and negative fund balances in other governmental funds.

The District uses restricted/committed amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing this, such as a grant agreement requiring dollar for dollar spending. Additionally, the District would first use committed, then assigned, and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

h) Net Position

Net position represents the difference between assets, deferred outflows of resources, liabilities and deferred inflows of resources. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. In addition, deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt also are included in the net investment in capital assets component of net position. Net position is reported as restricted when there are limitations imposed on its use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors, laws or regulations of other governments. The District applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

*Capital Projects* restrictions will be used for the acquisition and construction of capital facilities.

*Debt Service* restrictions reflect the cash balances in the debt service funds that are restricted for debt service payments by debt covenants.

*Educational Program* restrictions reflect the amounts to be expended for federal and state funded educational programs.

*Child Development* restrictions reflect the amounts to be expended for federal, state, or local revenues to operate child development programs.

*Adult Education* restrictions reflect the amounts to be expended for federal and state funded adult education programs.

*Cafeteria Programs* restrictions reflect the amounts to be expended for federal, state, or local revenues to operate cafeteria programs.

*Unrestricted net position* reflects amounts that are not subject to any donor-imposed restrictions. This class also includes restricted gifts whose donor-imposed restrictions were met during the fiscal year. A deficit unrestricted net position may result when significant cash balances restricted for capital projects exist. Once the projects are completed, the restriction on these assets are released and converted to capital assets.



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i) Local Control Funding Formula and Property Taxes

The Local Control Funding Formula (LCFF) creates base, supplemental, and concentration grants in place of most previously existing K–12 funding streams, including revenue limits and most state categorical programs.

The county is responsible for assessing, collecting, and apportioning property taxes. Taxes are levied for each fiscal year on taxable real and personal property in the county. The levy is based on the assessed values as of the preceding March 1, which is also the lien date. Property taxes on the secured roll are due on August 31 and February 1, and taxes become delinquent after December 10 and April 10, respectively. Property taxes on the unsecured roll are due on the lien date (March 1) and become delinquent if unpaid by August 31.

Secured property taxes are recorded as revenue when apportioned, in the fiscal year of the levy. The county apportions secured property tax revenue in accordance with the alternate method of distribution prescribed by Section 4705 of the *California Revenue and Taxation Code*. This alternate method provides for crediting each applicable fund with its total secured taxes upon completion of the secured tax roll - approximately October 1 of each year.

The County Auditor reports the amount of the District's allocated property tax revenue to the California Department of Education. Property taxes are recorded as local revenue limit sources by the District.

j) Risk management

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, and natural disasters. The District has joined together with other school districts in the County to form the San Mateo County Schools Insurance Group ("SMCSIG") public entity risk pool. The District pays an annual premium for its property and casualty, workers' compensation, and liability insurance coverage. The Joint Powers Agreements provide that SMCSIG will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of self-insured levels.

There were no significant reductions in insurance coverage from coverage in the prior year and no insurance settlement exceeding insurance coverage.

k) Accounting Estimates

The presentation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.



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J. Implemented Accounting Pronouncements

**GASB Statement No. 100, *Accounting Changes and Error Corrections—an amendment of GASB Statement No. 62***

This Statement defines *accounting changes* as changes in accounting principles, changes in accounting estimates, and changes to or within the financial reporting entity and describes the transactions or other events that constitute those changes. This Statement also prescribes the accounting and financial reporting for (1) each type of accounting change and (2) error corrections in previously issued financial statements. The requirements of this Statement are effective for accounting changes and error corrections made in fiscal years beginning after June 15, 2023, and all reporting periods thereafter. This statement did not have a material impact on the financial statements.

K. Upcoming Accounting and Reporting Changes

The District is currently analyzing its accounting practices to determine the potential impact on the financial statements of the following recent GASB Statements:

**GASB Statement No. 101, *Compensated Absences***

This Statement requires that liabilities for compensated absences be recognized for (1) leave that has not been used and (2) leave that has been used but not yet paid in cash or settled through noncash means. A liability should be recognized for leave that has not been used if (a) the leave is attributable to services already rendered, (b) the leave accumulates, and (c) the leave is more likely than not to be used for time off or otherwise paid in cash or settled through noncash means. Leave is attributable to services already rendered when an employee has performed the services required to earn the leave. Leave that accumulates is carried forward from the reporting period in which it is earned to a future reporting period during which it may be used for time off or otherwise paid or settled. In estimating the leave that is more likely than not to be used or otherwise paid or settled, a government should consider relevant factors such as employment policies related to compensated absences and historical information about the use or payment of compensated absences. However, leave that is more likely than not to be settled through conversion to defined benefit postemployment benefits should not be included in a liability for compensated absences.

This Statement requires that a liability for certain types of compensated absences—including parental leave, military leave, and jury duty leave—not be recognized until the leave commences. This Statement also requires that a liability for specific types of compensated absences not be recognized until the leave is used. A liability for leave that has been used but not yet paid or settled should be measured at the amount of the cash payment or noncash settlement to be made. Certain salary-related payments that are directly and incrementally associated with payments for leave also should be included in the measurement of the liabilities. The requirements of this Statement are effective for fiscal years beginning after December 15, 2023, and all reporting periods thereafter.

**GASB Statement No. 102, *Certain Risk Disclosures***

This Statement requires a government to assess whether a concentration or constraint makes the primary government reporting unit or other reporting units that report a liability for revenue debt vulnerable to the risk of a substantial impact. Additionally, this Statement requires a government to assess whether an event or events associated with a concentration or constraint that could cause the substantial impact have occurred, have begun to occur, or are more likely than not to begin to occur within 12 months of the date the financial statements are issued.



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If a government determines that those criteria for disclosure have been met for a concentration or constraint, it should disclose information in notes to financial statements in sufficient detail to enable users of financial statements to understand the nature of the circumstances disclosed and the government's vulnerability to the risk of a substantial impact. The disclosure should include descriptions for (1) the concentration or constraint (2) each event associated with the concentration or constraint that could cause a substantial impact if the event had occurred or had begun to occur prior to the issuance of the financial statements (3) actions taken by the government prior to the issuance of the financial statements to mitigate the risk. The requirements of this Statement are effective for fiscal years beginning after June 15, 2024, and all reporting periods thereafter.

**GASB Statement No. 103, *Financial Reporting Model Improvements***

This Statement is to improve key components of the financial reporting model to enhance its effectiveness in providing information that is essential for decision making and assessing a government's accountability.

This Statement establishes new accounting and financial reporting requirements or modifies existing requirements related to (a) Management's discussion and analysis (MD&A) (b) Unusual or infrequent items (c) Presentation of the proprietary fund statement of revenues, expenses, and changes in fund net position (d) Information about major component units in basic financial statements (5) Budgetary comparison information (6) Financial trend information in the statistical section.

The requirements of this Statement are effective for fiscal years beginning after June 15, 2025, and all reporting periods thereafter.

## **2. CASH AND INVESTMENTS**

A summary of cash and investments as of June 30, 2024 is as follows:

Description	Carrying Amount	Fair Value
<b>Government-Wide Statements:</b>		
Cash in county treasury investment pool	\$ 93,836,498	\$ 93,836,498
Cash in revolving fund	25,000	25,000
Cash in banks	89,721	89,721
Total Government-Wide Cash and Investments	93,951,219	93,951,219
<b>Fiduciary Funds:</b>		
Cash in banks	121,870	121,870
Total Cash and Investments	<u>\$ 94,073,089</u>	<u>\$ 94,073,089</u>

### **Cash in Banks and in Revolving Funds**

Cash balances in banks and revolving funds are insured up to \$250,000 per bank by the Federal Deposit Insurance Corporation ("FDIC"). These accounts are held within various financial institutions. As of June 30, 2024, the bank balance of the District's accounts with banks was \$263,264. As of June 30, 2024, the bank balances of the District's accounts were fully insured by FDIC.



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**Cash in County Treasury**

The District is considered to be an involuntary participant in an external investment pool as the District is required to maintain substantially all of its cash with the County Treasurer in accordance with Education Code Section 41001. The fair value of the District's investment in the pool is reported in the accounting financial statements at amounts based upon the District's pro rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

*Fair Value Measurements*

GASB 72 established a hierarchy of inputs to the valuation techniques above. This hierarchy has three levels:

- Level 1 inputs are quoted prices in active markets for identical assets or liabilities.
- Level 2 inputs are quoted market prices for similar assets or liabilities, quoted prices for identical or similar assets or liabilities in markets that are not active, or other than quoted prices that are not observable.
- Level 3 inputs are unobservable inputs, such as a property valuation or an appraisal.

Investments in the San Mateo County Treasury Investment Pool are not measured using the input levels above because the District's transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at \$1.00 net asset value per share.

**Policies and Practices**

The District is authorized under California Government Code Section 53635 to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations.

Limitations as they relate to interest rate risk, credit risk, custodial credit risk, and concentration of credit risk are described below:

**A. Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to the changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Treasury. The District maintains cash with the San Mateo County Investment Pool. The pool has a fair value of approximately \$8.29 billion and an amortized book value of \$8.36 billion.



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**B. Credit Risk**

Credit risk is the risk of loss due to the failure of the security issuer. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The investment with the San Mateo County Investment Pool is governed by the County's general investment policy. The investment with the San Mateo County Investment Pool is rated at least Aa1 by Moody's Investor Service.

**C. Custodial Credit Risk – Deposits**

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a policy for custodial credit risk for deposits. However, the California Government code requires that a financial institution secure deposits made by State or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under State law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agencies. California law also allows financial institutions to secure public deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits and letters of credit issued by the Federal Home Loan Bank of San Francisco having a value of 105 percent of the secured deposits.

**D. Concentration of Credit Risk**

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer beyond the amount stipulated by the California Government code. District investments that are greater than 5 percent of total investments are in either an external investment pool or mutual funds and are therefore exempt.

**3. ACCOUNTS RECEIVABLE**

Accounts receivable consisted of the following as of June 30, 2024:

Description	General Fund	Building Fund	Bond Interest & Redemption Fund	Nonmajor Funds	Total
Unrestricted	\$ 415,491	\$ -	\$ -	\$ 447	\$ 415,938
Federal Government	1,218,573	-	-	224,397	1,442,970
State Government	833,224	-	-	241,353	1,074,577
Local and Other Resources	1,177,122	550,708	54,964	139,296	1,922,090
Total Accounts Receivable	<u>\$ 3,644,410</u>	<u>\$ 550,708</u>	<u>\$ 54,964</u>	<u>\$ 605,493</u>	<u>\$ 4,855,575</u>



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**4. CAPITAL ASSETS AND DEPRECIATION**

Capital asset activities for the year ended June 30, 2024 were as follows:

Capital Assets	Balance July 01, 2023	Additions	Adjustments & Deletions	Balance June 30, 2024
Land - not depreciable	\$ 1,456,448	\$ -	\$ -	\$ 1,456,448
Work-in-progress - not depreciable	22,703,355	14,183,058	(1,021,456)	35,864,957
Site improvements	16,272,538	978,717	-	17,251,255
Buildings and improvements	125,943,586	1,348,322	-	127,291,908
Furniture and equipment	2,436,045	114,133	-	2,550,178
<b>Total capital assets</b>	<b>168,811,972</b>	<b>16,624,230</b>	<b>(1,021,456)</b>	<b>184,414,746</b>
Less accumulated depreciation for:				
Site improvements	4,872,970	809,679	-	5,682,649
Buildings and improvements	36,305,833	3,999,233	-	40,305,066
Furniture and equipment	1,638,520	116,515	-	1,755,035
<b>Total accumulated depreciation</b>	<b>42,817,323</b>	<b>4,925,427</b>	<b>-</b>	<b>47,742,750</b>
<b>Total capital assets - net depreciation</b>	<b>\$ 125,994,649</b>	<b>\$ 11,698,803</b>	<b>\$ 1,021,456</b>	<b>\$ 136,671,996</b>

Depreciation expense was charged to governmental activities as follows:

Instruction	\$ 4,573,869
Instruction library, media and technology	72,619
School site administration	25,651
Home-to-school transportation	186,760
All other general administration	46,222
Plant services	20,306
<b>Total depreciation expense</b>	<b>\$ 4,925,427</b>

**5. INTERFUND TRANSACTIONS**

Interfund transactions are reported as either loans, services provided, reimbursements, or transfers. Loans are reported as interfund receivables and payables (Due From/To), as appropriate, and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund, and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers among governmental funds are netted as part of the reconciliation to the government-wide financial statements.



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**Interfund Transfers**

Interfund transfers consist of operating transfers from funds receiving revenue to funds through which the resources are to be expended as follows:

Fund	Transfers In	Transfers Out
General Fund	\$ -	\$ 307,599
Nonmajor Funds	307,599	-
Totals	<u>\$ 307,599</u>	<u>\$ 307,599</u>

**Interfund Receivables/Payables (Due From/Due To)**

Interfund receivables and payables consisted of the following as of June 30, 2024:

Fund	Due From	Due To
General Fund	\$ 108,927	\$ 107,099
Building Fund	-	9,658
Nonmajor Funds	107,098	99,268
Totals	<u>\$ 216,025</u>	<u>\$ 216,025</u>

**6. LONG-TERM LIABILITIES**

**Schedule of Changes in Long-term Liabilities**

The following is the schedule of changes in long-term liabilities for the fiscal year ended June 30, 2024:

Long Term Liabilities	Balance July 01, 2023	Additions	Deductions	Balance June 30, 2024	Due Within One Year
General Obligation Bonds	\$ 136,455,000	\$ 35,265,000	\$ 14,300,000	\$ 157,420,000	\$ 3,815,000
Unamortized Bond Premium	11,294,360	4,778,558	1,386,465	14,686,453	-
Net Pension Liabilities	35,128,564	21,275,734	15,868,216	40,536,082	-
Compensated Absences	570,278	312,243	502,516	380,005	-
Total Long-Term Liabilities	<u>\$ 183,448,202</u>	<u>\$ 61,631,535</u>	<u>\$ 32,057,197</u>	<u>\$ 213,022,540</u>	<u>\$ 3,815,000</u>

Payments on the general obligation bonds are made from the Bond Interest and Redemption Fund using local revenues. Pension liabilities and compensated absences are paid from the fund under which the employee works.

**General Obligation Bonds Payable**

On January 14, 2015, the District issued \$21,067,416 in Election 2012, Series B GO Bonds. This included principal of \$20,000,000, with a premium of \$1,067,416. The bonds mature on August 1, 2044. Total debt service for the bonds is \$35,591,991. Bond proceeds will be used for improvements and construction at the District's school sites.

On January 18, 2017, the District issued \$20,571,771 in Election 2012, Series C GO Bonds. This included principal of \$20,000,000 with a premium of \$571,771. The bonds mature on August 1, 2046. Total debt



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service for the bonds is \$39,133,222. Bond proceeds will be used for improvements and construction at the District's school sites.

On August 31, 2017, the District issued \$4,610,000 in 2017 GO Refunding Bonds for the purpose of partially refunding its outstanding obligation under Election 2012, Series A GO Bonds. The proceeds of the 2017 GO Refunding Bonds were used to defease and redeem \$4,700,000 principal amount of the District's outstanding Election 2012, Series A GO Bonds. The amounts defeased have been removed from the government-wide financial statement of net position. The District completed the refunding to obtain an economic gain (difference between the present value of the old and the new debt service payments) of \$269,940.

On September 25, 2018, the District issued \$35,000,000 in 2018 Series A General Obligation Bonds through Measure M for improvements and construction at District's school sites. The bonds were issued at a premium of \$2,509,804 and secured by property taxes. Issuance costs of \$313,500 were paid with bond proceeds on issuance. The net deposit into the Building Fund was \$34,830,000 and \$2,366,304 was deposited into the Bond Interest and Redemption Fund to meet the required debt service reserve.

On June 3, 2020, the District issued \$40,000,000 in 2018 Series B General Obligation Bonds through Measure M for improvements and construction at District's school sites. The bonds were issued at a premium of \$7,423,745 and secured by property taxes. Issuance costs of \$305,000 were paid with bond proceeds on issuance. The net deposit into the Building Fund was \$39,825,000 and \$7,293,745 was deposited into the Bond Interest and Redemption Fund to meet the required debt service reserve.

On April 19, 2023, the District issued \$23,000,000 in 2012 Series D General Obligation Bonds through Measure S for improvements and construction at District's school sites. The bonds were issued at a premium of \$1,040,245 and secured by property taxes. Issuance costs of \$303,027 were paid with bond proceeds on issuance. The net deposit into the Building Fund was \$22,696,973 and \$1,040,245 was deposited into the Bond Interest and Redemption Fund to meet the required debt service reserve.

On April 19, 2023, the District issued \$6,385,000 in 2023 GO Refunding Bonds for the purpose of fully refunding its outstanding obligation under Election 2012, Series A GO Bonds. The proceeds of the 2023 GO Refunding Bonds were used to defease and redeem \$7,305,000 principal amount of the District's outstanding Election 2012, Series A GO Bonds. The amounts defeased have been removed from the government-wide financial statement of net position. The District completed the refunding to obtain an economic gain (difference between the present value of the old and the new debt service payments) of \$521,664.

On May 2, 2024, the District issued \$24,000,000 in 2018 Series C General Obligation Bonds through Measure M for improvements and construction at District's school sites. The bonds were issued at a premium of \$2,221,826 and secured by property taxes. Issuance costs of \$255,000 were paid with bond proceeds on issuance. The net deposit into the Building Fund was \$23,745,000 and \$2,221,826 was deposited into the Bond Interest and Redemption Fund to meet the required debt service reserve.

On May 2, 2024, the District issued \$11,265,000 in 2024 GO Refunding Bonds for the purpose of partially refunding its outstanding obligation under Election 2012, Series B GO Bonds. The proceeds of the 2024 GO Refunding Bonds were used to defease and redeem \$12,460,000 principal amount of the District's outstanding Election 2012, Series B GO Bonds. The amounts defeased have been removed from the government-wide financial statement of net position. The District completed the refunding to obtain an economic gain (difference between the present value of the old and the new debt service payments) of \$536,250.



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The following summarizes the bonds outstanding as of June 30, 2024:

Bond	Issue Date	Maturity Date	Interest Rate	Original Issue	Outstanding July 01, 2023	Issued	Redeemed	Outstanding June 30, 2024
2012B	1/14/2015	8/1/44	2-5%	\$ 20,000,000	\$ 17,650,000	\$ -	\$ 12,635,000	\$ 5,015,000
2012C	1/18/2017	8/1/46	3.38-5%	20,000,000	19,960,000	-	-	19,960,000
2017	8/31/2017	8/1/28	2-5%	4,610,000	4,485,000	-	630,000	3,855,000
2018A	9/25/2018	8/1/48	3.5-5%	35,000,000	30,955,000	-	685,000	30,270,000
2018B	6/3/2020	8/1/50	4%	40,000,000	34,020,000	-	-	34,020,000
2012D	4/19/2023	8/1/48	2.6-4.1%	23,000,000	23,000,000	-	350,000	22,650,000
2023	4/19/2023	8/1/37	2.4-3.1%	6,385,000	6,385,000	-	-	6,385,000
2018C	5/2/2024	8/1/2048	5%	24,000,000	-	24,000,000	-	24,000,000
2024	5/2/2024	8/1/2041	4-5%	11,265,000	-	11,265,000	-	11,265,000
Total General Obligation Bonds				<u>\$202,260,000</u>	<u>\$ 136,455,000</u>	<u>\$35,265,000</u>	<u>\$ 14,300,000</u>	<u>\$157,420,000</u>

As of June 30, 2024, the annual debt service requirements of the general obligation bonds were as follows:

Fiscal Year	Principal	Interest	Total
2025	\$ 3,815,000	\$ 6,254,635	\$ 10,069,635
2026	1,225,000	6,792,806	8,017,806
2027	1,365,000	6,734,981	8,099,981
2028	1,710,000	6,665,956	8,375,956
2029	2,640,000	6,579,931	9,219,931
2030-2034	14,495,000	31,098,281	45,593,281
2035-2039	25,725,000	26,586,953	52,311,953
2040-2044	39,910,000	19,844,725	59,754,725
2045-2049	51,980,000	9,982,250	61,962,250
2050-2054	14,555,000	743,125	15,298,125
Total	<u>\$ 157,420,000</u>	<u>\$ 121,283,643</u>	<u>\$ 278,703,643</u>

## 7. JOINT POWERS AGREEMENTS

The District participates in a joint powers agreement ("JPA") with the San Mateo County Schools Insurance Group ("SMCSIG"). A board consisting of a representative from each member district governs the JPA. The governing board controls the operation of the JPA independent of any influence by the District beyond the District's representation on the governing board. The JPA is independently accountable for its fiscal matters. Budgets are not subject to any approval other than that of the governing board. Member districts share surpluses and deficits proportionately to their participation. The relationship between the District and the JPA is such that the JPA is not a component unit of the District for financial reporting purposes.

The following is a summary of coverage provided by SMCSIG JPA and its most recent financial statement information:

	June 30, 2023
Total Assets and Deferred Outflows	\$ 71,450,279
Total Liabilities and Deferred Inflows	36,047,214
Total Equity	35,403,065
Total Revenues	66,352,203
Total Expenditures	59,860,626



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**8. COMMITMENTS AND CONTINGENCIES**

**Litigation**

Various claims involving the District are currently outstanding. However, management believes, based on consultation with legal counsel, that the ultimate resolution of these matters will not have a material adverse effect on the District's financial position or results of operations.

**Federal and State Allowances, Award, and Grants**

The District has received federal and state funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursement will not be material.

**9. CALPERS PENSION PLAN**

***General Information about the PERS Pension Plan***

**Plan Description** - All qualified permanent and probationary employees are eligible to participate in the District's CalPERS Employee Pension Plan (the Plan), a cost-sharing multiple employer defined benefit pension plans administered by the California Public Employees' Retirement System (CalPERS). Benefit provisions under the Plans are established by State statute and District resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

**Benefits Provided** - CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost-of-living adjustments for the Plan are applied as specified by the Public Employees' Retirement Law. The Plans' provisions and benefits in effect at June 30, 2024, are summarized as follows:

	<b>CalPERS</b>	
	<b>Classic</b>	<b>PEPRA</b>
Benefit formula	2% @ 55	2% @ 62
Benefit vesting schedule	5 Years	5 Years
Benefit payments	Monthly for Life	Monthly for Life
Retirement age: minimum	50	52
Monthly benefits as a % of eligible compensation	(1)	(1)
Required employee contribution rates	7.490%	7.490%
Required employer contribution rates	26.680%	26.680%

(1) Monthly benefit is a product of benefit factor, years of service, and final compensation

**Contributions** - Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for the Plan are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is



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the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability.

For the year ended June 30, 2024, the District's contributions were as follows:

	<u>CalPERS</u>
Contributions - employer	<u>\$ 2,322,918</u>

***Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to PERS***

As of June 30, 2024, the District reported net pension liabilities for its proportionate shares of the net pension liability of the Plan as follows:

	<b>Proportionate Share of Net Pension Liability/(Asset)</b>
CalPERS	<u>\$ 18,058,532</u>

The District's net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2023, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2022 rolled forward to June 30, 2023 using standard update procedures. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined.

The District's proportionate share of the net pension liability for the Plan as of June 30, 2023 and 2024 was as follows:

	<u>CalPERS</u>
Proportion - June 30, 2023	0.04957%
Proportion - June 30, 2024	0.04989%
Change - Increase/(Decrease)	<u>0.00031%</u>

For the year ended June 30, 2024, the District recognized pension expense of \$3,546,320 for the Plan.



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At June 30, 2024, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Changes of Assumptions	\$ 831,949	\$ -
Differences between Expected and Actual Experience	659,007	277,353
Differences between Projected and Actual Investment Earnings	1,928,909	-
Differences between Employer's Contributions and Proportionate Share of Contributions	10,910	23,672
Change in Employer's Proportion	890,485	-
Pension Contributions Made Subsequent to Measurement Date	2,322,918	-
<b>Total</b>	<b>\$ 6,644,178</b>	<b>\$ 301,025</b>

The District reported \$2,322,918 as deferred outflows of resources related to contributions subsequent to the measurement date that will be recognized as a reduction of the net pension liability in the year ended June 30, 2025.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

<b>Fiscal Year Ending June 30:</b>	<b>Deferred Outflows/ (Inflows) of Resources</b>
2025	\$ 1,359,792
2026	1,101,614
2027	1,498,800
2028	60,029
2029	-
Thereafter	-
<b>Total</b>	<b>\$ 4,020,235</b>



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**Actuarial Assumptions** - The total pension liabilities in the June 30, 2022 actuarial valuations were determined using the following actuarial assumptions:

Valuation Date	June 30, 2022
Measurement Date	June 30, 2023
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	6.90%
Inflation	2.30%
Payroll Growth	2.80%
Projected Salary Increase	(1)
Investment Rate of Return	6.8% (2)
Mortality	(3)

- (1) Varies by entry age and service
- (2) Net of pension plan investment expenses, including inflation
- (3) Derived using CalPERS' membership data for all funds

**Discount Rate** - The discount rate used to measure the total pension liability was 6.9%. To determine whether the municipal bond rate should be used in the calculation of a discount rate for the Plan, CalPERS stress tested employer rate plans within the Plan that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested employer rate plans run out of assets. Therefore, the current 6.9% discount rate is adequate and the use of the municipal bond rate calculation is not necessary.

According to Paragraph 30 of GASB 68, the long-term discount rate should be determined without reduction for pension plan administrative expense. For the CalPERS Plan, the 6.9% investment return assumption used in this accounting valuation is net of administrative expenses. Administrative expenses are assumed to be 15 basis points. An investment return excluding administrative expenses would have been 6.9%. Using this lower discount rate has resulted in a slightly higher total pension liability and net pension liability. CalPERS checked the materiality threshold for the difference in calculation and did not find it to be a material difference.

In the December 2016 and April 2017 meetings, the Board voted to lower the funding discount rates used for the PERF. In making its decision, the Board reviewed recommendations from CalPERS team members, external pension and investment consultants, and input from employer and employee stakeholder groups. A lowered funding discount rate for the PERF will be phased in over a three-year period beginning July 1, 2018 for public agencies and school districts. The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the Plan's asset classes, expected compound (geometric) returns were calculated over the short-term (first 11 years) and the long-term (60 years) using a



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building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for the Plan. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

Asset Class (a)	Assumed Asset Allocation	Long-Term Expected Real Return (1)(2)
Global Equity Cap Weighted	30.00%	4.54%
Global Equity NonCap Weighted	12.00%	3.84%
Private Equity	13.00%	7.28%
Treasury	5.00%	0.27%
Mortgage-backed Securities	5.00%	0.50%
Investment Grade Corporates	10.00%	1.56%
High Yield	5.00%	2.27%
Emerging Market Debt	5.00%	2.48%
Private Debt	5.00%	3.57%
Real Assets	15.00%	3.21%
Leverage	-5.00%	-0.59%
Total	<u>100.00%</u>	

(1) An expected inflation of 2.3% used for this period.

(2) Figures are based on the 2021-22 Asset Liability Study.

**Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate -**

The following presents the District's proportionate share of the net pension liability for the Plan, calculated using the discount rate for the Plan, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	<u>CalPERS</u>
1% Decrease	5.90%
Net Pension Liability	\$ 26,107,970
Current	6.90%
Net Pension Liability	\$ 18,058,532
1% Increase	7.90%
Net Pension Liability	\$ 11,405,855

**Pension Plan Fiduciary Net Position** - Detailed information about each pension plan's fiduciary net position is available in the separately issued CalPERS financial reports.



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**10. CALIFORNIA STATE TEACHERS' RETIREMENT SYSTEM (STRS) PENSION PLAN**

***General Information about the STRS Pension Plan***

**Plan Description** - The District contributes to the State Teachers' Retirement System (STRS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by STRS. The plan provides retirement, disability, and survivor benefits to beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the State Teachers' Retirement Law. STRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information.

**Benefits Provided** - STRS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. The cost-of-living adjustments for the Plan are applied as specified by the retirement Law. The Plan's provisions and benefits in effect at June 30, 2024, are summarized as follows:

	<b>CalSTRS</b>	
	<b>Tier 1</b>	<b>Tier 2</b>
Benefit formula	2% @ 60	2% @ 62
Benefit vesting schedule	5 Years	5 Years
Benefit payments	Monthly for Life	Monthly for Life
Retirement age:	60	62
Monthly benefits as a % of eligible compensation	2%	2%
Required employee contribution rates	10.250%	10.205%
Required employer contribution rates	19.100%	19.100%
Required State contribution rates	9.710%	9.710%

**Contributions** - As part of the annual valuation process, the Normal Cost rate is determined as the basis for setting the base member contribution rate for the following fiscal year. Generally, the base member contribution rate is one-half of the Normal Cost rate within certain parameters. Required member, employer and state contribution rates are set by the California Legislature and Governor and detailed in Teachers' Retirement Law. Contribution rates are expressed as a level percentage of payroll using the entry age normal actuarial cost method.

For the year ended June 30, 2024, the District's contributions were as follows:

	<b>CalSTRS</b>
Employer Contributions	\$ 3,145,863
State Contributions	1,722,626
Total	<u>\$ 4,868,489</u>



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***Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to STRS***

As of June 30, 2024, the District reported net pension liabilities for its proportionate shares of the net pension liability of the Plan as follows:

	<b>Proportionate Share of Net Pension Liability/(Asset)</b>
District	\$ 22,477,550
State	10,769,669
<b>Total</b>	<b>\$ 33,247,219</b>

The District's net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2023, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2022 rolled forward to June 30, 2023 using standard update procedures. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. The state contributed 11.87 percent of the members' creditable earnings from the fiscal year ending in the prior calendar year. Also, as a result of AB 1469, the additional state appropriation required to fully fund the benefits in effect as of 1990 by 2046 is specific in subdivision (b) of Education Code Section 22955.1. The increased contributions end as of fiscal year 2045-2046.

The District's proportionate share of the net pension liability for the Plan as of June 30, 2023 and 2024 was as follows:

	<b>CalSTRS</b>
Proportion - June 30, 2023	0.02601%
Proportion - June 30, 2024	0.02951%
Change - Increase/(Decrease)	0.00351%

For the year ended June 30, 2024, the District recognized pension expense of \$4,921,088 for the Plan which included an on-behalf amount of \$1,722,626 from the state.



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At June 30, 2024, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Changes of Assumptions	\$ 130,153	\$ -
Differences between Expected and Actual Experience	1,766,365	1,202,663
Differences between Projected and Actual Investment Earnings	96,213	-
Differences between Employer's Contributions and Proportionate Share of Contributions	-	458,125
Change in Employer's Proportion	3,507,152	1,797,764
Pension Contributions Made Subsequent to Measurement Date	3,145,863	-
<b>Total</b>	<b>\$ 8,645,746</b>	<b>\$ 3,458,552</b>

The District reported \$3,145,863 as deferred outflows of resources related to contributions subsequent to the measurement date that will be recognized as a reduction of the net pension liability in the year ended June 30, 2025.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

<b>Fiscal Year Ending June 30:</b>	<b>Deferred Outflows/ (Inflows) of Resources</b>
2025	\$ (583,752)
2026	(979,229)
2027	2,110,122
2028	531,230
2029	299,109
Thereafter	663,853
<b>Total</b>	<b>\$ 2,041,333</b>



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**Actuarial Assumptions** - The total pension liabilities in the June 30, 2022 actuarial valuations were determined using the following actuarial assumptions:

Valuation Date	June 30, 2022
Measurement Date	June 30, 2023
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	7.10%
Inflation	2.75%
Payroll Growth	3.50%
Projected Salary Increase	(1)
Investment Rate of Return	7.10% (2)
Mortality	(3)

- (1) 2% simple for DB (annually), maintain 85% purchasing power level for DB. Not applicable for DBS/CBB  
(2) Net of investment expense but gross of administrative expenses.  
(3) Based on 110% of the MP-2019 Ultimate Projection

**Discount Rate** - The discount rate used to measure the total pension liability was 7.10 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at statutory contribution rates in accordance with the rate increases per AB 1469. Projected inflows from investment earnings were calculated using the long term assumed investment rate of return (7.10 percent) and assuming that contributions, benefit payments, and administrative expense occur midyear. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term assumed investment rate of return was applied to all periods of projected benefit payments to determine the total pension liability. The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

Asset Class	Assumed Asset Allocation	Long-Term Expected Real Rate of Return (a) (b)
Global Equity	42.00%	4.75%
Private Equity	13.00%	6.25%
Real Estate	15.00%	3.55%
Inflation Sensitive	6.00%	3.25%
Fixed Income	12.00%	1.25%
Risk Mitigation Strategies	10.00%	1.75%
Liquidity	2.00%	-0.35%
Total	<u>100.00%</u>	

- (a) In the System's CAFR, Fixed Income is included in Global Debt Securities; Liquidity is included in Short-term Investments; Inflation Assets are included in both Global Equity Securities and Global Debt Securities.  
(a) Real return is net of assumed 2.75% inflation.  
(b) 20-year geometric average.



**CABRILLO UNIFIED SCHOOL DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2024**

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**Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate -** The following presents the District's proportionate share of the net pension liability for the Plan, calculated using the discount rate for the Plan, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	<u>CalSTRS</u>
1% Decrease	6.10%
Net Pension Liability	\$ 37,704,296
Current	7.10%
Net Pension Liability	\$ 22,477,550
1% Increase	8.10%
Net Pension Liability	\$ 9,829,962

**Pension Plan Fiduciary Net Position -** Detailed information about each pension plan's fiduciary net position is available in the separately issued STRS financial reports.



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**REQUIRED  
SUPPLEMENTARY  
INFORMATION**



**CABRILLO UNIFIED SCHOOL DISTRICT**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**BUDGET TO ACTUAL (GAAP)**  
**GENERAL FUND**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

	Budgeted Amounts			Variance with Final Budget Positive - (Negative)
	Original	Final	Actual (GAAP Basis)	
Revenues:				
LCFF sources	\$ 37,209,122	\$ 38,656,998	\$ 38,478,232	\$ (178,766)
Federal revenues	1,649,242	1,798,353	1,435,896	(362,457)
Other state	4,618,679	5,929,466	6,298,401	368,935
Other local	2,926,098	4,514,431	4,509,846	(4,585)
Total revenues	46,403,141	50,899,248	50,722,375	(176,873)
Expenditures:				
Certificated salaries	17,017,958	16,829,330	17,189,339	(360,009)
Classified salaries	8,036,175	8,079,908	8,443,764	(363,856)
Employee benefits	12,089,979	12,134,545	12,531,210	(396,665)
Books and supplies	3,008,803	2,127,871	1,582,391	545,480
Services and other operating expenditures	6,616,951	7,620,909	7,615,191	5,718
Capital outlay	86,495	477,955	535,445	(57,490)
Other outgo	254,810	354,956	376,466	(21,510)
Total expenditures	47,111,171	47,625,474	48,273,806	(648,332)
Excess (deficiency) of revenues over (under) expenditures	(708,030)	3,273,774	2,448,569	(825,205)
Other financing sources (uses):				
Transfers out	(200,000)	(276,068)	(307,599)	(31,531)
Total other financing sources (uses)	(200,000)	(276,068)	(307,599)	(31,531)
Change in fund balance	(908,030)	2,997,706	2,140,970	(856,736)
Fund balances beginning	5,574,675	5,574,675	5,574,675	-
Fund balances ending	\$ 4,666,645	\$ 8,572,381	\$ 7,715,645	\$ (856,736)

The District employs budget control by object codes and by individual appropriation accounts. Budgets are prepared on the modified accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board. The budgets are revised during the year by the Board of Education to provide for revised priorities. Expenditures cannot legally exceed appropriations by major object code. The originally adopted and final revised budgets for the General Fund are presented as Required Supplementary Information. Expenditures over budget were covered by fund balance. The basis of budgeting is the same as GAAP.



**Cabrillo Unified School District**  
**Schedule of CalPERS Pension Plan Contributions**  
**For the Fiscal Year Ended June 30, 2024**

Plan Measurement Date Fiscal Year Ended	<b>2014</b> <b>2015</b>	<b>2015</b> <b>2016</b>	<b>2016</b> <b>2017</b>	<b>2017</b> <b>2018</b>	<b>2018</b> <b>2019</b>
Contractually Required Contributions	\$ 542,031	\$ 647,624	\$ 760,509	\$ 905,457	\$ 1,072,486
Contributions in Relation to					
Contractually Required Contributions	542,031	647,624	760,509	905,457	1,072,486
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered Payroll	\$ 4,604,800	\$ 5,466,565	\$ 5,476,015	\$ 5,829,998	\$ 5,937,803
Contributions as a					
% of Covered Payroll	11.77%	11.85%	13.89%	15.53%	18.06%

Plan Measurement Date Fiscal Year Ended	<b>2019</b> <b>2020</b>	<b>2020</b> <b>2021</b>	<b>2021</b> <b>2022</b>	<b>2022</b> <b>2023</b>	<b>2023</b> <b>2024</b>
Contractually Required Contributions	\$ 1,260,202	\$ 1,343,866	\$ 1,752,726	\$ 2,210,596	\$ 2,322,918
Contributions in Relation to					
Contractually Required Contributions	1,260,202	1,343,866	1,752,726	2,210,596	2,322,918
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered Payroll	\$ 6,390,153	\$ 6,492,106	\$ 7,650,485	\$ 8,721,766	\$ 8,710,941
Contributions as a					
% of Covered Payroll	19.72%	20.70%	22.91%	25.35%	26.67%

**Notes to Schedule:**

Valuation Date: June 30, 2022

Assumptions Used: Entry Age Method used for Actuarial Cost Method  
Level Percentage of Payroll and Direct Rate Smoothing  
3.8 Years Remaining Amortization Period  
Inflation Assumed at 2.30%  
Investment Rate of Returns set at 7.00%  
CalPERS mortality table based on CalPERS' experience and include 15 years of projected ongoing mortality

The CalPERS discount rate was increased from 7.5% to 7.65% in the District's fiscal year 2016, to 7.15% in FY18, and then to 6.90% in FY23.

The CalPERS inflation assumption was decreased from 2.75% to 2.50% during the District's fiscal year 2019, and to 2.30% in FY23.

The CalPERS mortality assumptions was adjusted in the District's fiscal year 2019.

In 2019, the amortization period for actuarial gains and losses was shortened from 30 years to 20 years.

This schedule presents information on the District's portion of the net pension liability of CalPERS in compliance with GASB 68.



**Cabrillo Unified School District**  
Schedule of CalPERS Proportionate Share of Net Pension Liabilities  
For the Fiscal Year Ended June 30, 2024

<b>Fiscal Year Ended</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
District's Proportion of Net Pension Liability	0.04170%	0.03972%	0.04121%	0.04294%	0.04408%
Proportionate Share of Net Pension Liability	\$ 4,733,965	\$ 5,855,010	\$ 8,139,553	\$ 10,250,911	\$ 11,753,116
Covered Payroll	\$ 4,379,400	\$ 4,604,800	\$ 5,466,565	\$ 5,476,015	\$ 5,829,998
Proportionate Share of NPL as a % of Covered Payroll	108.10%	127.15%	148.90%	187.20%	201.60%
Plan's Fiduciary Net Position as a % of the TPL	83.38%	79.43%	73.90%	71.87%	70.85%
<b>Fiscal Year Ended</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
District's Proportion of Net Pension Liability	0.04252%	0.04322%	0.04375%	0.04957%	0.04989%
Proportion of Net Pension Liability (Misc Plan Only)	0.01413%	0.01431%	0.01113%	0.01500%	0.04989%
Proportionate Share of Net Pension Liability	\$ 12,392,136	\$ 13,261,225	\$ 8,895,501	\$ 17,057,272	\$ 18,058,532
Covered Payroll	\$ 5,937,803	\$ 6,390,153	\$ 6,492,106	\$ 7,650,485	\$ 8,721,766
Proportionate Share of NPL as a % of Covered Payroll	208.70%	207.53%	137.02%	222.96%	207.05%
Plan's Fiduciary Net Position as a % of the TPL	70.05%	70.00%	80.97%	69.76%	69.96%

The CalPERS discount rate was increased from 7.5% to 7.65% in the District's fiscal year 2016, to 7.15% in FY18, and then to 6.90% in FY23.

The CalPERS inflation assumption was decreased from 2.75% to 2.50% during the District's fiscal year 2019, and to 2.30% in FY23.

The CalPERS mortality assumptions was adjusted in the District's fiscal year 2019.

In 2019, the amortization period for actuarial gains and losses was shortened from 30 years to 20 years.

This schedule presents information on the District's portion of the net pension liability of CalPERS in compliance with GASB 68.



**Cabrillo Unified School District**  
Schedule of CalSTRS Pension Plan Contributions  
For the Fiscal Year Ended June 30, 2024

<b>Plan Measurement Date Fiscal Year Ended</b>	<b>2014 2015</b>	<b>2015 2016</b>	<b>2016 2017</b>	<b>2017 2018</b>	<b>2018 2019</b>
Contractually Required Contributions	\$ 1,192,438	\$ 1,534,386	\$ 1,800,800	\$ 2,158,869	\$ 2,396,832
Contributions in Relation to					
Contractually Required Contributions	1,192,438	1,534,386	1,800,800	2,158,869	2,396,832
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered Payroll	\$ 13,428,356	\$ 14,299,963	\$ 14,314,785	\$ 14,960,977	\$ 14,722,555
Contributions as a					
% of Covered Payroll	8.88%	10.73%	12.58%	14.43%	16.28%
<b>Plan Measurement Date Fiscal Year Ended</b>	<b>2019 2020</b>	<b>2020 2021</b>	<b>2021 2022</b>	<b>2022 2023</b>	<b>2023 2024</b>
Contractually Required Contributions	\$ 2,490,591	\$ 2,480,499	\$ 2,752,112	\$ 3,360,122	\$ 3,145,863
Contributions in Relation to					
Contractually Required Contributions	2,490,591	2,480,499	2,752,112	3,360,122	3,145,863
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered Payroll	\$ 14,564,860	\$ 15,359,127	\$ 16,265,437	\$ 17,754,369	\$ 16,483,914
Contributions as a					
% of Covered Payroll	17.10%	16.15%	16.92%	18.93%	19.08%

**Notes to Schedule:**

Valuation Date: June 30, 2022  
Assumptions Used: Entry Age Method used for Actuarial Cost Method  
Level Percentage of Payroll Basis  
7 Years Remaining Amortization Period  
Inflation Assumed at 2.75%  
Investment Rate of Returns set at 7.10%  
Mortality tables are based on 110% of the MP-2019 Ultimate Projection Scale table issued by the Society of Actuaries.

The CalSTRS discount rate was decreased from 7.6% to 7.1% in the District's fiscal year 2017.  
The CalSTRS investment rate of return was decreased from 7.6% to 7.1% during the District's fiscal year 2017.  
The CalSTRS inflation rate was decreased from 3% to 2.75% during the District's fiscal year 2017.  
The CalSTRS wage growth was decreased from 3.75% to 3.5% during the District's fiscal year 2017.  
This schedule provides information about the District's required and actual contributions to CalSTRS during the year.



**Cabrillo Unified School District**  
Schedule of CalSTRS Proportionate Share of Net Pension Liabilities  
For the Fiscal Year Ended June 30, 2024

<b>Fiscal Year Ended</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
District's Proportion of Net Pension Liability	0.02800%	0.02490%	0.02559%	0.02700%	0.02700%
District's Proportionate Share of Net Pension Liability	\$ 16,362,360	\$ 16,763,831	\$ 20,695,361	\$ 24,969,330	\$ 24,814,890
State's Proportionate Share of Net Pension Liability Associated with the District	9,880,247	8,866,223	11,781,455	14,771,606	14,207,765
	<u>\$ 26,242,607</u>	<u>\$ 25,630,054</u>	<u>\$ 32,476,816</u>	<u>\$ 39,740,936</u>	<u>\$ 39,022,655</u>
Covered Payroll	\$ 12,630,436	\$ 13,428,356	\$ 14,299,963	\$ 14,314,785	\$ 14,960,977
Proportionate Share of NPL as a % of Covered Payroll	129.55%	124.84%	144.72%	174.43%	165.86%
Plan's Fiduciary Net Position as a % of the TPL	76.52%	74.02%	70.04%	69.46%	70.99%
<b>Fiscal Year Ended</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
District's Proportion of Net Pension Liability	0.02700%	0.02600%	0.02852%	0.02601%	0.02951%
District's Proportionate Share of Net Pension Liability	\$ 24,385,320	\$ 25,196,340	\$ 12,981,029	\$ 18,071,292	\$ 22,477,550
State's Proportionate Share of Net Pension Liability Associated with the District	13,303,899	12,988,713	6,531,535	9,050,103	10,769,669
	<u>\$ 37,689,219</u>	<u>\$ 38,185,053</u>	<u>\$ 19,512,564</u>	<u>\$ 27,121,395</u>	<u>\$ 33,247,219</u>
Covered Payroll	\$ 14,722,555	\$ 14,564,860	\$ 15,359,127	\$ 16,265,437	\$ 17,754,369
Proportionate Share of NPL as a % of Covered Payroll	165.63%	172.99%	84.52%	111.10%	126.60%
Plan's Fiduciary Net Position as a % of the TPL	72.56%	71.82%	87.21%	81.20%	80.62%

The CalSTRS discount rate was decreased from 7.6% to 7.1% in the District's fiscal year 2017.

The CalSTRS investment rate of return was decreased from 7.6% to 7.1% during the District's fiscal year 2017.

The CalSTRS inflation rate was decreased from 3% to 2.75% during the District's fiscal year 2017.

The CalSTRS wage growth was decreased from 3.75% to 3.5% during the District's fiscal year 2017.

This schedule presents information on the District's portion of the net pension liability of CalSTRS in compliance with GASB 68.



**SUPPLEMENTARY  
INFORMATION**



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***Nonmajor Governmental Funds  
Combining Schedules***



**CABRILLO UNIFIED SCHOOL DISTRICT  
NONMAJOR GOVERNMENTAL FUNDS  
COMBINING BALANCE SHEET  
JUNE 30, 2024**

	Special Revenue Funds				Capital Projects Fund		
	Adult Education Fund	Child Development Fund	Cafeteria Fund	Deferred Maintenance Fund	Capital Facilities Fund	Special Reserve Fund For Capital Outlay Projects	Total Nonmajor Governmental Funds
<b>Assets</b>							
Cash and investments	\$ 93,797	\$ 85,527	\$ 54,815	\$ 249	\$ 2,493,509	\$ 11,630,953	\$ 14,358,850
Accounts receivable	69,778	206,271	190,145	2	24,270	115,027	605,493
Due from other funds	-	-	107,098	-	-	-	107,098
Prepaid items and inventory	-	-	8,330	-	-	-	8,330
<b>Total Assets</b>	<b>\$ 163,575</b>	<b>\$ 291,798</b>	<b>\$ 360,388</b>	<b>\$ 251</b>	<b>\$ 2,517,779</b>	<b>\$ 11,745,980</b>	<b>\$ 15,079,771</b>
<b>Liabilities and Fund Balances</b>							
<b>Liabilities:</b>							
Accounts payable	\$ 5,377	\$ 12,060	\$ 57,560	\$ -	\$ 3,047	\$ -	\$ 78,044
Due to other funds	12,213	42,228	44,827	-	-	-	99,268
<b>Total Liabilities</b>	<b>20,716</b>	<b>267,815</b>	<b>102,387</b>	<b>-</b>	<b>3,047</b>	<b>-</b>	<b>393,965</b>
<b>Fund Balances:</b>							
Nonspendable stores inventories	-	-	8,330	-	-	-	8,330
Restricted for adult education	142,859	-	-	-	-	-	142,859
Restricted for cafeteria programs	-	-	249,671	-	-	-	249,671
Restricted for capital projects	-	-	-	-	2,514,732	11,745,980	14,260,712
Assigned for site repairs	-	-	-	251	-	-	251
Assigned for child development	-	23,983	-	-	-	-	23,983
<b>Total Fund Balances</b>	<b>142,859</b>	<b>23,983</b>	<b>258,001</b>	<b>251</b>	<b>2,514,732</b>	<b>11,745,980</b>	<b>14,685,806</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 163,575</b>	<b>\$ 291,798</b>	<b>\$ 360,388</b>	<b>\$ 251</b>	<b>\$ 2,517,779</b>	<b>\$ 11,745,980</b>	<b>\$ 15,079,771</b>



**CABRILLO UNIFIED SCHOOL DISTRICT  
NONMAJOR GOVERNMENTAL FUNDS  
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

	Special Revenue Funds				Capital Projects Fund		Total Nonmajor Governmental Funds
	Adult Education Fund	Child Development Fund	Cafeteria Fund	Deferred Maintenance Fund	Capital Facilities Fund	Special Reserve Fund For Capital Outlay Projects	
Revenues:							
Federal revenue	\$ 69,269	\$ -	\$ 448,382	\$ -	\$ -	\$ -	\$ 517,651
Other state	414,276	943,292	453,805	-	-	-	1,811,373
Other local	7,528	5,130	92,168	14	318,912	647,455	1,071,207
Total revenues	491,073	948,422	994,355	14	318,912	647,455	3,400,231
Expenditures:							
Current							
Instruction	192,553	576,810	-	-	-	-	769,363
Instruction-related services:							
Supervision of instruction	-	126,727	-	-	-	-	126,727
School site administration	318,476	239,755	-	-	-	-	558,231
Pupil services:							
Food services	-	-	1,234,435	-	-	-	1,234,435
General administration:							
Plant services	-	-	1,782	-	13,574	-	15,356
Facilities acquisition and construction	-	-	-	-	-	200,242	200,242
Total expenditures	511,029	943,292	1,236,217	-	13,574	200,242	2,904,354
Excess (deficiency) of revenues over (under) expenditures	(19,956)	5,130	(241,862)	14	305,338	447,213	495,877
Other financing sources (uses):							
Transfers in	-	-	307,599	-	-	-	307,599
Total other financing sources (uses)	-	-	307,599	-	-	-	307,599
Change in fund balances	(19,956)	5,130	65,737	14	305,338	447,213	803,476
Fund balances beginning	162,815	18,853	192,264	237	2,209,394	11,298,767	13,882,330
Fund balances ending	\$ 142,859	\$ 23,983	\$ 258,001	\$ 251	\$ 2,514,732	\$ 11,745,980	\$ 14,685,806



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**STATE AND FEDERAL  
AWARD COMPLIANCE  
SECTION**



**CABRILLO UNIFIED SCHOOL DISTRICT  
SCHEDULE OF AVERAGE DAILY ATTENDANCE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

	Second Period Report	Annual Report
Regular ADA:		
Grades TK/K through three	708.27	709.85
Grades four through six	464.03	463.01
Grades seven and eight	358.31	357.91
Grades nine and twelve	907.64	896.26
Regular ADA Totals	2,438.25	2,427.03
Extended year special education:		
Grades TK/K through three	0.67	0.67
Grades four through six	0.42	0.42
Grades seven and eight	0.11	0.11
Grades nine and twelve	0.55	0.55
Special education - nonpublic and nonsectarian:		
Grades TK/K through three	1.20	1.30
Grades four through six	0.90	0.91
Grades nine and twelve	3.47	4.27
Extended year special education - nonpublic and nonsectarian:		
Grades TK/K through three	0.80	0.80
Grades four through six	0.90	0.90
Grades nine and twelve	2.97	2.97
ADA Totals	2,450.24	2,439.93



**CABRILLO UNIFIED SCHOOL DISTRICT  
SCHEDULE OF INSTRUCTIONAL TIME OFFERED  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

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Grade Level	Minutes Requirements	2024 Actual Minutes	Number of Days Traditional Calendar	Number of Days Multitrack Calendar	Status
Kindergarten	36,000	46,740	180	0	In compliance
Grade 1	50,400	51,560	180	0	In compliance
Grade 2	50,400	51,560	180	0	In compliance
Grade 3	50,400	51,560	180	0	In compliance
Grade 4	54,000	55,370	180	0	In compliance
Grade 5	54,000	55,370	180	0	In compliance
Grade 6	54,000	58,554	180	0	In compliance
Grade 7	54,000	58,554	180	0	In compliance
Grade 8	54,000	58,554	180	0	In compliance
Grade 9	64,800	65,130	180	0	In compliance
Grade 10	64,800	65,130	180	0	In compliance
Grade 11	64,800	65,130	180	0	In compliance
Grade 12	64,800	65,130	180	0	In compliance

School districts and charter schools must maintain their instructional minutes as defined in Education Code Section 46207. This schedule is required of all districts and charter schools, including basic aid districts.



**CABRILLO UNIFIED SCHOOL DISTRICT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

PROGRAM NAME	Assistance Listing	Pass Through Number	Program Expenditures
<b>U. S. DEPARTMENT OF AGRICULTURE</b>			
Passed Through California Department of Education			
<i>Child Nutrition Cluster</i>			
National School Lunch Program	10.555	13391	\$ 214,037
School Breakfast Program	10.553	13391	88,952
Child Nutrition: NSLP Equipment Assistance Grants	10.579	14906	63,917
Child Nutrition: Supply Chain Assistance (SCA) Funds	10.555	15655	8,908
<b>TOTAL U.S. DEPARTMENT OF AGRICULTURE</b>			<u>375,814</u>
<b>U. S. DEPARTMENT OF EDUCATION</b>			
Passed Through California Department of Education			
<i>Special Education Cluster</i>			
Special Education: IDEA Local Assistance, Part B, Sec 611, Private School ISPs	84.027 <sup>(1)</sup>	10115	34,623
Special Ed: IDEA Preschool Grants, Part B, Section 619 (Age 3-4-5)	84.173 <sup>(1)</sup>	13430	12,386
Special Ed: IDEA Mental Health Average Daily Attendance (ADA) Allocation, Part B, Sec 611	84.027 <sup>(1)</sup>	15197	33,784
Special Ed: IDEA Preschool Staff Development, Part B, Sec 619	84.173 <sup>(1)</sup>	13431	103
Special Education: IDEA Basic Local Assistance Entitlement, Part B, Section 611	84.027 <sup>(1)</sup>	13379	578,693
<i>Total Special Education Cluster</i>			<u>659,589</u>
<i>Title I, Part C</i>			
NCLB: Title I, Part C, Migrant Ed (Regular and Summer Program)	84.011	14326	118,927
NCLB: Title I, Migrant Education Summer Program	84.011	10005	47,836
<i>Total Title I, Part C</i>			<u>166,763</u>
<i>Adult Education</i>			
Adult Education: Adult Basic Education & ELA (Section 231)	84.002A	14508	34,835
Adult Education: Adult Secondary Education (Section 231)	84.002	13978	585
Adult Education: English Literacy & Civics Education	84.002	14750	33,849
<i>Total Adult Education</i>			<u>69,269</u>
NCLB: Title I, Part A, Basic Grants Low-Income and Neglected	84.010	14329	147,502
Department of Rehab: Workability II, Transition Partnership	84.126	10006	45,098
Carl D. Perkins Career and Technical Education: Secondary, Section 131	84.048	14894	20,430
ESEA (ESSA): Title II, Part A, Teacher Quality Local Grants	84.367	14341	76,466
NCLB: Title III, English Learner Student Program	84.365	14346	47,350
ESEA (ESSA) Title IV, Part A, Student Support and Academic Enrichment Grants	84.424	15396	20,569
<i>Education Stabilization Fund (ESF) Subprograms:</i>			
Expanded Learning Opportunities (ELO) Grant: ESSER III State Reserve, Emergency Needs	84.425D <sup>(1)</sup>	15620	132,314
Expanded Learning Opportunities (ELO) Grant: ESSER III State Reserve, Learning Loss	84.425D <sup>(1)</sup>	15621	115,033
<i>Total Education Stabilization Fund (ESF) Subprograms</i>			<u>247,347</u>
<b>TOTAL U. S. DEPARTMENT OF EDUCATION</b>			<u>1,500,383</u>
<b>TOTAL FEDERAL PROGRAMS</b>			<u>\$ 1,876,197</u>

<sup>(1)</sup> Audited as major program



**CABRILLO UNIFIED SCHOOL DISTRICT  
RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT (SACS)  
WITH AUDITED FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

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	General Fund	Building Fund	Bond Interest and Redemption Fund	Other Nonmajor Governmental Funds
June 30, 2024 Annual Financial and Budget Report (SACS) Fund Balances	\$ 7,562,555	\$ 62,206,084	\$ 7,631,189	\$ 14,838,896
Adjustments & Reclassifications:				
Special Reserve Fund for Other Than Capital Outlay:				
Cash with County Treasury	78,074	-	-	(78,074)
Accounts receivable	771	-	-	(771)
Student Activity Special Revenue Fund				
Cash with County Treasury	89,721	-	-	(89,721)
Accounts payable	(15,476)	-	-	15,476
June 30, 2024 Audited Financial Statements Fund Balances	<u>\$ 7,715,645</u>	<u>\$ 62,206,084</u>	<u>\$ 7,631,189</u>	<u>\$ 14,685,806</u>



**CABRILLO UNIFIED SCHOOL DISTRICT  
NOTES TO STATE AND FEDERAL AWARD COMPLIANCE SECTION  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

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**1. PURPOSE OF SCHEDULES**

A. Schedule of Average Daily Attendance

Average daily attendance is a measurement of the number of pupils attending classes in the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments in state funds are made to school districts. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

B. Schedule of Instructional Time

The District has received incentive funding for increasing instructional time as provided by the Incentives for Longer Instructional Day and Longer Instructional Year. This schedule presents information on the amount of instructional time offered by the District and whether the District complied with the provisions of Education Code Sections 46200 through 46206.

C. Schedule of Expenditures of Federal Awards

*Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Regulations, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) requires a disclosure of the financial activities of all federally funded programs. This schedule was prepared to comply with Uniform Guidance requirements.

D. Reconciliation of Annual Financial and Budget Report with Audited Financial Statements

This schedule provides the information necessary to reconcile the fund balances of all funds reported on the SACS report to the audited financial statements.

**2. RESULTS OF RECONCILIATIONS OF EXPENDITURES PER SCHEDULE OF GRANT ACTIVITY WITH THE DISTRICT'S ACCOUNTING SYSTEM**

There were no material unreconciled differences between the District's records and the Schedule of Federal Grant Activity as shown on the Schedule of Expenditures of Federal Awards.

**3. BASIS OF PRESENTATION - SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the District and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Regulations, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.



**CABRILLO UNIFIED SCHOOL DISTRICT  
NOTES TO STATE AND FEDERAL AWARD COMPLIANCE SECTION  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

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**4. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

Expenditures reported on the schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowed or are limited as to reimbursement. Negative amounts shown on the schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. The District has elected not to use the 10 percent de minimis indirect cost rate as allowed under Uniform Guidance.



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**OTHER  
INFORMATION**



**CABRILLO UNIFIED SCHOOL DISTRICT  
ORGANIZATION (UNAUDITED)  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

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The Cabrillo Unified School District was established in 1965 and is located in San Mateo County. There were no changes in the boundaries of the District during the current fiscal year. The District has five schools providing kindergarten through twelfth grade education.

Governing Board

<u>Name</u>	<u>Office</u>	<u>Term Expires</u>
Kimberly Hines	President	2024
Carmen Daniel	Vice President	2026
Lizet Cortes	Clerk	2026
Sophia Layne	Member	2024
Mary Beth Alexander	Member	2026

Administration

Sean McPhetridge, Ed.D.  
Superintendent

Jennifer Marsh  
Chief Business Services

Bianca Forester  
Director of Personnel and Pupil Services



**CABRILLO UNIFIED SCHOOL DISTRICT**  
**SCHEDULE OF FINANCIAL TRENDS AND ANALYSIS (UNAUDITED)**  
**FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

	(Budget <sup>1</sup> ) 2025	2024	2023	2022
<u>General Fund</u>				
Revenues and other financial sources	\$ 45,312,139	\$ 50,722,375	\$ 49,251,972	\$ 43,188,648
Expenditures	45,267,811	48,273,806	48,625,171	46,125,914
Other uses and transfers (out)	290,144	307,599	170,000	330,000
Total outgo	45,557,955	48,581,405	48,795,171	46,455,914
Change in fund balance	\$ (245,816)	\$ 2,140,970	\$ 456,801	\$ (3,267,266)
Beginning fund balance restatement: ELO award revision	-	-	-	(882,533)
Ending fund balance	\$ 7,469,829	\$ 7,715,645	\$ 5,574,675	\$ 5,117,874
Available reserves <sup>2</sup>	\$ 1,360,122	\$ 2,763,345	\$ 1,387,922	\$ 1,387,922
Designated for economic uncertainty	\$ 1,360,122	\$ 1,450,830	\$ 1,387,922	\$ 1,387,922
Unassigned fund balance	\$ -	\$ 1,312,515	\$ -	\$ -
Available reserves as a percentage of total outgo	3%	6%	3%	3%
Total long-term liabilities	\$ 209,207,540	\$ 213,022,540	\$ 183,448,202	\$ 149,538,497
Average daily attendance (ADA) at P-2	2,538	2,461	2,519	2,592

ADA has decreased by 131 since 2022. The district anticipates an increase of 77 ADA in 2024/25.

The general fund balance has increased by \$2,597,771 since 2022. For a district this size, the state recommends available reserves of at least 3% of total general fund expenditures, transfers out, other uses (total outgo).

The district operated at a surplus in two of the past three years. Total long-term debt has increased by \$63,484,043 over the past three years.

<sup>1</sup> Budget numbers are based on the first adopted budget of the fiscal year 2024/25.

<sup>2</sup> Available reserves consists of all unassigned fund balances in the general fund, which includes the reserve for economic uncertainties.



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**OTHER INDEPENDENT  
AUDITOR'S REPORTS**





**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Honorable Board of Trustees  
Cabrillo Unified School District  
Half Moon Bay, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Cabrillo Unified School District (the District) as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated January 28, 2025.

***Report on Internal Control over Financial Reporting***

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

***Report on Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those





provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

***Purpose of this Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

C & A LLP

January 28, 2025  
Morgan Hill, California





**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH  
MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL  
OVER COMPLIANCE IN ACCORDANCE WITH UNIFORM GUIDANCE**

The Honorable Board of Trustees  
Cabrillo Unified School District  
Half Moon Bay, California

**Report on Compliance for Each Major Federal Program**

*Opinion on Each Major Federal Program*

We have audited Cabrillo Unified School District's (the District) compliance with the types of compliance requirements described in *OMB Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2024. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

**Basis for Opinion on Each Major federal programs**

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Cabrillo Unified School District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal programs. Our audit does not provide a legal determination of Cabrillo Unified School District's compliance with the compliance requirements referred to above.

**Responsibilities of Management for Compliance**

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the District's federal programs.





### **Auditor's Responsibilities for the Audit of Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Cabrillo Unified School District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Cabrillo Unified School District's compliance with the requirements of each major federal programs.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Cabrillo Unified School District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Cabrillo Unified School District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Cabrillo Unified School District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control over Compliance**

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.





Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*C & A LLP*

January 28, 2025  
Morgan Hill, California





**INDEPENDENT AUDITOR'S REPORT ON STATE COMPLIANCE  
AND ON INTERNAL CONTROL OVER COMPLIANCE**

The Honorable Board of Trustees  
Cabrillo Unified School District  
Half Moon Bay, California

**Report of State Compliance**

***Opinion***

We have audited the Cabrillo Unified School District (the District)'s compliance with the types of compliance requirements described in the *2023-24 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel, that could have a direct and material effect on each of the District's state programs identified below for the year ended June 30, 2024.

In our opinion, Cabrillo Unified School District complied, in all material respects, with the laws and regulations of the State Programs noted in the table below for the fiscal year ended June 30, 2024.

***Basis for Opinion on State Compliance Requirements***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the *2023-24 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting (Audit Guide)*, published by the Education Audit Appeals Panel. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Cabrillo Unified School District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the state programs identified in the *Audit Guide*. Our audit does not provide a legal determination of Cabrillo Unified School District's compliance with the compliance requirements referred to above.

***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the District's state programs.





### Auditor's Responsibilities for the Audit of State Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Cabrillo Unified School District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the *Audit Guide* will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Cabrillo Unified School District's compliance with the requirements of applicable state programs as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the *2023-24 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit;
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we consider necessary in the circumstances;
- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the 2023-24 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting, but not for the purpose of expressing an opinion on the effectiveness of the District's internal controls over compliance. Accordingly, we express no such opinion; and
- Select and test transactions and records to determine the District's compliance with the state laws and regulations applicable to the following items:

<u>2023-24 K-12 Audit Guide Procedures</u>	<u>Procedures Performed</u>
Local Education Agencies Other than Charter Schools:	
Attendance	Yes
Teacher Certification and Misassignments	Yes
Kindergarten Continuance	Yes
Independent Study	No
Continuation Education	No
Instructional Time	Yes





2023-24 K-12 Audit Guide Procedures	Procedures Performed
Instructional Materials	Yes
Ratios of Administrative Employees to Teachers	Yes
Classroom Teacher Salaries	Yes
Early Retirement Incentive	N/A
Gann Limit Calculation	Yes
School Accountability Report Card	Yes
Juvenile Court Schools	N/A
Middle or Early College High Schools	N/A
K-3 Grade Span Adjustment	Yes
Apprenticeship: Related and Supplemental Instruction	N/A
Comprehensive School Safety Plan	Yes
District of Choice	N/A
Home to School Transportation Reimbursement	Yes
School Districts, County Offices of Education, and Charter Schools:	
Proposition 28 Arts and Music in Schools	Yes
After School Education and Safety Program:	
General Requirements	Yes
After School	Yes
Before School	N/A
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Local Control and Accountability Plan	Yes
Independent Study-Course Based	N/A
Immunization	N/A
Educator Effectiveness	Yes
Expanded Learning Opportunities Grant (ELOG)	Yes
Career Technical Education Incentive Grant	N/A
Expanded Learning Opportunities Program	Yes
Transitional Kindergarten	Yes
Charter Schools:	
Attendance	N/A
Mode of Instruction	N/A
Nonclassroom-Based Instruction/Independent Study for Charter Schools	N/A
Determination of Funding for Nonclassroom-Based Instruction	N/A
Annual Instructional Minutes - Classroom Based	N/A
Charter School Facility Grant Program	N/A

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.





## Report on Internal Control over Compliance

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that a material noncompliance with a compliance requirement will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention from those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit, we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the *2023-24 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Accordingly, this report is not suitable for any other purpose.

C & A LLP

January 28, 2025  
Morgan Hill, California



## **FINDINGS AND RECOMMENDATIONS**



**CABRILLO UNIFIED SCHOOL DISTRICT  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

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**Section I - Summary of Auditor's Results**

**Financial Statements**

Type of auditor's report issued

Unmodified

Internal control over financial reporting:

Material weaknesses?

\_\_\_ Yes x No

Significant deficiencies identified not

considered to be material weaknesses?

\_\_\_ Yes x None Reported

Non-compliance material to financial statements noted?

\_\_\_ Yes x No

**Federal Awards**

Internal control over major programs:

Material weaknesses?

\_\_\_ Yes x No

Significant deficiencies identified not

considered to be material weaknesses?

\_\_\_ Yes x None Reported

Type of auditor's report issued on compliance over major programs

Unmodified

Any audit findings disclosed that are required to be reported in  
accordance with 2 CFR 200.516(a)

\_\_\_ Yes x No

Identification of Major Programs:

Assistance Listing

Name of Federal Program

84.424C/D/U

Education Stabilization Fund (ESF) Subprograms

84.027, 84.173

Special Education Cluster

Dollar threshold used to distinguish between  
type A and type B programs:

\$ 750,000

Auditee qualified as low risk auditee?

x Yes \_\_\_ No

**State Awards**

Internal control over state programs:

Material weaknesses?

\_\_\_ Yes x No

Significant deficiencies identified not

considered to be material weaknesses?

\_\_\_ Yes x None Reported

Type of auditor's report issued on compliance over state programs:

Unmodified



**CABRILLO UNIFIED SCHOOL DISTRICT  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

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**Section II - Financial Statement Findings**

None

**Section III - Federal Award Findings and Questioned Costs**

None

**Section IV - State Award Findings and Questioned Costs**

None



**CABRILLO UNIFIED SCHOOL DISTRICT  
STATUS OF PRIOR YEAR FINDINGS AND RECOMMENDATIONS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

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**Section II - Financial Statement Findings**

None

**Section III - Federal Award Findings and Questioned Costs**

None

**Section IV - State Award Findings and Questioned Costs**

None



## **APPENDIX C**

### **GENERAL ECONOMIC AND DEMOGRAPHIC INFORMATION FOR SAN MATEO COUNTY**

*The following information has been obtained from sources which are believed to be reliable but is not guaranteed as to accuracy or completeness, and is not to be construed as a representation by the District or the Underwriter. The District comprises only a portion of San Mateo County, California (the “County”), and the Bonds are only payable from ad valorem property taxes levied on property in the District. The following information concerning the County is included only for the purpose of supplying general information regarding the area served by the District. The Bonds are not a debt of the County.*

#### **General**

The District lies in San Mateo County (the “County”), which is located in the northern portion of the Sacramento Valley. Surrounding counties include Plumas to the northeast, Tehama to the northwest, and Glenn to the west, with Sutter, Yuba, and Colusa counties bordering to the south. Major transportation routes in the county include highways 99 and 70. San Mateo County is also home to a municipal airport and two railroad lines, which provide both freight and passenger services. The City of Oroville is the County seat. The County’s population reached 205,928 as of January 1, 2024.

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## Population

The following table shows historical population statistics, from 2020 to 2024, for the City, other cities in the County, the unincorporated portion of the County, and the County as a whole.

**POPULATION ESTIMATES<sup>(1)</sup>**  
**Cities of San Mateo County and County Total**  
**Calendar Years of 2020 through 2024**

Area	2020	2021	2022	2023	2024
Atherton	7,182	7,105	6,949	6,972	6,976
Belmont	28,126	27,824	27,159	27,180	26,931
Brisbane	4,851	4,794	4,678	4,695	4,661
Burlingame	31,243	30,809	30,383	30,410	30,513
Colma	1,482	1,462	1,426	1,426	1,410
Daly City	104,836	104,313	102,196	102,513	101,458
East Palo Alto	30,034	29,662	28,898	28,957	29,078
Foster City	33,686	33,394	32,785	32,921	32,581
Half Moon Bay	11,751	11,589	11,317	11,328	11,238
Hillsborough	11,373	11,270	11,062	11,137	11,116
Menlo Park	34,145	33,756	32,942	32,943	33,140
Millbrae	23,321	23,001	22,474	22,687	23,093
Pacifica	38,675	38,166	37,224	37,393	37,062
Portola Valley	4,437	4,379	4,269	4,283	4,249
Redwood City	83,454	81,963	81,700	82,144	81,863
San Bruno	44,001	43,424	42,470	42,550	42,152
San Carlos	30,738	30,389	29,708	29,700	29,420
San Mateo	105,717	105,630	103,618	104,180	103,352
South San Francisco	66,258	65,473	64,209	64,765	64,601
Woodside	5,307	5,258	5,146	5,176	5,133
Balance of County	63,825	62,975	61,738	61,942	61,538
Incorporated	<u>700,617</u>	<u>693,661</u>	<u>680,313</u>	<u>683,360</u>	<u>680,027</u>
Total	764,442	756,636	742,051	745,302	741,565

<sup>(1)</sup> Population estimates as of January 1<sup>st</sup> for all cities and counties.

Source: *California State Department of Finance*, E-4 Population Estimates for Cities, Counties, and the State, 2021-2024, with 2020 Census Benchmark. Sacramento, California, May 2024.

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## Employment

The County, State and United States civilian labor force figures are shown in the following table for the years 2019 through 2023. The County figures are county-wide and may not necessarily reflect employment trends in the District.

### LABOR FORCE, EMPLOYMENT, AND UNEMPLOYMENT <sup>(1)</sup> San Mateo County, California, and the United States Calendar Years 2019 through 2023

Year and Area	Labor Force	Employment	Unemployment	Unemployment Rate <sup>(2)</sup>
2019				
San Mateo County	456,600	447,100	9,500	2.1%
California	19,385,300	18,589,600	795,700	4.1
United States	163,539,000	157,538,000	6,001,000	3.7
2020				
San Mateo County	438,600	408,300	30,300	6.9%
California	18,958,600	17,037,000	1,921,600	10.1
United States	160,742,000	147,795,000	12,947,000	8.1
2021				
San Mateo County	432,400	412,400	20,000	4.6%
California	18,956,600	17,568,700	1,387,800	7.3
United States	161,204,000	152,581,000	8,623,000	5.3
2022				
San Mateo County	449,400	438,400	11,100	2.5%
California	19,169,300	18,348,900	820,400	4.3
United States	164,287,000	158,291,000	5,996,000	3.6
2023				
San Mateo County	445,400	431,900	13,500	3.0%
California	19,308,300	18,388,300	920,000	4.8
United States	167,116,000	161,037,000	6,080,000	3.6

<sup>(1)</sup> The unemployment rate is calculated using unrounded data. Data may not add due to rounding.

<sup>(2)</sup> Labor force data is by place of residence; includes self-employed individuals, unpaid family workers, household domestic workers, and workers on strike.

Source: *California State Employment Development Department, and U.S. Bureau of Labor Statistics.*

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## Industry

The table below provides the California Employment Development Department's estimates of total annual civilian nonagricultural wage and salary employment by number of employees in each major industry in the County from calendar years 2019 through 2023.

### EMPLOYMENT BY INDUSTRY<sup>(1)</sup> San Mateo County Calendar Years 2019 through 2023

Industry	2019	2020	2021	2022	2023
Total Farm	1,400	1,400	1,400	1,600	1,500
Total Nonfarm	415,200	386,000	400,500	424,400	423,200
Goods Producing	46,100	44,100	44,400	43,500	40,800
Mining Logging Construction	20,400	19,600	19,200	17,800	17,700
Manufacturing	25,700	24,500	25,200	25,700	23,100
Service Providing	369,200	340,500	354,700	379,400	380,900
Wholesale Trade	11,500	10,600	10,800	11,400	13,300
Retail Trade	32,700	29,100	30,000	29,400	29,200
Transportation, Warehousing, Utl.	26,400	23,000	22,800	23,900	22,400
Information	45,400	50,700	55,000	60,300	53,700
Financial Activities	23,900	22,600	22,600	23,600	22,600
Professional Business and Services	85,400	82,000	87,700	92,600	95,800
Private Education and Health	52,000	50,500	52,000	54,800	57,000
Leisure and Hospitality	45,700	30,900	33,000	39,300	42,200
Other Services	13,500	10,700	10,900	13,900	14,100
Government	32,700	30,300	30,000	30,200	30,600
Total	416,600	386,000	400,500	424,400	423,200

<sup>(1)</sup> Data not seasonally adjusted; Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, and workers on strike.

Source: *State of California Employment Development Department Labor Market Information Division*, Industry Employment and Labor Force by Annual Average, March 2023 Benchmark. Sacramento, California, March 2024.

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## Major Employers Within the County

The County has a diverse mix of major employers representing industries ranging from agriculture and government to manufacturing, wholesale, health services, and education. The following table lists the County's major employers.

### MAJOR EMPLOYERS San Mateo County Calendar Year of 2024

Employer Name	Location	Industry
1 Tower Place SSF	S. San Francisco	Real Estate
3Sixty Bistro	Burlingame	Full-Service Restaurant
Bart Station-Daly City	Daly City	Transit Lines
Electric Charging Station	Menlo Park	Research Service
Electronic Arts Inc	Redwood City	Game Designers (mfrs)
Fisher Investments	San Mateo	Investment Management
Fisher Investments	Woodside	Investments
Forced Dump Debris Box Svc	Burlingame	Garbage Collection
Franklin Resources Inc	San Mateo	Asset Management
Genentech Inc	S. San Francisco	Biotechnology Products & Services
Gilead Sciences Inc	Foster City	Biological Products (mfrs)
Kaiser Permanente Redwood City	Redwood City	Hospitals
Kaiser Permanente South San Francisco	S. San Francisco	Hospitals
Lsa Global	Redwood City	Training Consultants
Menlo Park VA Medical Ctr	Menlo Park	Hospitals
Meta Platforms Inc	Menlo Park	Social Media & Blogs
Mills-Peninsula Medical Ctr	Burlingame	Hospitals
Plateau Systems	San Mateo	Software/Application/Platform Publishing
San Francisco Intl Airport Sfo	San Francisco	Airports
San Mateo County Behavior	San Mateo	Government Offices-County
San Mateo County	Redwood City	Government Offices-County
San Mateo Medical Ctr	San Mateo	Hospitals
SRI International	Menlo Park	Engineers-Research
Visa Inc	Foster City	Credit Card & Other Credit Plans
YouTube LLC	San Bruno	Online Services

Source: *State of California Employment Development Department* extracted from America's Labor Market Information System (ALMIS) Employer Database, 2025 1<sup>st</sup> Edition.

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## Income

The following table summarize the per capita personal income for the County, the State of California, and the United States from 2019 through 2023, the most recent data available.

### **PERSONAL INCOME San Mateo County, State of California, and United States Calendar Years 2019 through 2023**

Year	San Mateo County	California	United States
2019	\$ 9,925,301	\$2,539,747,399	\$18,349,584,000
2020	10,785,642	2,769,103,047	19,600,945,000
2021	11,541,913	3,009,556,560	21,403,979,000
2022	11,189,969	3,003,826,087	22,077,232,000
2023	11,777,188	3,166,135,354	23,380,262,000

Source: *U.S. Bureau of Economic Analysis, SAINCI* State annual personal income summary: personal income, population, per capita personal income and *CAINCI* County and MSA personal income summary: personal income, population, per capita personal income (accessed Monday, December 16, 2024).

### **PER CAPITA PERSONAL INCOME<sup>(1)</sup> San Mateo County, State of California, and the United States Calendar Years 2019 through 2023**

Year	San Mateo County	California	United States
2019	\$45,907	\$64,219	\$55,566
2020	51,323	70,098	59,153
2021	55,937	76,882	64,460
2022	53,962	76,941	66,244
2023	56,847	81,255	69,810

<sup>(1)</sup> Per capita personal income is the total personal income divided by the total mid-year population estimates of the U.S. Bureau of the Census. All dollar estimates are in current dollars (not adjusted for inflation).

Source: *U.S. Department of Commerce, Bureau of Economic Analysis*.

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## Commercial Activity

A summary of taxable sales within the County from 2019 through 2023, the most recent data available, is shown in the following table.

### VALUATION OF TAXABLE TRANSACTIONS San Mateo County Fiscal Years 2019 through 2023

Year	Retail and Food Permits	Retail and Food Taxable Transactions	Total Permits	Total Outlets Taxable Transactions
2019	4,348	\$2,685,911,477	7,029	\$3,795,302,027
2020	4,455	2,687,958,781	7,295	3,865,177,713
2021	3,953	3,057,175,097	6,584	4,487,628,244
2022	4,009	3,141,028,195	6,676	4,699,802,779
2023	3,896	2,950,530,334	6,561	4,372,814,977

Source: *California Department of Tax and Fee Administration*,  
Taxable Sales - Counties by Type of Business (Taxable Table 3), last updated October 1, 2024.

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## APPENDIX D

### FORM OF CONTINUING DISCLOSURE AGREEMENT

This Continuing Disclosure Agreement (this “Disclosure Agreement”) is executed and delivered by the Cabrillo Unified School District (the “District”) in connection with the execution and delivery of \$\_\_\_\_\_ aggregate principal amount of the District’s General Obligation Bonds, 2024 Election, 2025 Series A (the “Bonds”). The Bonds are being issued pursuant to a Resolution adopted by the Governing Board of the District on March 20, 2025 (the “Resolution”). Capitalized terms used but not defined herein shall have the meanings ascribed thereto in the Resolution.

In consideration of the execution and delivery of the Bonds by the District and the purchase of such Bonds by the Underwriter described below, the District hereby covenants and agrees as follows:

SECTION 1. Purpose of the Disclosure Agreement. This Disclosure Agreement is being executed and delivered by the District for the benefit of the Bondholders and in order to assist Raymond James & Associates, Inc. (the “Underwriter”) in complying with Rule 15c2-12(b)(5) (the “Rule”) adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended.

SECTION 2. Additional Definitions. In addition to the above definitions and the definitions set forth in the Resolution, the following capitalized terms shall have the following meanings:

“Annual Report” shall mean any Annual Report provided by the District pursuant to, and as described in, Sections 4 and 5 of this Disclosure Agreement.

“Bondholder” or “Holder” means any holder of the Bonds or any beneficial owner of the Bonds so long as they are immobilized with DTC.

“Dissemination Agent” shall mean any Dissemination Agent, or any alternate or successor Dissemination Agent, designated in writing by the Superintendent (or otherwise by the District), which Agent has evidenced its acceptance in writing. The initial Dissemination Agent shall be Dale Scott & Company, Inc.

“Financial Obligation” shall mean a (i) debt obligation; (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) guarantee of (i) or (ii). The term financial obligation shall not include municipal securities as to which a final official statement has been provided to the MSRB consistent with the Rule.

“Listed Event” means any of the events listed in Section 6 of this Disclosure Agreement.

“MSRB” shall mean the Municipal Securities Rulemaking Board, through its electronic municipal market access system, which can be found at <http://emma.msrb.org/>, or any repository of disclosure information that may be designated by the Securities and Exchange Commission for purposes of the Rule.

SECTION 3. CUSIP Numbers and Final Official Statement. The CUSIP Numbers for the Bonds have been assigned. The Final Official Statement relating to the Bonds is dated \_\_\_\_\_, 2025 (“Final Official Statement”).



#### SECTION 4. Provision of Annual Reports.

(a) The District shall cause the Dissemination Agent, not later than 9 months after the end of the District's fiscal year (currently ending June 30), which date would be April 1, commencing with the report for the fiscal year ending June 30, 2025, which would be due on April 1, 2026, to provide to the MSRB an Annual Report which is consistent with the requirements of Section 5 of this Disclosure Agreement. The Annual Report may be submitted as a single document or as separate documents comprising a package, and may cross-reference other information as provided in Section 5 of this Disclosure Agreement; provided that the audited financial statements of the District may be submitted, when and if available, separately from the balance of the relevant Annual Report.

(b) If the District is unable to provide to the MSRB an Annual Report by the date required in paragraph (a) above, the District, in a timely manner, shall send a notice to the MSRB in substantially the form attached as Exhibit A.

(c) The Dissemination Agent shall:

(i) determine the name and address of the MSRB each year prior to the date established hereunder for providing the Annual Report; and

(ii) if the Dissemination Agent is other than the District or an official of the District, the Dissemination Agent shall file a report with the District certifying that the Annual Report has been provided pursuant to this Disclosure Agreement, stating the date it was provided and listing all the Repositories to which it was provided.

SECTION 5. Content of Annual Report. The District's Annual Report shall contain or incorporate by reference the following:

(a) Financial information including the general purpose financial statements of the District for the preceding fiscal year, prepared in conformity with generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board and the American Institute of Certified Public Accountants. If audited financial information is not available by the time the Annual Report is required to be filed pursuant to Section 4(a) hereof, the financial information included in the Annual Report may be unaudited, and the District will provide audited financial information to the MSRB as soon as practical after it has been made available to the District.

(b) Operating data, including the following information with respect to the District's preceding fiscal year, or, if available, the current fiscal year (to the extent not included in the audited financial statements described in paragraph (a) above):

(i) Adopted general fund budget for the current fiscal year;

(ii) Assessed valuations, as shown on the most recent equalized assessment roll;

(iii) 20 largest local secured taxpayers as shown on the most recent equalized assessment roll; and

(iv) Secured tax charges and delinquencies, only if the County terminates or discontinues the Teeter Plan within the District.



(c) Any or all of the items listed above may be incorporated by reference from other documents, including official statements of debt issues of the District or related public entities, which have been submitted to each of the Repositories or to the Securities and Exchange Commission. If the document incorporated by reference is a final official statement, it must be available from the MSRB. The District shall clearly identify each other document so incorporated by reference.

SECTION 6. Reporting of Significant Events.

(a) The District agrees to provide or cause to be provided to the MSRB, in readable PDF or other electronic format as prescribed by the MSRB, notice of the occurrence of any of the following events with respect to the Bonds not later than ten (10) business days after the occurrence of the event:

- (i) Principal and interest payment delinquencies.
- (ii) Unscheduled draws on any debt service reserves reflecting financial difficulties.
- (iii) Unscheduled draws on any credit enhancements reflecting financial difficulties.
- (iv) Substitution of or failure to perform by any credit provider.
- (v) Adverse tax opinions with respect to the tax status of the Bonds or the issuance by the Internal Revenue Service of proposed or final determination of taxability or of a Notice of Proposed Issue (IRS Form 5701 TEB) with respect to the Bonds;
- (vi) Tender Offers;
- (vii) Defeasances;
- (viii) Rating changes;
- (ix) Bankruptcy, insolvency, receivership or similar event of the obligated person; or
- (x) Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation of the obligated person which reflect financial difficulties.

(b) The District shall give, or cause to be given, notice of the occurrence of any of the following events with respect to the securities, if material, not later than ten (10) business days after the occurrence of the event:

- (i) Unless described in paragraph 6(a)(v) hereof, other material notices or determinations by the Internal Revenue Service with respect to the tax status of the Bonds or other material events affecting the tax status of the securities;
- (ii) Modifications of rights to security holders;
- (iii) Bond calls;



- (iv) Release, substitution or sale of property securing repayment of the Bonds;
- (v) Non-payment related defaults;
- (vi) The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms;
- (vii) Appointment of a successor or additional Paying Agent or Trustee or the change of name of a Paying Agent or Trustee; and
- (viii) Incurrence of a Financial Obligation of the obligated person or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the obligated person, any of which affect security holders.

(c) The District shall give, or cause to be given, in a timely manner, notice of a failure to provide the annual financial information on or before the date specified in Section 4 hereof, as provided in Section 4(b) hereof.

(d) Whenever the District obtains knowledge of the occurrence of a Listed Event described in Section 6(a) hereof, or determines that knowledge of a Listed Event described in Section 6(b) hereof would be material under applicable federal securities laws, the District shall within ten (10) business days of occurrence file a notice of such occurrence with the MSRB in electronic format, accompanied by such identifying information as is prescribed by the MSRB. Notwithstanding the foregoing, notice of the Listed Event described in subsection (b)(iii) need not be given under this subsection any earlier than the notice (if any) of the underlying event is given to Holders of affected Bonds pursuant to the Resolution.

SECTION 7. Termination of Reporting Obligation. The District's obligations under this Disclosure Agreement shall terminate when the District is no longer an obligated person with respect to the Bonds, as provided in the Rule, upon the defeasance, prior redemption or payment in full of all of the Bonds.

SECTION 8. Dissemination Agent. The Superintendent may, from time to time, appoint or engage an alternate or successor Dissemination Agent to assist in carrying out the District's obligations under this Disclosure Agreement, and may discharge any such Dissemination Agent, with or without appointing a successor Dissemination Agent.

The Dissemination Agent shall be entitled to the protections, limitations from liability, immunities and indemnities provided to the Paying Agent as set forth in the Resolution which are incorporated by reference herein. The Dissemination Agent agrees to perform only those duties of the Dissemination Agent specifically set forth in the Disclosure Agreement, and no implied duties, covenants or obligations shall be read into this Disclosure Agreement against the Dissemination Agent.

The Dissemination Agent shall have no duty or obligation to review the Annual Report nor shall the Dissemination Agent be responsible for filing any Annual Report not provided to it by the District in a timely manner in a form suitable for filing. In accepting the appointment under this Disclosure Agreement, the Dissemination Agent is not acting in a fiduciary capacity to the registered holders or beneficial owners of the Bonds, the District, or any other party or person.



The Dissemination Agent may consult with counsel of its choice and shall be protected in any action taken or not taken by it in accordance with the advice or opinion of such counsel. No provision of this Disclosure Agreement shall require the Dissemination Agent to risk or advance or expend its own funds or incur any financial liability. The Dissemination Agent shall have the right to resign from its duties as Dissemination Agent under this Disclosure Agreement upon thirty days' written notice to the District. The Dissemination Agent shall be entitled to compensation for its services as Dissemination Agent and reimbursement for its out-of-pocket expenses, attorney's fees, costs and advances made or incurred in the performance of its duties under this Disclosure Agreement in accordance with its written fee schedule provided to the District, as such fee schedule may be amended from time to time in writing. The District agrees to indemnify and hold the Dissemination Agent harmless from and against any cost, claim, expense, cost or liability related to or arising from the acceptance of and performance of the duties of the Dissemination Agent hereunder, provided the Dissemination Agent shall not be indemnified to the extent of its willful misconduct or negligence. The obligations of the District under this Section shall survive the termination or discharge of this Disclosure Agreement and the Bonds.

SECTION 9. Amendment. Notwithstanding any other provision of this Disclosure Agreement, the District may amend this Disclosure Agreement under the following conditions, provided no amendment to this Disclosure Agreement shall be made that affects the rights, duties or obligations of the Dissemination Agent without its written consent:

(a) The amendment may be made only in connection with a change in circumstances that arises from a change in legal requirements, change in law or change in the identity, nature or status of the obligated person, or type of business conducted;

(b) This Disclosure Agreement, as amended, would have complied with the requirements of the Rule at the time of the primary offering of the Bonds, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances; and

(c) The amendment does not materially impair the interests of Holders, as determined either by parties unaffiliated with the District or another obligated person (such as the Bond Counsel) or by the written approval of the Bondholders; provided, that the Annual Report containing the amended operating data or financial information shall explain, in narrative form, the reasons for the amendment and the impact of the change in the type of operating data or financial information being provided.

SECTION 10. Additional Information. If the District chooses to include any information from any document or notice of occurrence of a Listed Event in addition to that which is specifically required by this Disclosure Agreement, the District shall have no obligation under this Disclosure Agreement to update such information or to include it in any future disclosure or notice of occurrence of a Listed Event.

Nothing in this Disclosure Agreement shall be deemed to prevent the District from disseminating any other information, using the means of dissemination set forth in this Disclosure Agreement or any other means of communication, or including any other information in any Annual Report or notice of occurrence of a Listed Event, in addition to that which is required by this Disclosure Agreement.

SECTION 11. Default. The District shall give notice to the MSRB of any failure to provide the Annual Report when the same is due hereunder, which notice shall be given prior to July 1 of that year. In the event of a failure of the District to comply with any provision of this Disclosure Agreement, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this Disclosure Agreement. A default under this Disclosure Agreement shall not be deemed an event of default



under the Resolution, and the sole remedy under this Disclosure Agreement in the event of any failure of the District to comply with this Disclosure Agreement shall be an action to compel performance.

SECTION 12. Beneficiaries. This Disclosure Agreement shall inure solely to the benefit of the District, the Dissemination Agent, the Underwriter and Holders from time to time of the Bonds, and shall create no rights in any other person or entity.

SECTION 13. Governing Law. This Disclosure Agreement shall be governed by the laws of the State, applicable to contracts made and performed in such State.

Dated: \_\_\_\_\_, 2025

CABRILLO UNIFIED SCHOOL DISTRICT

By: \_\_\_\_\_  
Superintendent

Acceptance of duties as Dissemination Agent:

Dale Scott & Company, Inc.

By: \_\_\_\_\_  
Authorized Representative



EXHIBIT A

NOTICE TO REPOSITORIES OF FAILURE TO FILE ANNUAL REPORT

Name of Issuer:       Cabrillo Unified School District

Name of Issue:       \$\_\_\_\_\_ General Obligation Bonds, 2024 Election, 2025 Series A

Date of Issuance:     \_\_\_\_\_, 2025

NOTICE IS HEREBY GIVEN that the above-named Issuer has not provided an Annual Report with respect to the above-named Bonds as required by Section 4(a) of the Continuing Disclosure Agreement dated \_\_\_\_\_, 2025. The Issuer anticipates that the Annual Report will be filed by \_\_\_\_\_.

Dated: \_\_\_\_\_

Dale Scott & Company, Inc.

By:\_\_\_\_\_



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## **APPENDIX E**

### **SAN MATEO COUNTY INVESTMENT POLICY STATEMENT**



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**SAN MATEO COUNTY**

# **Investment Policy Statement**

**Calendar Year 2025**

*Approved by the  
San Mateo County Board of Supervisors  
Updated Date: January 28, 2025  
Resolution: 080869*



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**SAN MATEO COUNTY**  
**Investment Policy Statement**  
**Calendar Year 2025**

**I. Introduction**

It is the policy of the San Mateo County Treasurer, consistent with controlling legal mandates, to invest public funds in a manner which will provide maximum security of principal invested with secondary emphasis on providing adequate liquidity to pool participants, achieving a competitive yield while conforming to all applicable statutes and resolutions governing the investment of public funds. Moreover, while complying with these legal mandates, the Treasurer will also promote investments in authorized issuers that display adherence to strong environmental, social, and governance principles.

To meet liquidity and long-term investing needs, the County has established the County Investment Pool. This fund is suitable for planned expenditures or capital funds.

**II. Delegation of Authority**

By Resolution 080869, approved on January 28, 2025 the County Board of Supervisors has delegated to the Treasurer authority to invest and reinvest the funds of the County and other depositors as specified in California Government Code Sections §27000.1 and §53607 for the period calendar year 2025. The Treasurer may delegate investment authority to whoever has been retained to perform the investment function.

**III. Policy Statement**

This Investment Policy establishes cash management and investment guidelines for the Treasurer, and those to whom he/she delegates investment authority, who are responsible for the stewardship of the San Mateo County Pooled Investment Fund. Each transaction and the entire portfolio must comply with California Government Code and this Policy. All portfolio activities will be monitored and judged by the standards of this Policy and its investment objectives. Activities that violate its spirit and intent will be considered contrary to policy.

The Treasurer will annually render to the Board of Supervisors and any Oversight Committee a statement of investment policy, which the Board shall review and approve at a public meeting. Any change in the policy shall also be reviewed and approved by the Board at a public meeting.

**IV. Standard of Care**

The Treasurer is a fiduciary of the pooled investment fund and therefore subject to the prudent investor standard. The Treasurer, employees involved in the investment process and members of the San Mateo County Treasury Oversight Committee shall refrain from all personal business activities that could conflict with the management of the investment program.



All individuals involved will be required to report all gifts and income in accordance with California state law. (See Section XXI)

When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the Treasurer, and those to whom he/she delegates investment authority, shall act with due professional care, skill, prudence and diligence taking into consideration circumstances then prevailing, including, but limited to, general economic conditions and anticipated needs of the County and other depositors. This should be accomplished with the care that a prudent person acting in a like capacity would use to safeguard the principal and maintain the liquidity needs of the County and other depositors.

As outlined in California Government Code Section §27000.3, the standard of prudence to be used by the County investment officers shall be the “prudent investor” standard and shall be applied in the context of managing the portfolio. Investment officers shall act in accordance with written procedures and the investment policy, exercise due diligence, report in a timely fashion, and implement appropriate controls for adverse development.

## **V. Investment Objectives**

The San Mateo County Investment Pool shall be prudently invested in order to preserve principal while earning a reasonable rate of return while awaiting application for governmental purposes. Investments should be made with precision and care considering the safety of the principal investment, as well as the income to be derived from the investment. The specific objectives for the program are ranked in order of importance:

- A. Safety of Principal** - The Treasurer shall seek to preserve principal and minimize capital losses by mitigating credit risk and market risk as follows:

Credit Risk - Defined as an issuer(s) ability and willingness to repay interest and principal. Credit risk shall be minimized by diversifying the fund among issues and issuers so that the failure of any one issue or issuer would not result in a significant loss of income or principal to participants. Credit rating evaluations for all securities are monitored on a consistent basis.

Market Risk - Defined as the risk of market value fluctuations due to changes in the general level of interest rates. Because longer-term securities generally have greater market risk than shorter-term securities; market risk will be minimized by establishing the maximum Weighted Average Maturity of the pool at three years. The maximum allowable maturity for any instrument in the pool at time of purchase is 7 years (Treasuries and Agencies only). Occasional market losses on individual securities are inevitable with active portfolio management and must be considered within the context of the overall investment return.



**B. Liquidity**

The Treasurer's Office attempts to match maturities with its 12-month projected cash flow. The nature of the planning process behind the cash flow of the pool is relatively predictable and less volatile than is the case of discretionary money.

This allows leeway for some of the underlying investments in the County Pool to maintain a somewhat longer duration.

**C. Yield**

The County Pool is designed as an income fund to maximize the return on investable funds over various market cycles, consistent with the pool's first priority of safeguarding principal. Yield will be considered only after the basic requirements of safety and liquidity have been met. The County Pool is managed as an income fund whose purpose is to provide its investors with a reasonably predictable level of income, as opposed to a growth fund or fund measured on the basis of total return.

**D. Socially Responsible Investment Objectives**

In addition to and while complying with California Government Code provisions that regulate the investment of public funds (which require that, when managing and investing public funds, the objectives shall be, primarily, to safeguard principal of invested funds; secondarily, to meet the liquidity needs of the local government; and third, to achieve a return on invested funds), the County Treasurer recognizes the importance of socially responsible investing. The Treasurer will consider and promote investment in authorized issuers that display adherence to strong environmental, social and governance (ESG) principles, including but not limited to, environmental sustainability, social and economic justice, and good corporate governance. The Treasurer will forego investments in fossil fuel issuers if able to do so while complying with all legal and fiduciary mandates, including with respect to safety of principal, liquidity, and return on invested funds. The Treasurer will seek to invest in a socially responsible manner by considering investments in corporate issuers that meet designated risk score thresholds, as provided by an independent organization or organizations that supply analytical research, ratings, and data to institutional investors regarding issuers' environmental, social and governance (ESG) practices. Issuers will be reviewed and confirmed against these thresholds on a periodic basis, and any investments in issuers that fall below designated thresholds may be sold or held to maturity.

**VI. Management Style and Strategy**

This policy describes the County's strategic investment objective, risk tolerance and investment constraints. The County Treasurer or designee, at the Treasurer's discretion, prepares an economic outlook and evaluates the capital markets environment. The investment



programs reflect a common strategy that is based on conservative principles of fixed income portfolio management consistently applied in a disciplined fashion.

## **VII. Authorized Investments**

Subject to the limitations set forth in California Government Code §53600 et seq. which may be amended from time to time, the Treasurer may invest in the following instruments, subject to the limits described in the following sections. Long-term credit ratings, where shown, specify the minimum credit rating category required at time of purchase. As noted previously, all securities purchased shall be regularly monitored and re-evaluated should their ratings be downgraded below the minimum investment grade level required of the Pool. The Treasury Oversight Committee will be notified, within 10 days of any security downgrades that fall below the pool's investment standards and the course of action to be taken if any. In addition, the information will be posted on the Treasurer's website within the same time frame. Decisions regarding the holding of, or the potential sale of, securities are based on factors such as remaining time to maturity and the need for liquidity in the Pool.

Where a percentage limitation of eligible security percentages and maximum maturity is established, for the purpose of determining investment compliance, that maximum amount will be applied on the date of trade settlement. Therefore, depending on the liquidation of other securities and the performance of other securities in the pool, the percentage of the pool of any given security or instrument could exceed the initial percentage limitations without violating the Investment Policy.

### **A. U.S. Treasury Securities**

United States Treasury bills, notes, bond or certificates of indebtedness, for which the full faith and credit of the United States is pledged for the payment of principal and interest. The maximum maturity of U.S. Treasury Securities is 7 years.

### **B. U.S. Government Agency/GSE (Government Sponsored Enterprise)**

Obligations, participations, or other instruments of, or issued by, a federal agency or a United States government sponsored enterprise. The maximum percent of the fund per issuer is 40%. The maximum percent of the fund for U.S. Agencies Callable Securities is 25%. U.S. Government Agency/GSE securities must be rated in a rating category of "AA," long-term, or "A-1," Short-term, or their equivalent or higher by at least two of the three nationally recognized rating services (S&P, Moody's and Fitch). The maximum maturity for Agency Securities is 7 years.

### **C. Commercial Paper**

At the time of purchase, commercial paper must be rated either A-1/P-1/F1 or better by at least two of the three nationally recognized rating services (S&P, Moody's and Fitch). Eligibility is limited to U.S. organized and operating corporations. Corporations must have assets in excess of \$5 Billion and have debt other than commercial paper, if any, that is rated in a rating category of "A" or



its equivalent or higher by at least two of the three nationally recognized rating services (S&P, Moody's and Fitch). Maturities may not exceed 270 days. Purchases of commercial paper will not exceed 40% of the pool's investable money.

#### **D. Negotiable Certificates of Deposit**

Negotiable certificates are negotiable money market instruments that trade on the open market. At the time of purchase, negotiable certificates of deposit must be rated in a rating category of "A," long-term, or "A-1"/"P-1"/"F1, short-term," or their equivalents or better by at least two of the three nationally recognized rating services (S&P, Moody's and Fitch). These certificates must be issued by a U.S. National or State chartered bank or state or federal association (as defined by section 5102 of the California Financial Code) or by a state licensed branch of a foreign bank. Eligible foreign banks must have branches or agencies in the U.S. Issuers must be a corporation with total assets in excess of \$5 Billion. Purchases of Negotiable Certificates of Deposit will not exceed 30% of the pool.

#### **E. Bankers Acceptance**

A Bankers Acceptance (BA) is a draft drawn and accepted by banks that is based upon funds that will pay its face value at maturity. The security is normally traded at a discounted price. Because the accepting institution is obligated to pay for the bill, a Bankers Acceptance is considered less risky than commercial paper.

At the time of purchase, BAs must be rated A-1/P-1/F1 or better by at least two of the three nationally recognized rating services (S&P, Moody's and Fitch). BAs are primarily used to finance international trade. BAs are timed drafts (bills of exchange) drawn on and accepted by a commercial bank. Issuers must be a corporation with total assets in excess of \$5 Billion. Purchases of Bankers Acceptances will not exceed 15% of the pool for domestic commercial banks and 15% of the pool for foreign commercial banks.

#### **F. Collateralized Time Deposits**

Collateralized Certificates of Deposit must comply with Bank Deposit Law. Purchases of Collateralized Certificates of Deposit will not exceed 15% of the pool.

#### **G. Mortgage Backed Securities and Asset Backed Securities**

##### **A. Mortgage Backed Securities**

The securities must be rated in a rating category of "AA" or its equivalent or higher by at least two of the three nationally recognized rating services (S&P, Moody's and Fitch). Securities shall have a maximum remaining maturity of five years. Combined holdings of Mortgage Backed Securities and Asset Backed Securities will not exceed 20% of the pool.



The allowable types of Mortgage Backed Securities include the following:

1. U.S. Government Agency Mortgage pass-through securities.
2. Collateralized Mortgage Obligations (CMO) where the underlying mortgages have U.S. government backing.

#### **B. Asset Backed Securities**

The securities must be rated “AAA” or its equivalent by at least two of the three nationally recognized rating services (S&P, Moody’s and Fitch). Securities shall have a maximum remaining maturity of five years. Combined holdings of Asset Backed Securities and Mortgage backed Securities will not exceed 20% of the pool.

The allowable types of Asset Backed Securities include the following:

1. Equipment lease back certificates.
2. Consumer receivable backed bonds.
3. Auto loan receivable backed bonds.

### **H. Corporate Securities**

The maximum maturity for corporate securities is five years. Eligible securities shall be issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. At the time of purchase, corporate securities must be rated in a rating category of “A” or its equivalent or better by at least two of the three nationally recognized rating services (S&P, Moody’s and Fitch). Securities in this classification must be dollar denominated. If a security is owned and downgraded below the pool’s investment standards, the Treasury Oversight Committee will be notified within 10 days of any security downgrades that fall below the pool’s investment standards and the course of action to be taken if any. In addition, the information will be posted on the Treasurer’s website within the same time frame.

Purchases of Corporate Securities shall not exceed 30% of the pool. The amount invested in corporate securities in the “A” rating category may not exceed 27% of the pool (90% of the 30% permitted corporate allocation). For purposes of determining compliance with this requirement, a security’s rating will be determined by its highest rating by either S&P, Moody’s, or Fitch. There is a 5% limitation of the fund in any single issuer of Money Market/Corporate Securities, however, the Pool has a target of holding no more than 3%. The 3% target may be exceeded under exceptional circumstances (i.e.: peak tax collection periods, G.O. Bond issuances, etc.) when there is a large influx of cash.

### **I. US Instrumentalities**

United States dollar denominated senior unsecured, unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American



Development Bank, with a maximum maturity of five years or less, and eligible for purchase and sale within the United States. Investments under this subdivision shall be rated in a rating category "AA" or its equivalent or higher by at least two of the three nationally recognized rating services (S&P, Moody's and Fitch). Purchases of US Instrumentalities are not to exceed 30% of the pool.

#### **J. CA Municipal Obligations**

Registered state warrants or municipal notes or bonds of this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the state or by a department, board, agency, or authority of the state. Investments under this subdivision shall be rated in a rating category "AA" or its equivalent or higher by at least two of the three nationally recognized rating services (S&P, Moody's and Fitch). Such investments shall have a maximum security of five years or less, and shall not exceed 30% of the pool, 5% per issuer. The foregoing investments shall be limited to the General Obligation (GO) bonds, Tax & Revenue Anticipation Notes (TRANS), or other debt, which is issued by the state of California, the University of California Regents or the California State University Regents.

#### **K. Repurchase Agreements**

Repurchase Agreements must be executed with dealers with whom the County has written agreements and are either banking institutions that meet the rating requirements of this policy or dealers who report to the Market Reports Division of the Federal Reserve Bank of N.Y. (Primary Dealers). All transactions must be collateralized at 102% of current value plus accrued interest and must be marked to market daily. The only acceptable collateral for these transactions include Treasuries or Agencies with a maximum maturity of seven years.

For purposes of this authorized investments section, the term "Repurchase Agreement" means a purchase of a security by the County pursuant to an agreement by which the seller will repurchase the securities on or before a specified date and for a specified dollar amount and will deliver the underlying securities to the County by book entry. All County pool transactions are conducted through the County custodian on a payment vs. delivery basis. When the transaction is unwound, the transfer of the underlying securities will revert to the counter party's bank account by book entry. The term "Counter party" means the other party to the transaction with the County. The Counter Party, or its parent, must have a short-term rating of "A-1," "P-1," or "F1" by at least two of the three nationally recognized rating services (S&P, Moody's and Fitch). The maximum allowable term of a repurchase agreement shall not exceed 92 days.

#### **L. Local Agency Investment Fund (LAIF)**

The Local Agency Investment Fund (LAIF) is an investment fund run by the Treasurer of the State of California to pool local agency monies. LAIF will be used



as a comparative fund to the County's pool. The maximum percent of the fund that can be invested is up to the current State limit.

**M. Mutual Funds**

Shares of beneficial interest issued by diversified management companies as defined in Government Code Section § 53601. Purchases of Mutual Funds will not exceed 20% of the pool, 10% per mutual fund.

**N. Local Government Investment Pools (LGIPs)**

Shares of beneficial interest issued by a joint power's authority organized pursuant to Section 6509.7 that invests in the securities and obligations authorized by the Government Code. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. Purchases are limited to LGIPs that seek to maintain a stable share price and will not exceed 20% of the pool, 10% per LGIP.

**VIII. Security Lending**

Security Lending is a temporary exchange of portfolio assets for acceptable collateral between a lender and an approved borrower. The additional income generated from this transaction can be used to enhance portfolio performance. This process can be summarized in three key steps:

- A.** The Security Lending agent lends securities from our portfolio to an approved borrower at a negotiated rate. The negotiated rate is dependent upon the level of demand for the securities.
- B.** The Security Lending agent invests the cash collateral in highly liquid, short duration, high credit quality instruments approved by our investment policy.
- C.** The earnings generated net of rebates from these transactions are split between the third party agent and the County based on the contract agreement.

Our contract with The Bank of New York requires daily reporting of the securities borrowed, the borrowers, and the short term investments made with the collateral. The County retains the right to recall securities at any given time; cutoffs are 9:30 a.m. eastern standard time for same day recalls of treasuries/agencies and 1:30 p.m. eastern standard time on trade date for corporates. We also require acknowledgement of the County Investment Policy, and check the adherence to that policy daily.

All securities purchased with any funds received as a result of such lending shall be regularly monitored and re-evaluated. Should their ratings fall below the pool's investment standards, the Treasury Oversight Committee will be notified within 10 days of any security downgrades that fall below the pool's investment standards and the course of action if any. In addition, the information will be posted on the Treasurer's website within the same time frame.



Additionally, the percentage of the Fund's market value in any one issuer's securities shall be regularly monitored and the Treasury Oversight Committee will be notified within 10 days, and the information posted on the Treasurer's website, of any instances where the percentage of the Fund's market value in any one issuer's securities exceeds the percentage limitations set forth herein or where there is any change in diversification and the course of action, if any.

There are always risks in any financial transaction. The three most common risks in Security Lending are as follows:

- A. Borrower Default Risk – Although rare, a borrower may not return a security in a timely manner. To protect against this risk, we require 102% cash collateral, which is marked to market and monitored daily. In the event of borrower default, the Security Lending agent is responsible for replacing the securities or providing the cash value of the securities. In other words, The Bank of New York indemnifies the County of San Mateo against borrower default.
- B. Collateral Investment Risk – The value of the securities in which we invest the cash collateral may decline due to fluctuations in interest rates or other market related events. This risk is controlled by investing in a huge investment pool with highly liquid short duration, high credit quality instruments identified in this investment policy.
- C. Operational Risks – Critical operations, such as maintaining the value of the collateral, collecting interest and dividend payments are essential to a smooth running Security Lending operation. Operational risks are the responsibility of the Security Lending agent. We further mitigate this risk by reviewing all transactions and collateral requirements on a daily basis.

### **Schedule 1 – Securities Lending**

#### **Securities Loans**

- No more than 5% of the Pool can be on loan to any single counterparty.
- A single loan shall not exceed 3% of the total portfolio.
- The maximum maturity of a securities loan shall not exceed 92 days.

#### **Collateral**

##### Acceptable Collateral

U.S. Treasuries and Agencies and cash.

##### Collateral Investment

The only authorized investments are shown in the following table. No floating or reset notes are permitted.

"Fund" means actual market value of all securities lending collateral.

INSTRUMENT	RATING	LIMITATIONS		
		- % of Fund	% of Fund per Issuer	Maturity
U.S. Treasury Obligations		100	100%	1 year



INSTRUMENT	RATING	-	LIMITATIONS	
Obligations of U.S. Agencies or government sponsored enterprises	AA or A-1	100	40% per issuer	1 year
Repurchase agreements secured by U.S. Treasury or agency obligation (102% collateral)	A-1	100	50%	overnight
Bankers Acceptances Domestic Foreign	A-1 / P-1/ F1	15 15	5% Aggregate 5% Aggregate	180 days 180 days
Commercial paper	A-1 / P-1 / F1	40	5% Aggregate	270 days or less

**Other****Agent Qualifications**

The only acceptable Agent is the Pool's custodian bank.

**Contract Provisions**

The Agent must indemnify the Pool against borrower default.

The Agent must acknowledge and accept the Policy in writing. A copy of this acceptance will be attached to future policies.

The Agent must submit monthly reports showing securities out on loan (terms and borrowers), defaults, earnings, and the percent by sector of Pool assets out on loan as well as information on the collateral investments (including market values, income and realized and unrealized gains and losses).

**Oversight**

The Treasurer shall include copies of the Agent's most recent report with their reports to the Treasury Oversight Committee.

**IX. Community Reinvestment Act Program**

- A.** This policy sets aside up to \$5 million dollars for investment in banks whose primary operations are located in San Mateo County. Investments from this fund must meet the requirements of this investment policy. Eligible banks must have Community Reinvestment Act performance ratings of "satisfactory" or "outstanding" from each financial institution's regulatory authority. In addition, deposits greater than the federally-insured amount must be collateralized. Banks must place securities worth between 110% and 150% of the value of the deposit with a custodial bank.

**X. Diversification and Maturity Restrictions**

It is the policy of the Treasurer to diversify the Fund's portfolios. Investments are diversified to minimize the risk of loss resulting in over-concentration of assets in a specific



maturity, specific issuer, or a specific class of securities. Diversification strategies shall be established by the Treasurer and whoever has been retained to perform the investment function.

<b>Instrument</b>	<b>Min. Rating Category</b>	<b>% of Fund</b>	<b>Limitations % of Fund per Issuer</b>	<b>Maturity</b>
U.S. Treasury Obligations		100%	100%	7 years
Obligations of U.S. Agencies or government sponsored enterprises	AA or A-1	100%	40%	7 years
U.S. Agencies Callables	AA		25%	7 years
Commercial paper (two agencies)	A-1/P-1/F1	40%	5% Aggregate	270 days or less
Negotiable Certificates of Deposit (\$5 billion minimum assets) (two agencies)	A-1/P-1/F1	30%	5% Aggregate	5 years
Bankers Acceptances *Domestic: (\$5 billion minimum assets) *Foreign: (\$5 billion minimum assets) (two agencies)	A-1 / P-1/ F1	15% 15%	5% Aggregate 5% Aggregate	180 days 180 days
Collateralized Time Deposits within the state of CALIFORNIA	A-1/P-1/ F1	15%	5% Aggregate	1 year
Mortgage Backed Securities/CMO's: No Inverse Floaters No Range Notes No Interest only strips derived from a pool of Mortgages	AA		5% Aggregate	5 Years
Asset Backed Securities	AAA	20% Combined total	5% Aggregate	5 Years
Corporate bonds, Medium Term Notes & Covered Bonds (two agencies)	A	30%  A maximum of 27% may be invested in	5% Aggregate	5 years



<b>Instrument</b>	<b>Min. Rating Category</b>	<b>% of Fund</b>	<b>Limitations % of Fund per Issuer</b>	<b>Maturity</b>
		A rated securities (90% of the 30% allocation)		
US Instrumentalities	AA	30%		5 Years
CA Municipal Obligations	AA	30%	5% Aggregate	5 Years
Repurchase Agreements secured by U.S. Treasury or agency obligation (102% collateral)	A-1	100%	See limitations for Treasuries and Agencies above	92 days
Local Agency Investment Fund (LAIF)			Up to the current state limit	
Shares of beneficial interest issued by diversified management companies as defined in Government Code Section § 53601 (Mutual Funds)	Money Market AAAm	20%	10% per mutual fund	
Local Government Investment Pools (LGIPs)		20%	10% per LGIP	

## **XI. Average Life**

The maximum dollar-weighted average maturity of the fund will be 3 years. The focus of this fund is in order of priority: preservation of principal, liquidity and then yield. The policy of maintaining a maximum dollar-weighted maturity or weighted average maturity (WAM) of 3 years leaves open the flexibility to take advantage of interest rate trends to maximize the return on investment. The imposed maximum 3-year average maturity limits the market risk to levels appropriate to a short, intermediate-income fund. The word "Maturity" refers to the instrument's stated legal final redemption date - not coupon reset, put or call dates.

Securities purchased specifically to match the maturity of a bond issue and/or a contractual arrangement must be authorized by California Government Code §53601 and §53635 but are not included in the requirements listed above. Such securities shall be clearly designated in the appropriate investment journals and reports.



## **XII. Prohibited Transactions**

At the time of purchase, all permitted investments shall conform in all respects with this Investment Policy and California Government Code Sections §53601, §53601.1, §53601.2, §53601.6, and §53635, as may be amended from time to time. No investment prohibited by the California Government Code or other controlling provision of law shall be permitted herein.

Any investment transactions, credit risk criterion, percentage limitations or market valuation that are not in compliance with this Investment Policy **at time of purchase** must be documented and approved by the Treasurer in writing. Thereafter, action shall be taken by the Treasurer to correct such matter as soon as practical. If a percentage restriction is adhered to at the time of purchase, a later increase or decrease in percentage resulting from a change in values or assets will not constitute a violation of that restriction.

The Treasurer shall not leverage the County pool through any borrowing collateralized or otherwise secured by cash or securities held unless authorized by this investment policy.

Security Lending is authorized by this policy and will be limited to a maximum of 20% of the portfolio.

### **The following transactions are prohibited:**

- A.** Borrowing for investment purposes ("Leverage").
- B.** Inverse floaters, leveraged floaters, equity-linked securities, event-linked securities, structured investment vehicles (SIV).

Simple "floating rate notes" whose periodic coupon adjustment is based on a short-term (one-year or less) rate index (such as Treasury bills, federal funds, prime rate or LIBOR) and which have a reasonable expectation of maintaining a value at par at each interest rate adjustment through final maturity, are exempt from this definition. Additionally, U.S. Treasury and Agency zero coupon bonds, U.S. Treasury and Agency strips, Resolution Funding Corporation (REFCORP) strips or other callable securities which otherwise meet quality, maturity and percent limitations assigned to their respective security category, are exempt from this section.

- C.** Derivatives (e.g. swaptions, spreads, straddles, caps, floors, collars, etc.) shall be prohibited.
- D.** Trading of options and futures are prohibited.

## **XIII. Method of Accounting:**

- A.** For earnings calculations, investments will be carried at original purchase cost (plus purchased accrued interest, if applicable). Premiums or discounts acquired in the purchase of securities will be amortized or accreted over the life of the respective securities. For GASB purposes, investments will be carried at cost and marked to market.



- B. Gains or losses from investment sales will be credited or charged to investment income at the time of sale. All interest income, gains/ losses are posted quarterly.
- C. Premiums paid for callable securities will be amortized to the 1<sup>st</sup> call date after purchase.
- D. Purchased accrued interest will be capitalized until the first interest payment is received. Upon receipt of the first interest payment, the funds will be used to reduce the investment to its principal cost with the remaining balance credited to investment income.
- E. Yield is calculated on an accrual basis using a 365-day calendar year. Earnings are calculated as follows:

$$\frac{(\text{Earnings}^* + \text{Capital Gains}) - (\text{Fees} + \text{Amortized Premiums} + \text{Capital Losses})}{\text{Average Daily Pool Balance}}$$

\* Earnings equal net interest payments + accrued interest + accreted discounts.

- F. The County Pool is operated as a single investment pool. Banking and reporting services required by a participant are charged directly to the participant. All participants are charged an administrative fee.
- G. The administrative fee is 9.5 basis points effective July 1, 2018, and will be evaluated annually.

The County Pool Administrative Fee is established annually and is effective July 1 through June 30. The fee is developed to align with the actual administrative cost of managing the pool. Due to variations in the pool size during the fiscal year (such as those caused by the influx of funds from unanticipated school bond issues or voluntary pool participant withdrawals), a true-up of fees collected will take place in the 4<sup>th</sup> quarter of each fiscal year.

#### **XIV. Safekeeping**

All deliverable security transactions, including collateral for repurchase agreements, entered into by the Treasurer shall be conducted on a Delivery-versus-Payment basis (DVP).

All deliverable securities shall be held by a third-party custodian designated by the Treasurer. The third-party custodian shall be required to issue a safekeeping statement to the Treasurer listing the specific instrument, rate, maturity and other pertinent information.

#### **XV. Performance Evaluation**

The Treasurer shall submit monthly, quarterly and annual reports, in compliance with Government Code Sections §53607 and §53646 to the Treasury Oversight Committee, Pool participants and the Board of Supervisors. These reports shall contain sufficient information to permit an informed outside reader to evaluate the performance of the investment program and



shall be in compliance with Government Code. This includes the type of investments, name of the issuer, maturity date, and par and dollar amount of the investment. For the total Pooled Investment Fund, the report will list the average maturity, the market value and the pricing source. Additionally, the report will show any funds under the management of contracting parties, a statement of compliance to the Policy and a statement of the Pooled Investments Fund's ability to meet the expected expenditure requirements for the next 6 months. In accordance with GASB Statements 31 and 40, the Treasurer shall provide financial information on the treasury for the County's Comprehensive Annual Financial Report.

## **XVI. Withdrawal Requests**

### **Voluntary Pool Participants**

- A.** Any request to withdraw funds shall be released at no more than 12.5% per month, based on the month-end balance of the prior month.
- B.** Current secured tax apportionments and property tax revenue distributed to Redevelopment Property Tax Trust Funds will be exempt from the 12.5% withdrawal rule, however, these apportionments must be withdrawn in the same month they are received or they will be subjected to the 12.5% withdrawal rule.
- C.** Any additional withdrawal requests will be considered on a case-by-case basis.
- D.** All requests for withdrawals must first be made in writing to the Treasurer, at a minimum, 24 hours in advance.

In accordance with California Government Code § 27136 et seq, and §27133 (h) et seq, these requests are subject to the Treasurer's consideration of the stability and predictability of the pooled investment fund, or the adverse effect on the interests of the other depositors in the pooled investment fund.

### **Schools**

- A.** Withdrawals of surplus funds by a school district for investment elsewhere will require a Resolution from the District Office requesting such withdrawal and specifying that funds are 'surplus.' Such requests must be made at a minimum 24 hours in advance.
- B.** A one-year dark period will exist for such withdrawals before funds can be re-deposited into the treasury by that school district. A Resolution from the District Office will be required to do so.
- C.** Any emergency situation that requires previously withdrawn school district funds be re-deposited into the treasury within that one-year period will require a Resolution from the District Office and Office of Education.
- D.** No Bond Proceeds may be withdrawn for investment outside of the pool (AB2738)



## **XVII. Internal Controls**

The County Treasurer shall establish internal controls to provide reasonable assurance that the investment objectives are met and to ensure that the assets are protected from loss, theft, or misuse. The County Treasurer shall also be responsible for ensuring that all investment transactions comply with the County's investment policy and the California Government Code.

The County Treasurer shall establish a process for daily, monthly, quarterly and annual review and monitoring of investment program activity.

Daily, the County Treasurer or authorized treasury personnel shall review the investment activity, as well as corresponding custodial and commercial bank balances and positions for compliance with the investment policy and guidelines. The County Controller's Office shall conduct an annual audit of the investment program's activities. It is to be conducted to determine compliance with the County's investment policy and the Government Code. The audit shall be conducted by staff with experience in auditing large, complex investment programs consistent with industry standards as promulgated by the Global Investment Performance Standards (GIPS) adopted by the CFA Institute Board of Governors.

### **A. Investment Authority and Responsibility**

The responsibility for conducting the County's investment program resides with the Treasurer, who supervises the investment program within the guidelines set forth in this policy. The Treasurer may delegate the authority for day-to-day investment activity to whoever has been retained to perform the investment function.

### **B. County Treasury Oversight Committee**

The Board of Supervisors, in consultation with the Treasurer, has established the County Treasury Oversight Committee pursuant to California Government Code § 27130 et seq. Members of the County Treasury Oversight Committee shall be selected pursuant to California Government Code §27131. The Treasury Oversight Committee will meet at least three times a year to evaluate general strategies and to monitor results and shall include in its discussions the economic outlook, portfolio diversification, maturity structure and potential risks to the County pool's funds. All actions taken by the Treasury Oversight Committee are governed by rules set out in § 27131 et seq. of the California Government Code.

Members of the County Treasury Oversight Committee must pay particular attention to California Government Code § 27132.1, § 27132.2, § 27132.3 and § 27132.4, which read as follows:

§ 27132.1 A member may not be employed by an entity that has (a) contributed to the campaign of a candidate for the office of local treasurer, or (b) contributed to the campaign of a candidate to be a member of a legislative body of any local agency that has deposited funds in the county treasury, in the previous three years or during the period that the employee is a member of the committee.



§ 27132.2 A member may not directly or indirectly raise money for a candidate for local treasurer or a member of the governing board of any local agency that has deposited funds in the county treasury while a member of the committee.

§ 27132.3 A member may not secure employment with bond underwriters, bond counsel, security brokerages or dealers, or with financial services firms, with whom the Treasurer is doing business during the period that the person is a member of the committee or for one year after leaving the committee.

§ 27132.4 Committee meetings shall be open to the public and subject to the Ralph M. Brown Act (chapter 9 (commencing with section 54950) of Part 1 of Division 2 of Title 5).

### **C. Reporting**

The Treasurer will prepare a monthly report for the County pool participants and members of the County Treasury Oversight Committee stating, for each investment: the type of investment, name of the issuer, maturity date, par value of the investment, current market value and the securities S&P/Moody's rating. For the total pooled investment fund, the report will list average maturity, effective duration, cost, the current market value, net gains/losses and the sector and issuer concentrations. In addition, the report will break down distribution by maturities, coupon, duration and both S&P/Moody's ratings. The Treasurer shall prepare a monthly cash flow report which sets forth projections for revenue inflows, and interest earnings as compared to the projections for the operating and capital outflows of depositors. This projection shall be for a minimum of 12 months. All Reports will be available on the County Treasurer's website at [treasurer.smcgov.org](http://treasurer.smcgov.org)

### **D. Annual Audit of Compliance**

The County Treasury Oversight Committee shall cause an annual audit to be conducted of the portfolio, procedures, reports and operations related to the County pool in compliance with California Government Code § 27134.

### **E. Pool Rating**

The Pool strives to maintain the highest credit rating at all times. Annually, a contract may be requested for a rating from one of the three leading nationally recognized credit rating organizations (S&P, Moody's or Fitch).

### **F. Compliance Review**

The County will ensure a monthly compliance review of the County's portfolio holdings and provide a monthly written report which will:

1. Verify the accuracy of holdings information.
2. Provide summary-level information about the portfolio.
3. Verify compliance with California Government Code.
4. Verify compliance with the County's written Investment Policy.



5. List any exceptions or discrepancies identified.

## **G. Loss Control**

While this Investment Policy is based on “the Prudent Investor Rule”, the Treasurer shall seek to enhance total portfolio return by means of actively managing the portfolio. In any professionally managed portfolio, occasional controlled losses are inevitable and must be realized and judged within the context of overall portfolio performance. Losses shall be allocated as otherwise described in this policy in section XIII, entitled “Method of Accounting”.

## **H. Credit Quality**

Should any investment or financial institution represented in the portfolio, be downgraded by any of the major rating services to a rating below those established in this investment policy, the Treasurer must immediately make an informed decision as to the disposition of that asset and will so advise the County Treasury Oversight Committee. The situation will be monitored daily by the Treasurer until final disposition has been made.

## **I. Approved Brokers**

The Treasurer will maintain a current list of Approved Brokers and Dealers who may conduct business with the County. All financial institutions on the approved list will be evaluated individually, with preference given to primary dealers, who possess a strong capital and credit base appropriate to their operations. The Treasurer will forward a copy of the County Investment Policy to all approved brokers and require written acknowledgment of the policy from the broker.

No broker, brokerage, dealer or securities firm is allowed on the approved list if, within any consecutive 48-month period, they have made a political contribution in an amount exceeding the limitations contained in Rule G-37 of the Municipal Securities Rulemaking Board, to the local Treasurer, any member of the governing board of the local agency or any candidate for those offices.

If the County has contracted with an investment advisor to provide investment services, the investment advisor may use their own list of approved issuers, brokers/dealers and financial institutions to conduct transactions on the County’s behalf.

## **J. Transaction Settlement**

Payment of settlement in a securities transaction will be against delivery only. A due bill or other substitution will not be acceptable. All securities purchased from the brokers/dealers must be held in safekeeping by the County’s safekeeping agent or designated third party.



**K. Internal Controls**

The Treasurer has established a system of controls designed to prevent losses of pooled funds due to fraud, employee error, and misrepresentations by third parties, and unanticipated changes in financial markets or imprudent actions by employees of the County. The controls include:

1. Procedures for investment activity which includes separation of duties for transaction authority, accounting and operations and requires clear documentation of activity.
2. Custodial safekeeping as prescribed in California Government Code § 53601.
3. Independent audit, both external and internal.
4. Clear delegation of authority.
5. Written confirmations of all telephone transactions.
6. Establishment of written ethical standards and rules of behavior.

**XVIII. Execution of Investment Authority**

**A.** All transactions are documented as to date, time and vendor, signed by the originator and include the following information:

1. Buy or sell
2. Specific description of security involved (CUSIP)
3. Settlement date
4. Price
5. The total amount of funds involved
6. On non-treasury or agency transactions a notation will be made on the transaction ticket of competitive bids and offers
7. Broker/dealer

**B.** Information in “A” must be provided to the Investment Specialist for the following purpose:

1. To contact the dealer to verify the information on the trade with the dealer’s instructions. Any misunderstanding must be clarified prior to settlement.
2. To provide the County’s custodian bank with the specifics of the pending transaction to assure a smooth settlement.
3. To compare with the daily custodian transaction report to assure there are no errors.
4. To generate the internal entries necessary for the movement of funds to complete the transaction.
5. To compare with the broker’s confirmations when received.



- C. At the end of each day, the Investment Specialist summarizes all of the current day transactions in a “Daily Cash Flow Report” available immediately the following morning. This report includes:
1. A summary of all the day’s investment transaction.
  2. A listing of the day’s incoming and outgoing wires.
  3. A listing of the day’s state automatics and other deposits received.
  4. If the pool has “Repos” out, the current earnings rate statement.
  5. An estimate of the total anticipated clearings for the day.
- D. A best effort will be made to obtain a minimum of three prices from different brokers before executing a security transaction whenever possible. Exceptions will occur with Treasuries. In those cases the Bloomberg screen will be printed as close to the actual executed price as possible. In the case of money market, agencies or corporate securities, a best effort will be made to obtain differential bids and offers.
- E. Repurchase Agreements All Repurchase Agreements with approved dealers will be governed by a Public Securities Association (PSA) agreement that has been approved in writing by the Treasurer.
- F. Confirmations resulting from securities purchased or sold under a Repurchase Agreement shall state the exact and complete nomenclature of the underlying securities bought or sold, as well as the term structure (i.e. maturity) of the transaction.
- G. Securities on loan and their corresponding investments under the County Security Lending Program must be monitored daily by the Investment Specialist to assure the County Treasurer or Designee has a list of those securities that are out on loan. Interest earned will be monitored daily and compared to the monthly report of earnings by the custodial bank.
- H. The assets of the County shall be held in safekeeping by the County’s safekeeping agent, or secured through third-party custody and safekeeping procedures. A due bill or other substitution will not be acceptable.
- I. Safekeeping procedures shall be reviewed annually by the Treasurer’s office and an external auditor. Surprise audits of safekeeping and custodial procedures must be conducted at least once a year.
- J. Security Lending: The custodial bank may be authorized to lend out up to 20% of the portfolio within the guidelines of this policy. Guidelines for securities lending and the investment of collateral are attached to this policy as Schedule 1. Securities on loan must be monitored daily by the Treasurer’s office to assure that the Treasurer has a list of those securities that are out on loan. Interest earned will be monitored daily and compared to the monthly report of earnings by the custodial bank.



**K. Voluntary Participants** participating in the San Mateo County Pooled Fund meet the following requirements:

1. A public agency
2. Domiciled in the County of San Mateo.
3. Agree to abide by the approved San Mateo County Pooled Fund Investment Policy Statement.
4. Acknowledge changes to the policy annually in writing and meet the minimum balance requirements (250K).
5. In the event a participant's funds fall below \$250K the Treasurer has discretion to set aside that participant's funds in a separate account so that the participant does not run the risk of overdrafting their funds.

Effective 11/1/2018, acceptance of new voluntary participants was discontinued to decrease liquidity requirements.

**L.** Agencies whose jurisdiction includes San Mateo County, but are not domiciled in San Mateo County, may participate in the San Mateo County Pooled Fund with the approval of the Treasurer and the County Treasury Oversight Committee.

## **XIX. Disaster Recovery**

The San Mateo County Treasurer's Disaster Recovery Plan includes critical phone numbers and addresses of key personnel as well as active bankers and brokers/dealers. Portable devices have been issued to key personnel for communicating between staff, banks and broker/dealers. The plan includes an offsite location to be communicated at the time of readiness if our offices are uninhabitable.

In the event investment staff is unable to invest the portfolio, the custodial bank will automatically sweep all un-invested cash into a collateralized account at the end of the business day. Union Bank is currently the pools bank.

Should this guarantee program not be extended, a collateralized account will be set up. Until normal operations of the Treasurer's office have been restored, the limitations on the size of an individual issuer and the percentage restrictions by investment type would be allowed to exceed those approved in this Investment Policy.

## **XX. Ethics and Conflict of Interest**

The Treasurer and all investment personnel shall refrain from personal business activity which could create a conflict with proper execution of the investment program or which could impair the ability to execute impartial investment decisions. The Treasurer and all investment personnel shall complete and submit State of California Form 700, Statement of Economic Interests Disclosure annually.

## **XXI. Limits on Honoraria, Gifts and Gratuities**

In accordance with California Government Code Section 27133, this policy establishes limits for the Treasurer; individuals responsible for management of the portfolios; and members



of the Treasury Oversight Committee; select individual investment advisors and broker/dealers who conduct day-to-day investment trading activity.

Any individual who receives an aggregate total of gifts, honoraria and gratuities in excess of \$50 in a calendar year from a broker/dealer, bank or service provider to the Pooled Investment Fund must report the gifts, dates and firms to the designated filing official and complete the appropriate State forms.

No individual designated in a conflict of interest code may receive aggregate gifts, honoraria and gratuities in a calendar year in excess of the amount specified in Section 18940.2(a) of Title 2, Division 6 of the California Code of Regulations. Gifts from a single source are subject to a \$420 limit. Any violation must be reported to the State Fair Political Practices Commission.

## Comparison and Interpretation of Credit Ratings<sup>1</sup>

### Long Term Debt Ratings

Rating Interpretation	Moody's	Standard & Poor's	Fitch
Best-Quality grade	Aaa	AAA	AAA
High-Quality Grade	Aa1 Aa2 Aa3	AA+ AA AA-	AA+ AA AA-
Upper Medium Grade	A1 A2 A3	A+ A A-	A+ A A-
Medium Grade	Baa1 Baa2 Baa3	BBB+ BBB BBB-	BBB+ BBB BBB-
Speculative Grade	Ba1 Ba2 Ba3	BB+ BB BB-	BB+ BB BB-
Low Grade	B1 B2 B3	B+ B B-	B+ B B-
Poor Grade to Default	Caa	CCC+	CCC
In Poor Standing	- -	CCC CCC-	- -
Highly Speculative Default	Ca C	CC -	CC -
Default	- - -	- - D	DDD DD D



**Short Term/Commercial Paper Investment Grade Ratings**

<b>Rating Interpretation</b>	<b>Moody's</b>	<b>Standard &amp; Poor's</b>	<b>Fitch</b>
Superior Capacity	P-1	A-1+/A-1	F1+/F1
Strong Capacity	P-2	A-2	F2
Acceptable Capacity	P-3	A-3	F3

<sup>1</sup> These are general credit rating guidelines and are for information only



## **GLOSSARY OF TERMS**

### **ACCRUED INTEREST**

Interest that has accumulated but has not yet been paid from the most recent interest payment date or issue date to a certain date.

### **ASSET-BACKED SECURITIES (ABS)**

A financial security backed by a loan, lease or receivables against assets other than real estate and mortgage-backed securities. For investors, asset-backed securities are an alternative to investing in corporate debt.

### **AVERAGE LIFE**

The length of time the principal of a debt issue is expected to be outstanding. The average life is an average period before a debt is repaid through amortization or sinking fund payments.

### **BANKERS' ACCEPTANCE**

A time bill of exchange drawn on and accepted by a commercial bank to finance the exchange of goods. When a bank "accepts" such a bill, the time draft becomes, in effect, a predated, certified check payable to the bearer at some future specified date. Little risk is involved for the investor because the commercial bank assumes primary liability once the draft is accepted.

### **BASIS POINT**

One basis point is equal to 1/100 of one percent or .01%. Thus, 100 basis points equals 1%. For example, if interest rates increase from 4.25% to 4.50%, the difference is referred to as a 25-basis-point increase.

### **BENCHMARK**

A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

### **BID**

The price at which a buyer offers to buy a security.

### **BOND**

A bond is essentially a loan made by an investor to a division of the government, a government agency or a corporation. The bond is a promissory note to repay the loan in full at the end of a fixed time period. The date on which the principal must be repaid is called the maturity date or maturity. In addition, the issuer of the bond, that is, the agency or corporation receiving the loan proceeds and issuing the promissory note, agrees to make regular payments of interest at a rate initially stated on the bond. Bonds are rated according to many factors, including cost, degree of risk and rate of income.

### **BOOK VALUE**

The value of a held security as carried in the records of an investor. May differ from current market value of the security.



**BROKER/DEALER**

Any person engaged in the business of effecting transactions in securities in this state for the account of others or for her/his own account. Broker/dealer also includes a person engaged in the regular business of issuing or guaranteeing options with regard to securities not of her/his own issue.

**CALLABLE SECURITIES**

An investment security that contains an option allowing the issuer to retire the security prior to its final maturity date.

**COMMERCIAL PAPER**

Short-term, unsecured promissory notes issued in either registered or bearer form and usually backed by a line of credit with a bank. Maturities do not exceed 270 days and generally average 30-45 days.

**COLLATERALIZED TIME DEPOSITS**

An interest-bearing bank deposit that has a specific maturity date.

**CORPORATE BOND**

A debt security issued by a corporation and sold to investors. The backing for the bond is usually the payment ability of the company, which is typically money to be earned from future operations. In some cases, the company's physical assets may be used as collateral for bonds. Corporate bonds are considered higher risk than government bonds. As a result, interest rates are almost always higher, even for top flight credit quality companies.

**COUPON RATE**

The annual rate of interest payable on a security expressed as a percentage of the principal amount.

**COVERED BOND**

A covered or mortgage bond is an on-balance sheet obligation of the issuing institution. Typically, a covered bond receives the legal structure, the issuer's backing and the pledge of quality assets, should the issuer fail to qualify for a higher rated bond.

**CREDIT RISK**

The risk to an investor that an issuer will default in the payment of interest and/or principal on a security.

**CURRENT YIELD**

The annual income from an investment divided by the current market value. Since the mathematical calculation relies on the current market value rather than the investor's cost, current yield is unrelated to the actual return the investor will earn if the security is held to maturity.

**CUSIP NUMBERS**

CUSIP is an acronym for Committee on Uniform Security Identification Procedures. CUSIP numbers are identification numbers assigned each maturity of a security issue and usually printed on the face of each individual security in the issue. The CUSIP numbers are intended to facilitate identification and clearance of securities.



**DISCOUNT**

The amount by which the par value of a security exceeds the price paid for the security.

**DIVERSIFICATION**

Dividing investment funds among a variety of securities offering independent returns.

**DURATION**

The weighted average time to maturity of a bond where the weights are the present values of future cash flows. Duration measures the price sensitivity of a bond to changes in interest rates.

**EARNINGS APPORTIONMENT**

The quarterly interest distribution to the Pool Participants where the actual investment costs incurred by the Treasurer are deducted from the interest earnings of the Pool.

**ENVIRONMENTAL SOCIAL GOVERNANCE (ESG) PRINCIPLES**

Assessment of investment issuers with respect to the following:

Environmental: How a company limits its environmental impact and carbon footprint.

Social: How a company treats its employees, customers, community, and other companies with whom it interacts.

Governance: How a company is led and managed, including executive pay and internal controls.

**EQUITY-LINKED SECURITIES**

A hybrid debt instrument that is linked to the equity markets. Equity-linked securities can be in the form of a single stock, a group of stocks or an equity-based index, such as the S&P 500.

**EVENT-LINKED SECURITIES**

A type of bond whose interest and principal payments are determined based on the non-occurrence of certain events such as an earthquake and hurricane. If an event, usually referred to as a "trigger event", occurs, then the holder of the bond could see a loss of all future interest payments or a loss of most principal.

**FAIR VALUE**

The amount at which an investment could be exchanged in a current transaction between willing parties, other than in a forced or liquidation sale.

**FEDERAL FUNDS**

Funds placed in Federal Reserve banks by depository institutions in excess of current reserve requirements. These depository institutions may lend Fed funds to each other overnight or on a longer basis. They may also transfer funds among each other on a same-day basis through the Federal Reserve banking system. Fed funds are considered to be immediately available funds.

**FEDERAL FUNDS RATE**

Interest rate at which banks lend federal funds to each other.

**FEDERAL OPEN MARKET COMMITTEE (FOMC)**

This committee sets Federal Reserve guidelines regarding purchases and sales of government securities in the open market as a means of influencing the volume of bank credit and money.



**FIDUCIARY**

An individual who holds something in trust for another and bears liability for its safekeeping.

**FLOATING RATE NOTE**

A debt security whose interest rate is reset periodically (monthly, quarterly, annually) and is based on a market index (e.g. Treasury bills, LIBOR, etc.).

**FUTURES**

Commodities, which are sold to be delivered at a future date

**INTEREST**

The amount earned while owning a debt security, generally calculated as a percentage of the principal amount.

**INVERSE FLOATING RATE NOTES**

Variable-rate notes whose coupon and value increase as interest rates decrease.

**LEVERAGED FLOATER**

A security, generally a bond, which has a leverage factor of greater than one and a fixed margin with a variable coupon rate, which is tied to a benchmark interest rate or index.

**LIQUIDITY**

The ease with which investments can be converted to cash at their present market value. Liquidity is significantly affected by the number of buyers and sellers trading a given security and the number of units of the security available for trading.

**LOCAL AGENCY INVESTMENT FUND (LAIF)**

The State of California investment pool in which money of local agencies is pooled as a method for managing and investing local funds.

**MARKET RISK**

Market risk is the risk that investments will change in value based on changes in general market prices.

**MARKET VALUE**

The price at which a security is trading and could presumably be purchased or sold.

**MASTER REPURCHASE AGREEMENT**

A written contract covering all future transactions between the parties to repurchase-reverse repurchase agreements that establishes each party's rights in the transaction. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller-borrower.

**MATURITY**

The date upon which the principal of a security becomes due and payable to the holder.

**MONEY MARKET MUTUAL FUND**

A mutual fund with investments directed in short-term money market instruments only, which can be withdrawn daily without penalty.



**MORTGAGE-BACKED SECURITIES (MBS)**

A type of asset-backed security that is secured by a mortgage or collection of mortgages. These securities must also be grouped in one of the top two ratings as determined by an accredited credit rating agency, and usually pay periodic payments that are similar to coupon payments.

**MUNICIPAL BOND**

Debt obligation of a state or local government entity

**NEGOTIABLE CERTIFICATE OF DEPOSIT (NCD)**

A negotiable certificate of deposit (NCD) is a certificate of deposit with a minimum face value of \$100,000, and they are guaranteed by the bank and can usually be sold in a highly liquid secondary market, but they cannot be cashed in before maturity.

**OPTION**

A contract that provides the right, but not the obligation, to buy or to sell a specific amount of a specific security within a predetermined time period. A call option provides the right to buy the underlying security. A put option provides the right to sell the underlying security. The seller of the contracts is called the writer.

**PAR**

The stated maturity value, or face value, of a security.

**PAR VALUE**

The stated or face value of a security expressed as a specific dollar amount marked on the face of the security, the amount of money due at maturity. Par value should not be confused with market value.

**PREMIUM**

The amount by which the price paid for a security exceeds the security's par value.

**PRIME RATE**

A preferred interest rate charged by commercial banks to their most creditworthy customers. Many interest rates are keyed to this rate.

**PRUDENT-MAN RULE**

When one person is given control over another's assets, such fiduciaries must act as a prudent man or woman would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and, in general, avoid speculative investments.

**RANGE NOTE**

A structured note that provides investors with an above-market coupon, but against foregoing coupon payments when the floating rate (LIBOR, typically) breaks outside the boundaries of a specific range.

**RATE OF RETURN**

The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond and the current income return.



**REPURCHASE AGREEMENT OR RP OR REPO**

An agreement consisting of two simultaneous transactions whereby the investor purchases securities from a bank or dealer and the bank or dealer agrees to repurchase the securities at the same price on a certain future date. The interest rate on a RP is that which the dealer pays the investor for the use of his funds. Reverse repurchase agreements are the mirror image of the RPs when the bank or dealer purchases securities from the investor under an agreement to sell them back to the investor.

**SAFEKEEPING**

A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held by the bank in the customer's name.

**SECURITIES LENDING**

A transaction wherein the Treasurer's Pool transfers its securities to broker/dealers and other entities for collateral which may be cash or securities and simultaneously agrees to return the collateral for the same securities in the future.

**SETTLEMENT DATE**

The date on which the purchase or sale of securities is executed. For example, in a purchase transaction, the day securities are physically delivered or wired to the buyer in exchange for cash is the settlement date.

**STRIPS**

Bonds, usually issued by the U.S. Treasury, whose two components, interest and repayment of principal, are separated and sold individually as zero-coupon bonds. Strips are an acronym for Separate Trading of Registered Interest and Principal of Securities.

**STRUCTURED INVESTMENT VEHICLES (SIV)**

A pool of investment assets that attempts to profit from credit spreads between short-term debt and long-term structured finance products such as asset-backed securities (ABS).

**TRADE DATE**

The date and time corresponding to an investor's commitment to buy or sell a security.

**U.S. AGENCY OBLIGATIONS**

Federal agency or United States government-sponsored enterprise obligations, participants, or other instruments. The obligations are issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. Issuers include: Fannie Mae, Farmer Mac, Federal Farm Credit Banks, Freddie Mac, Federal Home Loan Banks, Financing Corporation, Tennessee Valley Authority, Resolution Trust Funding Corporation, World Bank, Inter-American Development Bank and PEFCO.

**US INSTRUMENTALITIES**

An organization that serves a public purpose and is closely tied to federal and/or state government, but is not a government agency. Many instrumentalities are private companies, and some are chartered directly by state or federal government.



**U.S. TREASURY OBLIGATIONS (TREASURIES)**

Securities issued by the U.S. Treasury and backed by the full faith and credit of the United States. Treasuries are considered to have no credit risk and are the benchmark for interest rates on all other securities in the U.S. and overseas. The Treasury issues both discounted securities and fixed coupon notes and bonds.

**WEIGHTED AVERAGE MATURITY**

The remaining average maturity of all securities held in a portfolio.

**YIELD**

The rate of annual income return on an investment, expressed as a percentage. Yield does not include capital gains. (a) INCOME YIELD is obtained by dividing the current dollar income by the current market price for the security. (b) NET YIELD or YIELD TO MATURITY is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

**ZERO-COUPON BOND**

A bond on which interest is not payable until maturity (or earlier redemption), but compounds periodically to accumulate to a stated maturity amount. Zero-coupon bonds are typically issued at a discount and repaid at par upon maturity.



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## APPENDIX F

### BOOK-ENTRY ONLY SYSTEM

*The information in this section concerning DTC and DTC's book-entry system has been obtained from sources that the District believes to be reliable, but the District takes no responsibility for the accuracy or completeness thereof. The District cannot and does not give any assurances that DTC, DTC Participants or Indirect Participants will distribute to the Beneficial Owners (a) payments of interest, principal or premium, if any, with respect to the Bonds, (b) Bonds representing ownership interest in or other confirmation or ownership interest in the Bonds, or (c) prepayment or other notices sent to DTC or Cede & Co., its nominee, as the registered owner of the Bonds, or that they will so do on a timely basis or that DTC, DTC Participants or DTC Indirect Participants will act in the manner described in this Official Statement. The current "Rules" applicable to DTC are on file with the Securities and Exchange Commission and the current "Procedure" of DTC to be followed in dealing with DTC Participants are on file with DTC.*

#### General

The Depository Trust Company ("DTC"), New York, New York, will act as securities depository for the Bonds. The Bonds will be issued as fully-registered securities registered in the name of Cede & Co. (DTC's partnership nominee) or such other name as may be requested by an authorized representative of DTC. One fully-registered Bond will be issued for each maturity of the Bonds, in the aggregate principal amount of such maturity, and will be deposited with DTC.

DTC, the world's largest depository, is a limited-purpose trust company organized under the New York Banking Law, a "banking organization" within the meaning of the New York Banking Law, a member of the Federal Reserve System, a "clearing corporation" within the meaning of the New York Uniform Commercial Code, and a "clearing agency" registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934. DTC holds and provides asset servicing for over 3.5 million issues of U.S. and non-U.S. equity issues, corporate and municipal debt issues, and money market instruments (from over 100 countries) that DTC's participants ("Direct Participants") deposit with DTC. DTC also facilitates the post-trade settlement among Direct Participants of sales and other securities transactions in deposited securities through electronic computerized book-entry transfers and pledges between Direct Participants' accounts. This eliminates the need for physical movement of securities certificates. Direct Participants include both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, clearing corporations, and certain other organizations. DTC is a wholly-owned subsidiary of The Depository Trust & Clearing Corporation ("DTCC"). DTCC is the holding company for DTC, National Securities Clearing Corporation, and Fixed Income Clearing Corporation, all of which are registered clearing agencies. DTCC is owned by the users of its regulated subsidiaries. Access to the DTC system is also available to others such as both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, and clearing corporations that clear through or maintain a custodial relationship with a Direct Participant, either directly or indirectly ("Indirect Participants"). DTC has a Standard & Poor's rating of AA+. The DTC Rules applicable to its Participants are on file with the Securities and Exchange Commission. More information about DTC can be found at [www.dtcc.com](http://www.dtcc.com) and [www.dtc.org](http://www.dtc.org). *The foregoing internet addresses are included for reference only, and the information on these internet sites is not incorporated by reference herein.*

Purchases of Bonds under the DTC system must be made by or through Direct Participants, which will receive a credit for the Bonds on DTC's records. The ownership interest of each actual purchaser of each Bond ("Beneficial Owner") is in turn to be recorded on the Direct and Indirect Participants' records.



Beneficial Owners will not receive written confirmation from DTC of their purchase. Beneficial Owners are, however, expected to receive written confirmations providing details of the transaction, as well as periodic statements of their holdings, from the Direct or Indirect Participant through which the Beneficial Owner entered into the transaction. Transfers of ownership interests in the Bonds are to be accomplished by entries made on the books of Direct and Indirect Participants acting on behalf of Beneficial Owners. Beneficial Owners will not receive certificates representing their ownership interests in Bonds, except in the event that use of the book-entry system for the Bonds is discontinued.

To facilitate subsequent transfers, all Bonds deposited by Direct Participants with DTC are registered in the name of DTC's partnership nominee, Cede & Co., or such other name as may be requested by an authorized representative of DTC. The deposit of Bonds with DTC and their registration in the name of Cede & Co. or such other DTC nominee do not effect any change in beneficial ownership. DTC has no knowledge of the actual Beneficial Owners of the Bonds; DTC's records reflect only the identity of the Direct Participants to whose accounts such Bonds are credited, which may or may not be the Beneficial Owners. The Direct and Indirect Participants will remain responsible for keeping account of their holdings on behalf of their customers.

Conveyance of notices and other communications by DTC to Direct Participants, by Direct Participants to Indirect Participants, and by Direct Participants and Indirect Participants to Beneficial Owners will be governed by arrangements among them, subject to any statutory or regulatory requirements as may be in effect from time to time.

Redemption notices shall be sent to DTC. If less than all of the Bonds within an issue are being redeemed, DTC's practice is to determine by lot the amount of the interest of each Direct Participant in such issue to be redeemed.

Neither DTC nor Cede & Co. (nor any other DTC nominee) will consent or vote with respect to Bonds unless authorized by a Direct Participant in accordance with DTC's MMI Procedures. Under its usual procedures, DTC mails an Omnibus Proxy to the District (or the Paying Agent on behalf thereof) as soon as possible after the Record Date. The Omnibus Proxy assigns Cede & Co.'s consenting or voting rights to those Direct Participants to whose accounts Bonds are credited on the Record Date (identified in a listing attached to the Omnibus Proxy).

Principal, premium, if any, and interest payments on the Bonds will be made to Cede & Co., or such other nominee as may be requested by an authorized representative of DTC. DTC's practice is to credit Direct Participants' accounts upon DTC's receipt of funds and corresponding detail information from the District or Paying Agent, on payable date in accordance with their respective holdings shown on DTC's records. Payments by Participants to Beneficial Owners will be governed by standing instructions and customary practices, as is the case with securities held for the accounts of customers in bearer form or registered in "street name," and will be the responsibility of such Participant and not of DTC nor its nominee, Paying Agent, or the District, subject to any statutory or regulatory requirements as may be in effect from time to time. Payment of principal, premium, if any, and interest payments to Cede & Co. (or such other nominee as may be requested by an authorized representative of DTC) is the responsibility of the District or Paying Agent, disbursement of such payments to Direct Participants will be the responsibility of DTC, and disbursement of such payments to the Beneficial Owners will be the responsibility of Direct and Indirect Participants.

DTC may discontinue providing its services as depository with respect to the Bonds at any time by giving reasonable notice to the District or Paying Agent. Under such circumstances, in the event that a successor depository is not obtained, Bonds are required to be printed and delivered.



The District may decide to discontinue use of the system of book-entry transfers through DTC (or a successor securities depository). Discontinuance of use of the system of book-entry transfers through DTC may require the approval of DTC Participants under DTC's operational arrangements. In that event, printed certificates for the Bonds will be printed and delivered.

The information in this section concerning DTC and DTC's book-entry system has been obtained from sources that the District believes to be reliable, but the District takes no responsibility for the accuracy thereof.

### **Discontinuation of Book-Entry Only System; Payment to Beneficial Owners**

In the event that the book-entry system described above is no longer used with respect to the Bonds, the following provisions will govern the payment, transfer and exchange of the Bonds.

The principal of the Bonds and any premium and interest upon the redemption thereof prior to the maturity will be payable in lawful money of the United States of America upon presentation and surrender of the Bonds at the office of the Paying Agent, initially located in St. Paul, Minnesota. Interest on the Bonds will be paid by the Paying Agent by check or draft mailed to the person whose name appears on the registration books of the Paying Agent as the registered owner, and to that person's address appearing on the registration books as of the close of business on the Record Date. At the written request of any registered owner of at least \$1,000,000 in aggregate principal, payments shall be wired to a bank and account number on file with the Paying Agent as of the Record Date.

Any Bond may be exchanged for Bonds of any authorized denomination upon presentation and surrender at the office of the Paying Agent, initially located in St. Paul, Minnesota, together with a request for exchange signed by the registered owner or by a person legally empowered to do so in a form satisfactory to the Paying Agent. A Bond may be transferred only on the Bond registration books upon presentation and surrender of the Bond at such office of the Paying Agent together with an assignment executed by the registered owner or by a person legally empowered to do so in a form satisfactory to the Paying Agent. Upon exchange or transfer, the Paying Agent shall complete, authenticate and deliver a new Bond or Bonds of any authorized denomination or denominations requested by the owner equal in the aggregate to the unmatured principal amount of the Bond surrendered and bearing interest at the same rate and maturing on the same date.

Neither the District nor the Paying Agent will be required to exchange or transfer any Bond during the period from the Record Date through the next Interest Payment Date.







